

MINUTES OF THE BIG BEAVER BOROUGH COUNCIL MEETING October 7, 2025.

Held at the Big Beaver Municipal Building, 114 Friendship Rd, Darlington, PA 16115

President Kimberly Wagner called the meeting to order at 6:00pm followed by the Pledge of Allegiance and the Lord's Prayer.

Roll Call:

Mayor: Michelle Joy

Council President: Kimberly Wagner

Council Members: Erin Walter

Karla Myers

Garrett Schriver

Jessica Chaney

Bart Carr

Public Works Director Chad Crawford

Secretary/Treasurer: Jennifer Gasser

Engineer: Dan Martone

Absent: Council Vice President Jeff Magee

Approval of Agenda:

Erin Walter made a motion, seconded by Garrett Schriver to approve the agenda. All in favor, motion carries.

Public Comment:

Council President Kim Wagner welcomed the attendees and reminded everyone of the guidelines for public comments. Several individuals—Doug Weaver, Sean Sullivan, Jarrett Svihra, Ken Abakah, Nino Gullo, Brianna McQueen, Daxton Scholl, Blair Stephan, and Kevin Bolland—spoke before Council to share their views on the potential closure of Pitt Race.

Approval of Minutes:

Garrett Schriver made a motion, seconded by Karla Myers to approve the Minutes of September 16, 2025. All in favor, motion carries.

Administrative Reports:

Mayor: Mayor Joy discussed with the development at Route 376 and the Turnpike, there has been several interest from businesses regarding food and she has spoken with Beaver County Corporation of Economic Development, regarding a Buc-ees and is starting the conversation with Sheetz.

President Report: No Report

Public Works Director: Report turned in.

Secretary/Treasurer: No report

Committee Reports:

Administrative – Kim Wagner advised the committee met with the Fire Department.

Parks and Recreation – Erin Walter advised Sunday October 26 is Trunk or Treat.

Finance – Jennifer Gasser advised the committee met and the Budget is part of the Workshop Discussion.

Public Safety – Mayor Joy advised the Fire Department discussion is on the Workshop Discussion.

Public Works Road and Equipment – Garrett Schriver advised the committee met and discussed a DEP complaint regarding water runoff, resident request for a water extension on a local road, and a resident request for a school bus stop sign.

Public Works Sewer – No report.

Zoning – Jessica Chaney advised the meeting is scheduled after the meeting tonight.

COG - No Report.

New Business:

A. Chad Crawford discussed the school bus stop sign request. Bart Carr made a motion, seconded by Garrett Schriver to approve that PennDOT do the survey for the school bus signs on Shenango Road. Roll Call Vote Yes: Erin Walter, Jessica Chaney, Bart Carr, Garrett Schriver, Karla Myers, and Kim Wagner. Motion Carries.

Workshop Discussion:

Joe Marcoz (Vice President of MEPPi), Curt Lynn (Project Manager), and Sam Mitchell (Project Engineer) delivered a progress update and presentation on the Mitsubishi Electric Power Products, Inc. facility currently under construction on Turnpike Drive.

Mayor Joy reported that the Administrative Committee met with the Fire Department. The Administrative Committee is recommending the hiring of one full-time Fire Administrator.

Jennifer Gasser reported that she worked with the committees on the budget requests, and the draft budgets for both the General Fund and the Sewer Fund have been finalized and distributed.

Executive Session: 6:48-9:35pm Personnel

- A. Erin Walter made a motion, seconded by Karla Myers to amend the agenda to add 3 new business items. All in favor, motion carries.
- B. Garrett Schriver made a motion, seconded by Jessica Chaney to approve the Job Posting for a Seasonal Snowplow driver for the Public Works Department. Roll Call Vote Yes: Erin Walter, Jessica Chaney, Bart Carr, Garrett Schriver, Karla Myers, and Kim Wagner. Motion Carries.
- C. Karla Myers made a motion, seconded by Jessica Chaney to terminate the PennDOT Snow Plowing Maintenance Agreement effective immediately. Roll Call Vote Yes: Erin Walter, Jessica Chaney, Garrett Schriver, Karla Myers, and Kim Wagner. Roll Call Vote No: Bart Carr. Motion Carries.
- D. Jessica Chaney made a motion, seconded by Erin Watler to hire a Cleaning Service not to exceed \$135 per cleaning, for biweekly office cleaning. Roll Call Vote Yes: Erin Walter, Jessica Chaney, Bart Carr, Garrett Schriver, Karla Myers, and Kim Wagner. Motion Carries.

Meeting Adjourned 9:39pm

Respectfully Submitted,

Jennifer Gasser
Secretary/Treasurer