

MINUTES OF THE BIG BEAVER BOROUGH COUNCIL MEETING **September 18, 2018**  
HELD AT THE BIG BEAVER MUNICIPAL BUILDING, 114 FOREST DRIVE, DARLINGTON, PA 16115

President Jason Landsbach called the meeting to order at 7:00 pm  
followed by the Pledge of Allegiance and the Lord's Prayer.

**Roll Call:**

**Present:**

Mayor: Don Wachter	Admin./Treas.: Virginia Binder
President: Jason Landsbach	Admin./Treas.: Candy Braniff
Vice President: Roz Miller	Engineer: Larry Lennon
Council Members: Michelle Joy	Solicitor: Shannon Steele
Bart Carr	Code Enforcement: Dawna Pella
Dennis Stiteler	Road Master: Don Reeher Depart: 8:00

**Absent:** Council Members: Bob Davenport and Jeff Magee  
Secretary: Becky Bell

**Visitors:**

Mr. Sean Naylor from the Tower Access Group was present to discuss the status of the construction of a communications tower located at Norwood Drive. Motion was made by Roz Miller to allow a conditional approval upon receipt of required documents, seconded by Dennis Stiteler. All in favor, motion carried.

**Minutes:**

The minutes from August 21<sup>st</sup> and the cancellation of the September 4th meetings were reviewed and a motion was made by Michelle Joy seconded by Bart Carr to accept as written. All in favor, motion carried.

**Financials:**

Ms. Braniff presented the August financials and a motion to accept the August financials was made by Dennis Stiteler seconded by Roz Miller all in favor, motion passed. The prepared September bill list was read by Ms. Braniff. Dennis Stiteler made a motion seconded by Roz Miller to approve as funds become available. All in favor, motion carried.

Ms. Binder updated the Borough on the set up of ACH payments for recurring bills.

Ms. Binder reviewed the MMO Report. Motion to accept was made by Roz Miller seconded by Dennis Stiteler. All in favor, motion carried.

The Act 32 Earned Income Tax Monthly Report was reviewed by council.

**Streets & Roads:**

Mr. Reeher gave his report on the maintenance and upkeep of the Borough's road. He reported 140 hours were logged in Boom Mowing. Mr. Reeher informed Council that we would be assisting Darlington Township through September 20<sup>th</sup> in Tarring and Chipping their roads. He set September 24<sup>th</sup>-25<sup>th</sup> as tentative dates for the Tarring and Chipping of the Borough's road.

**Buildings & Equipment:**

Bart Carr reported that the new heater is designed to run with a two-speed fan and maybe running those would help. He will continue to look into ceiling fans for the garage.

Information and price packet were reviewed and discussed on radios for the Road Department. Discussion was tabled until more information can be gathered, and additional alternatives found.

Ms. Binder discussed the recent Liquid Fuels Audit and the pending concern for the purchase of the truck from Ron Lewis. Mayor Wachter advised he would contact Jim Marshall.

Ms. Binder reported the Purchase Orders are in and we will arrange a time to complete the inventory and begin using them.

**Public Relations:**

Ms. Binder informed council of the upcoming PSAB Fall Leadership Conference and that she feels it would be a good idea to send Ms. Braniff. Motion was made by Roz Miller, seconded by Michelle Joy. All in favor, motion carried.

**Parks & Recreation:**

Michelle Joy updated council on the status of the Disc Golf course at Big Beaver Park and informed council that they will be placing signs along the trail stating that no ATV's are allowed on the trail.

Discussion on the Park's Covered Bridge reinforcement is still ongoing. Larry Lennon will investigate the required size for the I-Beams.

**Ordinances:**

Solicitor Shannon Steele reported there is nothing to add at this time.

**Planning Commission:**

Minutes from the September 12th meeting were reviewed to council by Dennis Stiteler.

Council was informed that Beaver County Recorder of Deeds will now accept paper originals.

**Municipal Authority:**

Shannon Steele gave a report on the Municipal Authorities meeting of September 17<sup>th</sup>. Status of the systems infrastructure was discussed and the need for repairs and maintenance was addressed.

**Zoning:**

Dawna Pella, Zoning/Code Enforcement Officer gave her report.

Update was given that the demolition of the Skating Rink has been placed on hold due to asbestos.

**Solicitor:**

Solicitor Steele gave her report.

Solicitor Steele discussed the process of Assessment Appeals.

Solicitor Steele discussed the informational letter from the District Attorney's Office regarding the prosecution process for Violation of Municipal, Construction and Zoning Codes.

**Engineer:**

Engineer Lennon gave his report. The MS4 Permit Waiver application has been approved.

Engineer Lennon reported Wesex Corporation Development is on hold.

Engineer Lennon updated that Tower Access Group was approved pending changes.

Engineer Lennon informed council that Brady's Run Sanitary Authority has been notified to remove the post and repair the storm sewer that they had damaged.

Engineer Lennon reported the Welsh Subdivision Plan has been approved and completed.

Engineer Lennon reported that the Farrelly Subdivision has been reviewed and approved pending council motion. Motion made by Roz Miller, seconded by Bart Carr. All in favor, motion carried.

Engineer Lennon reported that Lindy Paving submitted drawings for a proposed stormwater pumping station. Informed council that it has been approved by PaDEP, matter does not affect the Borough and County will address.

Engineer Lennon reported that there has been no change or update to the Turnpike Commission – Bridge Replacement Project.

Engineer Lennon updated on Dollar General – Day Street Vacation. Solicitor Steele interjected that she will be advertising the Vacation of Day Street. Motion made by Roz Miller, seconded by Dennis Stiteler. All in favor, motion carried.

514 McKinley Road is still ongoing and President Landsbach will follow up.

Engineer Lennon informed council there have been two (2) Act 14 applications submitted.

**Mayor's Report:**

Mayor Wachter reported he will deliver the letter to Koppel Borough, President regarding the Jake Braking. Once the letter has been received we will need to prepare an Ordinance.

At 8:55 p.m. the meeting was adjourned.

Respectfully Submitted,

Candy Braniff