

MINUTES OF THE BIG BEAVER BOROUGH COUNCIL MEETING September 1, 2020  
HELD AT THE BIG BEAVER VOLUNTEER FIRE DEPARTMENT, 621 FRIENDSHIP RD,  
DARLINGTON, PA 16115

President Michelle Joy called the meeting to order at 7:00 pm  
followed by the Pledge of Allegiance and the Lord's Prayer.

**Roll Call:**

Mayor: Don Wachter

Admin. Assist.: Jennifer Gasser

President: Michelle Joy

Admin./Treas.: Debbie Ahern

Vice President: Roz Miller

Public Works Admin: Chad Crawford

Councilmen: Bart Carr

Kim Wagner

Jeff Magee

Jason Landsbach

Dennis Stiteler

**Approval of Agenda:**

Jeff Magee made a motion seconded by Kim Wagner to approve the Agenda. All in favor, motion carried.

**Public Comment:**

**Guest:** None

**Approval of Minutes and Financials:**

Roz Miller made a motion seconded by Jeff Magee to approve the minutes of August 18, 2020. All in favor, motion carried.

**Professional Reports:**

Zoning Report: Council requested additional information with the Peng (Old Amy's Apartments) Route 18 grass concern. Jennifer Gasser will reach out to Dawna Pella and find out more information.

ITEM 8 Council discussed the Boulevard Auto Land Development application. Michelle Joy recommended a meeting with all parties involved.

Public Works Report: Chad Crawford advised they are working on the salt shed, have swapped trucks with Darlington Township, and reported on the Dirt and Gravel Roads training he is participating in. Michelle Joy advised a resident told her, a large tractor trailer turned around on Lakeview and Patricia Drive three times and made a mess and requested Chad Crawford look at this area.

Secretary's Report: Jennifer Gasser reported on the Beaver Valley Interchange call on 9-2-2020 from 1-2pm. Jennifer Gasser reported on the Harleys Angel Cat Rescue letter, Roz Miller advised she would follow up with the Harleys Angel cat rescue. Jennifer Gasser reported on two positive calls for the road crew.

**New Business Discussion:**

ITEM 1 Council discussed the Noble Environmental E-Waste Recycling program.

ITEM 2 Debbie Ahern reported on a Roadway Management Plan copy she received.

ITEM 3 Chad Crawford advised he spoke with the representative from the Team Turf Zoning hearing and he apologized to him as he spoke with someone else in another municipality regarding something comparable. Council discussed the Zoning Hearing Process. Jennifer Gasser will work with Dawna Pella to look at the Zoning Hearing Process. Jennifer Gasser reported that Team Turf has not reached out to the Fire Chief.

- ITEM 4 Jeff Magee made a motion second by Roz Miller to approve the outline Table of Contents so Mike Foreman at DCED can start his work on the employee manual. Roll Call Vote yes: Jason Landsbach, Dennis Stitler, Bart Carr, Kim Wagner, Jeff Magee, Roz Miller, Michelle Joy. All in favor, motion carried.
- ITEM 5 Position Coverage- Debbie Ahern with cross train Jennifer Gasser. Debbie Ahern advised the Authority system the Borough has required a Collection System Certification Class E License subclass 4, as we are a collection system and do not treat. Chad Crawford advised there is a backup in the Engineering firm. Council discussed cross training the road crew with municipal authority work. Chad Crawford, Debbie Ahern, Annie Mako, Jeff Magee and a member of the Road Crew Committee will sit down and come up with a plan to execute. Chad Crawford advised his son is on Missions as backup.
- ITEM 6 Sherwood Bridge-Chad Crawford's recommendation is to have the Engineer review the Bridge to see what options are available. Council discussed with Chad Crawford the heavy hauling with the potential new business. Council discussed Shannon could draft an agreement the business would fix any damages.
- ITEM 7 Flea Market/Food Truck-Michelle Joy reported on the food truck and discussed if the Food Truck should be held at the Fire Hall or the Park. It was agreed the next one will be at the Fire Hall. Michelle Joy advised the Community Flea Market day will be October 3, 2020 at the Fire Hall.
- ITEM 9 Clarification on Grease Trap Ordinance- Debbie Ahern and Council discussed the Grease Trap ordinance. Michelle Joy advised the Authority is the Governing Council and would set the fee. Michelle Joy advised Homewood provided their paperwork and it was delivered to Shannon Steele. Michelle Joy advised to have Annie call different authorities regarding the inspection fee and to followup with the solicitor regarding the ordinance frequency and fee.
- ITEM 10 Covid 19-Process-Debbie Ahern and Council discussed requirements with Covid-19. Debbie Ahern will work on a Covid 19 process.
- ITEM 11 Dye Test Ordinance Payment-Council discussed the ordinance comes from the Borough and the Municipal Authority upholds the ordinance. Chad Crawford went over the dye test/I & I Inspection. The dye test/I & I Inspection payment will go to the Municipal Authority.
- ITEM 12 Municipal Authority Engineer Cost with Land Devel/Sub Applications. Debbie Ahern advised the Municipal Authority is billed by their Engineer for reviewing the plans submitted for Land Developments. Debbie Ahern will check with Shannon to see how we can legally recoup those cost.

#### **8. Old Business Discussion/Update:**

Big Beaver Borough Park Rental Agreement – Council will review the proposed changes.

Purchase Server for office - Debbie Ahern will review to see what options are available.

Debbie Ahern advised she reached out to MDIA regarding the permits to see if the projects have stopped or if they have not followed through on the final inspections.

ITEM 6 – Council discussed if the Engineer should inspect the Bridge. Debbie Ahern will check with the Engineer to see if they have a Bridge Inspector.

Michelle Joy went over the free trainings with PSAB.

The Mayor reported there is a pipeline training online and he will leave the information in the office.

Meeting Adjourned 9:14pm

Respectfully Submitted

Jennifer Gasser