

MINUTES OF THE BIG BEAVER BOROUGH COUNCIL MEETING **October 16, 2018**

HELD AT THE BIG BEAVER MUNICIPAL BUILDING, 114 FOREST DRIVE, DARLINGTON, PA 16115

President Jason Landsbach called the meeting to order at 7:00 pm

followed by the Pledge of Allegiance and the Lord's Prayer.

**Roll Call:**

**Present:**

Mayor: Don Wachter

President: Jason Landsbach

Vice President: Roz Miller

Council Members: Michelle Joy

Bart Carr

Dennis Stiteler

Bob Davenport

Jeff Magee

Admin./Treas.: Virginia Binder

Admin./Treas.: Candy Braniff

Admin. Assist.: Becky Bell

Engineer: Larry Lennon

Solicitor: Shannon Steele – Depart: 9:00

Code Enforcement: Dawna Pella

Road master: Don Reeher – Depart: 8:30

Solicitor Shannon Steele presented the ordinance for vacating Day Street for council's approval. Roz Miller Miller made a motion to approve the ordinance to vacate Day Street seconded by Bart Carr. All in favor, motion carried.

**Visitors:**

Mr. Matt Grossman from Cintas Uniforms was present to give council an overview of his company. Primarily uniforms for the road crew. After his presentation, Mr. Grossman will contact the road master and set up an appointment with the road crew and discuss options.

Mr. & Mrs. John and Linda Stevens were in attendance inquiring about zoning and subdividing. After some discussion, Mr. & Mrs. Stevens will make appointment with the Zoning/Code Enforcement Officer, Dawna Pella.

**Minutes:**

The minutes from September 18th and the cancellation of the October 2nd meetings were reviewed and a motion was made by Roz Miller seconded by Michelle Joy to accept as written. All in favor, motion carried.

**Financials:**

Ms. Braniff presented the September financials and a motion to accept the September financials was made by Michelle Joy seconded by Bart Carr all in favor, motion passed. The prepared October bill list was read by Ms. Braniff. Roz Miller made a motion seconded by Jeff Magee to approve as funds become available. All in favor, motion carried.

Ms. Braniff spoke to council about a television for meetings and presentations etc. to view various documents and slide shows. Roz Miller made a motion seconded by Michelle Joy to purchase a 55" Smart TV to be used by the council and committees for their meetings. Roll call vote, all in favor motion carried.

The Act 32 Earned Income Tax Monthly Report was reviewed by council.

#### **Streets & Roads:**

Mr. Reeher gave his report on the maintenance and upkeep of the Borough's road. The road crew has finished tar and chipping for this year.

The COG Winter Road Materials contract for anti-skid was presented. Roz Miller made a motion seconded by Bart Carr to approve the contract for anti-skid winter road materials. All in favor, motion carried.

#### **Buildings & Equipment:**

Dennis Stiteler provided the road master with radios for the road crew. Mr. Reeher will distribute to the crew and report back to council on their effectiveness.

Bart Carr will meet with a representative at the road garage regarding the heating system.

#### **Public Relations:**

Halloween Trick or Treat night will be Wednesday, October 31<sup>st</sup> from 6:00 p.m. – 8:00 p.m.

#### **Parks & Recreation:**

The Park's Covered Bridge reinforcement is still ongoing. Larry Lennon will speak to his contact regarding I-Beams for the bridge.

#### **Ordinances:**

Under review by Solicitor Steele.

#### **Planning Commission:**

Minutes from the October 10th meeting were reviewed to council by Dennis Stiteler.

#### **Municipal Authority:**

Shannon Steele gave a report on the Municipal Authority meeting on October 15th.

She reported on the BBMA and asked council for approval to draft an ordinance to adopt procedures for collecting on delinquent sewer accounts. Michelle Joy made a motion to approve Solicitor Steele to draft an ordinance for the BBMA to collect on delinquent sewer accounts. Roll call vote, all in favor, motion carried.

**Zoning:**

Dawna Pella, Zoning/Code Enforcement Officer gave her report.

Variance application was received for the property at 730 Wallace Run Road.

**Solicitor:**

Solicitor Steele gave her report under the Municipal Authority.

**Engineer:**

Engineer Lennon gave his report.

Engineer Lennon updated council on the outstanding items needed for the Tower Access Group.

First Energy is requesting an easement for installation/maintenance for overhead electric. A field meeting will be scheduled with First Energy and council members to review their proposal.

514 McKinley Road is still ongoing and President Landsbach will follow up.

At 9:05 President Landsbach suspended the regular meeting for an executive session to discuss personnel issues. At 9:30 the regular meeting resumed.

At 9:40 p.m. the meeting was adjourned.

Respectfully Submitted,

Becky Bell