

MINUTES OF THE BIG BEAVER BOROUGH COUNCIL MEETING September 16, 2025.

Held at the Big Beaver Municipal Building, 114 Friendship Rd, Darlington, PA 16115

Public Hearing – Proposed amendments to Ordinance #245 Big Beaver Borough Zoning Ordinance and Zoning Map and Ordinance #246 Local Economic Revitalization Tax Assistance Act. Solicitor Shannon Steele called the Public Hearing to order at 6:00pm. The Hearing concluded at 6:47pm

President Kimberly Wagner called the meeting to order at 7:22 pm followed by the Pledge of Allegiance and the Lord’s Prayer.

Roll Call:

Mayor: Michelle Joy

Council President: Kim Wagner

Council Vice President: Jeff Magee

Council Members: Karla Myers

Erin Walter

Garrett Schriver

Jessica Chaney

Absent: Council Member Bart Carr

Secretary/Treasurer: Jennifer Gasser

Engineer: Dan Martone

Chief of Police: David Johnson (7:03 PM)

Zoning Officer: William Payne

Solicitor: Shannon Steele

Public Works Director: Chad Crawford

Approval of Agenda:

Erin Walter made a motion, seconded by Garrett Schriver to approve the agenda. All in favor, motion carries.

Public Comment:

Jarett Svihra spoke to Council about the potential inclusion of Data Centers within the C2 zoning district and shared relevant information to support the discussion. Steven Eberly addressed Council concerning the proposed modifications to the Fire Department.

Approval of Minutes:

Garrett Schriver made a motion, seconded by Jeff Magee to approve the Minute of September 2, 2025, August 2025 Financials, and September 2025 Bill List. All in favor, motion carries.

Administrative Reports:

Mayor: Mayor Joy no report.

President Report: President Wagner welcomed Bill Payne as the new Zoning and Code Enforcement Officer. Reported Jennifer Gasser attended an insurance meeting with Municipal Benefits regarding 2026 health insurance, the Fire Department’s fundraiser is still underway, she signed the MEPP Land Development plans reviewed by Dan Martone. Erin Walter announced that Trick or Treat will be held on Thursday, October 30, 2025, from 6:00 to 8:00 PM. Additionally, she shared that the Park and Recreation Committee is planning to combine the Fall Festival with Trunk or Treat and is in the process of finalizing the event date.

Public Works Director: Chad Crawford reported on the Dirt and Gravel Road training completed.

Secretary/Treasurer: Jennifer Gasser advised she has been working with the professionals and committees.

Professional Reports:

Fire Department: Turned In

Zoning/Code Enforcement: Turned in. Bill Payne advised he has been working on the Zoning and Code Enforcement applications.

Police Department: Turned in. Chief Johnson reported on a complaint regarding vehicles around buses during drop off times.

Engineer: Turned in – Dan Martone provided an update on the MEPPi development, and Kim Wagner noted that MEPPi is tentatively scheduled to attend the October 7th meeting to give a presentation.

Solicitor: Shannon Steele reported she worked on the public hearing.

New Business:

- A. Jeff Magee made a motion, seconded by Jessica Chaney to approve Ordinance 245 Amendments to the Zoning Ordinance and Zoning Map. Roll Call Vote Yes: Jessica Chaney, Erin Walter, Jeff Magee, Karla Myers, Garrett Scriver and Kim Wagner.
- B. Erin Walter made a motion, seconded by Karla Myer to approve Ordinance 246 Amendments to the Local Economic Revitalization Tax Assistance (LERTA). Roll Call Vote Yes: Jessica Chaney, Erin Walter, Jeff Magee, Karla Myers, Garrett Scriver and Kim Wagner.
- C. Kim Wagner noted that the recommendation came from Emergency Management Coordinator Matt Straub, and Mr. Plassmeyer has completed trainings. Jeff Magee made a motion, seconded by Jessica Chaney to appoint Rick Plassmeyer as the Deputy Emergency Management Coordinator. Roll Call Vote Yes: Jessica Chaney, Erin Walter, Jeff Magee, Karla Myers, Garrett Scriver and Kim Wagner.
- D. Kim Wagner discussed the MMO. Jeff Magee made a motion, seconded by Erin Walter to approve the 2025 Minimum Municipal Obligation for the Police Pension Plan. Roll Call Vote Yes: Jessica Chaney, Erin Walter, Jeff Magee, Karla Myers, Garrett Scriver and Kim Wagner.
- E. Jennifer Gasser discussed the Borough's pension plan MMO. Garrett Schriver made a motion, seconded by Erin Walter to approve the 2025 Minimum Municipal Obligation Big Beaver Borough Pension Plan. Roll Call Vote Yes: Jessica Chaney, Erin Walter, Jeff Magee, Karla Myers, Garrett Scriver and Kim Wagner.
- F. Jennifer Gasser updated Council on the remaining work required to close out the DCNR grant, noting that a site inspection will be conducted by DCNR. If the walking trails are found to be non-compliant with ADA standards, the Borough will be financially responsible for making the necessary improvements. She also reviewed alternative options in place of the walking trails and advised that if Council chooses to proceed with the trails, the solicitor will need to submit a Solicitor's Opinion of Procurement. Erin Walter made a motion, seconded by Karla Myert to approve Lindy Paving to complete the walking trails work at the park, for \$20,000, with a donation from Lindy Paving for \$44,862.00 with Shannon signing the letter of procurement. Roll Call Vote Yes: Jessica Chaney, Erin Walter, Jeff Magee, Karla Myers, Garrett Scriver and Kim Wagner.

Executive Session Legal: 7:22pm – 8:19pm

Council discussed Committee Meeting and minutes.

Meeting Adjourned 8:30pm

Respectfully Submitted,

Jennifer Gasser  
Secretary/Treasurer