

MINUTES OF THE BIG BEAVER BOROUGH COUNCIL MEETING October 6, 2020
HELD AT THE BIG BEAVER MUNICIPAL BUILDING, 114 FOREST DRIVE, DARLINGTON, PA 16115

President Michelle Joy called the meeting to order at 7:00 pm
followed by the Pledge of Allegiance and the Lord's Prayer.

Roll Call:

Mayor: Don Wachter

Admin. Assist.: Jennifer Gasser

President: Michelle Joy

Admin./Treas.: Debbie Ahern

Vice President: Roz Miller

Public Works Admin Chad Crawford

Councilmen: Bart Carr

Kim Wagner

Jason Landsbach

Dennis Stiteler

Jeff Magee

Approval of Agenda:

Roz Miller made a motion seconded by Kim Wagner to approve the Agenda. All in favor, Agenda is approved.

Public Comment:

Guest:

Russell Herko Repository Purchase (ITEM 3). Michelle Joy advised the property will need to tap into the Sewer System and he would need to speak with Pella Consulting regarding putting a new trailer on the property.

Beaver Falls Police Chief David Johnson and Mayor George Quay. Beaver Falls Police Chief David Johnson provided a handout and made a presentation regarding Beaver Falls Police Department patrolling Big Beaver. Council discussed with Chief David Johnson of the Police Services available including representation at meetings and Community Interaction. Mayor George Quay advised a program can be tailored for Big Beaver.

Approval of Minutes and Financials:

Jeff Magee made a motion, seconded by Bart Carr to approve the Minutes of September 15, 2020. All in favor, motion carried.

Professional Reports:

Mayors Report: Mayor Don Wachter and Council discussed the Ordinance for the Fireman aid. Mayor Wachter inquired about the Engine Brake restriction and the update from the Solicitor. Jennifer Gasser will follow-up with the solicitor and request a copy of Mayor's Wachter letter from PennDOT he gave to the Solicitor.

Zoning Report: Turned In. Mayor Don Wachter and Council discussed the Shopping Center

Submitted Reports:

Public Works Report: See attached and copy of Road Department New Hand Tools. Chad Crawford advised the Backhoe was delivered. Mayor Don Wachter advised they did tar and chipping on Route 18 late in the year.

Administrators Report: See attached. Debbie Ahern, Chad Crawford, and Council discussed the purchase of a truck. Council discussed with Chad Crawford the use of his personal vehicle. Chad Crawford advised they currently have Darlington's Bucket Truck and unless he uses the 10-ton dump truck, 90% of the time there is

not a smaller vehicle available. Michelle Joy asked Chad Crawford, Debbie Ahern, Bart Carr, Jason Landsbach, and Dennis Stiteler to have a meeting regarding purchasing a truck.

After discussion, it was agreed to renew the PSAB Plus for \$225.00.

Roz Miller made a motion, seconded by Jason Landsbach to change the auditor from Cottrill Arbutina to Herrmann and Loll. Roll Call Vote Yes: Michelle Joy, Roz Miller, Bart Carr, Kim Wagner, Jason Landsbach, Dennis Stiteler, Jeff Magee. So appointed Herrmann and Loll.

Council discussed pre budget preparation. Debbie Ahern discussed the Budget VS Actual through September and the Cash Flow Projection provided.

Secretary Report: Turned In. Jennifer Gasser reported on the Fall Clean up. Council discussed items not picked up may not have been out on October 3, 2020. Jennifer Gasser will reach out to Aiken.

Items to be voted on:

ITEM 1 Council discussed the PennDOT Winter Maintenance Agreement. Chad Crawford will discuss repair concerns on the State Roads with PennDOT. This matter was tabled.

ITEM 2 Big Beaver Borough Park Rental Agreement. Council discussed the nonresident VS resident fee schedule being different and Shannon's email. Roz Miller made a motion, seconded by Bart Carr to approve the Park Rental Agreement. Roll Call Vote Yes: Michelle Joy, Roz Miller, Bart Carr, Kim Wagner, Jason Landsbach, Dennis Stiteler, Jeff Magee. All in favor, motion carried.

ITEM 3 Trick or Treat / Trunk or Treat. Council discussed the options of Trick or Treating or Trunk or Treat. Dennis Stiteler made a motion, seconded by Jeff Magee for October 29, Thursday Traditional Halloween. Roll Call Vote Yes: Roz Miller, Bart Carr, Kim Wagner, Jason Landsbach, Dennis Stiteler, Jeff Magee and No: Michelle Joy. The time is 6:00-8:00PM. All in favor, except Michelle Joy, Motion Carried.

ITEM 3 Repository Purchase-Russell Herko 134 Eagle Rock RD. Taxes 2011. Roz Miller made a motion, seconded by Bart Carr for the purchase through the repository of 134 Eagle Rock RD and to forgive the Borough taxes through the current year. Roll Call Vote Yes: Michelle Joy, Roz Miller, Bart Carr, Kim Wagner, Jason Landsbach, Dennis Stiteler, Jeff Magee. All in favor, motion carried.

ITEM 4 Repository Purchase-Stefura 543 Sherritt Dr. Taxes 1987. Roz Miller made a motion, seconded by Jason Landsbach for the purchase through the repository of 543 Sherritt Dr and to forgive the Borough taxes through the current year. Roll Call Vote Yes: Michelle Joy, Roz Miller, Bart Carr, Kim Wagner, Jason Landsbach, Dennis Stiteler, Jeff Magee. All in favor, motion carried.

ITEM 5 Clarification on Grease Trap Ordinance. Roz Miller made a motion, seconded by Dennis Stiteler to approve the grease trap recommendations as presented:

1. Grease Trap inspections performed one time per year.
2. If the inspection is deemed a failure, then the establishment is inspected every 6 months until 2 consecutive good inspections are completed, then they go back to the yearly inspection.
3. If the inspection fails, the owner is given two weeks to get the grease trap cleaned before a re-inspection is performed.
4. If the re-inspection fails, Big Beaver Municipal Authority reserves the right to have the grease trap cleaned at the owner's expense.
5. Once an inspection fails twice, the cost for the inspection is charged again for any further inspections.
6. The charge for the inspection is a minimum of \$80.00 or prorated \$80.00 per hours.

7. The owner or his/her representative is required to be present while the inspection is performed.
8. Copies of inspections and/or cleaning of the grease trap are to be kept by the establishment owner and Big Beaver Municipal Authority.

Roll Call Vote Yes: Michelle Joy, Roz Miller, Bart Carr, Kim Wagner, Jason Landsbach, Dennis Stiteler, Jeff Magee. All in favor, motion carried.

New Business Discussion:

Council discussed Koppel Borough reaching out to discuss the possibility of providing police service for Big Beaver.

Council discussed having Police service for Big Beaver and agreed to move forward with discussions.

351 / Shenango Road Intersection - Fatal Accident, Traffic Studies. Council discussed the Accident on 351 / Shenango Road and prior traffic studies the Borough has requested from PennDOT. Michelle Joy advised PennDOT has a fund (if available) were they would pay to have the Beacon put up (equipment and installation) and then the Borough would take over the maintenance and electricity. After discussion, Council agree to write another letter to PennDOT to install a four way stop sign at the intersection of 351 / Shenango Road.

Council discussed the Beaver River Bridge Replacement Project and the recent correspondence received from the Turnpike.

Paper Recycling Box, the current box is full, and the company has not emptied it after multiple calls. After discussion, Jennifer Gasser will call Aiken and Valley Waste for Recycling options.

Council discussed a business request to have other businesses on Route 18 put up fences.

Council discussed Pre Application LSSE Fees incurred by the Borough. Council agreed the Borough will bill Pre-Application Fees. After discussion, Council agreed to bill Turnpike fees from 2017.

Council discussed Columbia Gas Refund for Friendship RD Street opening, billed for a State Road. Dennis Stiteler made a motion, seconded by Jason Landsbach to refund \$150.00 to Columbia Gas. Roll Call Vote Yes: Roz Miller, Bart Carr, Kim Wagner, Jason Landsbach, Dennis Stiteler. No: Jeff Magee, Michelle Joy. All in favor except Jeff Magee and Michelle Joy, motion carries.

Council discussed policies for the Employee Manual. Council agreed the Administrator will maintain the Store Credit Cards and hand out the cards as needed. The card will be returned with a receipt. The username on the card, will be the user. The names on the current card will need to be updated. The Administrator of Public Works vacation will be turned into the Administrator, who will notify Council. The Road Crew vacation forms, will be turned into the Administrator. When notifying Council, it will be to notify Council President or Vice President. An hour up to your start time will be the call off process. Requesting vacation time will need to be turned in 5 days before vacation. When on vacation, you are not on call.

Council discussed the Assessment Appeals (3)– Eastwood Drive (Ramada), Blair (138 Friendship), and Turnpike (Foxwood-sent via email). Council agreed not to have the Solicitor invoiced and moving forward, Assessment Appeals will be added to the Secretary's Report.

Council discussed the Pitt Racing noise complaint. Council advised to find out if the resident is in Lawrence County. Jennifer Gasser will send the variance hearing to all members of Council.

Old Business Discussion/Update:

Covid 19-Proces – no update at this time.

Zoning Ordinance-Michelle Joy advised Council to review, so changes can be sent back to Planning.

Council discussed Valley Waste building project.

Council discussed Sherwood Bridge.

Jason Landsbach went over the cost of the No Hunting signs for the park. Jeff Magee made a motion, seconded by Roz Miller. After discussion by Council, this matter was tabled. Chad Crawford will review the signs needs for the park.

Council discussed the Grandview Logging on the hillside. Michelle Joy advised they have bonded the road.

Kim Wagner inquired with the Budget if there could be a line item put in for recreational items. In discussion, there is money in the budget for the Rec Board.

Meeting Adjourned 9:44pm.

Respectfully Submitted

Jennifer Gasser