

MINUTES OF THE BIG BEAVER BOROUGH COUNCIL MEETING OCTOBER 5, 2021
HELD AT THE BIG BEAVER VOLUNTEER FIRE DEPARTMENT, 621 FRIENDSHIP RD,
DARLINGTON, PA 16115

President Michelle Joy called the meeting to order at 7:00 pm
followed by the Pledge of Allegiance and the Lord's Prayer.

Roll Call:

Mayor: Don Wachter

President: Michelle Joy

Vice President: Roz Miller

Council Members: Bart Carr

Kim Wagner

Jason Landsbach

Luke Taiclet

Jeff Magee

Public Works Director: Chad Crawford

Treasurer: Debbie Ahern

Secretary.: Jennifer Gasser

Zoning Officer: Dawna Pella

Zoning Officer: Owen Pella

Approval of Agenda

Roz Miller made a motion, seconded by Kim Wagner to approve the agenda. All in favor, agenda is approved as submitted.

Public Comment

Mazi Mohammed addressed Council regarding Danny's Motel and opening a gas station at the property. After discussion with Council, he will reach out to the office to schedule an Administrative Meeting.

Kim Webb addressed Council regarding an extension that her neighbor added to their fence and a brick/stone wall they are building. Ms. Webb, Dawna Pella and Council discussed Ms. Webb's complaint. Michelle Joy confirmed a letter will be sent to Ms. Webb with the findings. Michelle Joy advised the Borough is working on updating the Zoning Ordinance.

Approval of Minutes

Kim Wagner made a motion, seconded by Bart Carr to approve the Minutes of September 21, 2021. All in favor, motion carries.

Reports:

Mayors: Mayor Wachter reported on the Police Reorganization. Mayor Wachter agreed to be the Committee Representative for the Police Reorganization. Roz Miller agreed to serve as the Alternate Member on the Committee.

Fireman: Turned In

Zoning: Turned In - Dawna Pella advised for Danny's Motel the first notice went out based on what she was able to see on the outside. She met the police there and was able to go inside due to an allegation of theft and

she followed up with a second notice for the items she seen on the inside. On Friday, she and Owen Pella went and posted uninhabitable and condemned placards on each door and the additional house that is on the same property. The violation notice was posted, sent via certified mail, and hand delivered. Dawna Pella reported on the condition of the property and provided pictures. Ms. Pella reported the owner also posted no trespassing signs. Dawna Pella advised with Geopetro she gave the letters she sent for their request to move to a Variance process to Jennifer Gasser. Jennifer Gasser confirmed she had not received Variance Paperwork from Geopetro. Dawna Pella advised the racetrack has submitted their final information. Dawna Pella advised the Cell Phone Variance is this Monday at 7pm. Dawna Pella and Council discussed Danny's Motel request to change the use to a gas station.

Public Works Dept: Turned In – Chad Crawford advise he has calcium nitrate coming and its \$3.42 per gallon, \$2,800.00. He is looking for contacts at Geneva College for their lab to do testing on our wastewater. The mayor will look into this.

Treasurers: Turned In – Debbie Ahern advised she has two copies of the liability's insurance. She has emailed the two health insurance quotes and advised the Health Insurance Renews December 1. She received the renewal invoice for PSAB for \$450.00. After discussion, this is being used by the Borough and will be included in the Budget. Debbie Ahern advised she received the new quote for the audit. The Penn Power account at the school has been cancelled. She is working on the conversion for General Fund to QuickBooks. The Finance Committee will be handling Casualty Insurance and the Personnel Committee will be handling Heath Insurance.

Secretary: Turned In – Jennifer Gasser discussed Codification of the Ordinances for next year to be put in the Budget. There were no objections from Council regarding Codification. Jennifer Gasser advised Daltons will be picking up the toilets at the park the week of November 8 and the billing is to stop on November 8. Additionally, once the County completes their Hazard Mitigation Plan, we can pass a Resolution to adopt their Hazard Mitigation plan as ours. Jennifer Gasser discussed the pictures posted on Facebook

Planning/Zoning: Michelle Joy advised Luke Taiclet has been helping with the Zoning Map.

Parks/Rec: Michelle Joy advised they had an outdoor movie night and Chippewa ran the equipment. Council agreed to send Chippewa a thank you card. Letter were sent to the businesses in Big Beaver and Pitt Race will be participating and other businesses will be providing a donation for the Trunk or Treat. The Fireman plan on having the fire trucks out. They are working on extending the parking lot at the park.

Personnel/Policy: Kim Wagner advised all employees are using the ADP system to punch in/out and the leave balances are in the ADP system. Once the employees' clock in, the timecards are approved by the supervisors and then Debbie Ahern will process the timecards.

Public Health and Safety: No Updates

Finance: No Updates

Public Works: No Updates

Planning Commission: Unapproved September 8, 2021, Minutes

New Business

1. Regionalizing Police Department. Jennifer Gasser will email DA Lozier to advise Don Wachter and Roz Miller will be the representatives for Big Beaver.

2. Michelle Joy confirmed Chad Crawford is ok with releasing the bond. Bart Carr advised on Aley Hill a portion is sunk in. Chad Crawford advised they put stone in their because everyone comes down and cuts that corner and advised the stone may just need added to it. Jason Landsbach made a motion, seconded by Jeff Magee to release Markwest Road Bond #285066269 for .68 miles of Heavy Hauling on Aley Hill for \$25,000. Roll Call Vote Yes: Roz Miller, Bart Carr, Kim Wagner, Jason Landsbach, Luke Taiclet, Jeff Magee, and Michelle Joy.

3. Letterhead – Jennifer Gasser discussed the letterhead and cost to replace versus doing it inhouse. After discussion, Council had no objections with doing the letterhead in house with our current Logo with regular paper (after using the linen paper inhouse). Roz Miller made a motion, seconded by Bart Carr to change the letterhead to use the Current logo. All in favor, motion carries.

4. Non-Impact Home Based Business – Tabled

5. Danny's Motel – Owner submitted written notice to appeal the Violation Notice Vote to accept or deny appeal request. There was discussion regarding the condition of the house on the same property and the sewage bill. Roz Miller inquired if the Beaver Falls Municipal Authority notifies Dawna Pella or the Borough if the water or sewage is disconnected. There was discussion of having Beaver Falls Water Authority notify the Borough if water was shut off. Luke Taiclet made a motion, seconded by Jeff Magee to deny the appeal based on the performance to date. Roll Call Vote Yes: Roz Miller, Bart Carr, Kim Wagner, Jason Landsbach, Luke Taiclet, Jeff Magee, and Michelle Joy.

6. Chad Crawford explained to have Calcium Nitrate delivered to the College Hill lift station the delivering agent is requesting an eye wash station and a shower. There is no water at the lift station. Luke Taiclet made a motion, seconded by Jason Landsbach to purchase Bradley Portable Pressurized Eyewash with Drench Hose from Seton, for \$1,450.00 for the College Hill Lift Station, with the addition of shipping cost. Roll Call Vote Yes: Roz Miller, Bart Carr, Kim Wagner, Jason Landsbach, Luke Taiclet, Jeff Magee, and Michelle Joy. Garrett Shriver advised every six months you have to add a treatment to prevent bacteria.

Old Business Updates

1. SALDO – Waiting on LSSE for the updates

2. Cameras for Law Enforcement - Michelle Joy advised the DA does not have the formal prices. It will be less than \$13,000 to install the cameras and the DA is providing \$10,000 and the Beaver County Industrial

Authority is providing \$2,000, leaving \$1,000 to be split between Koppel and Big Beaver. The reoccurring cost will be \$2,200 per year paid by the Beaver Falls Police Department, plus 2 ALPR license fee \$1,300 every other year. There was a discussion on the maintenance of the cameras and if there was a contract with the cameras. Council agreed to communicate with the DA of Beaver County that Big Beaver is interested in moving forward with the proposal of the traffic cameras at the intersection of 18 and 351. The official vote will happen once they receive the formal proposal.

Council discussed how to handle residents who make multiple complaints about the same issue, including sending them a final determination letter (matter is closed) or having the Solicitor sending a cease-and-desist letter.

Meeting Adjourned 8:41pm

Respectfully Submitted

Jennifer Gasser