

MINUTES OF THE BIG BEAVER BOROUGH COUNCIL MEETING November 3, 2020  
HELD AT THE BIG BEAVER MUNICIPAL BUILDING, 114 FOREST DRIVE, DARLINGTON, PA 16115

President Michelle Joy called the meeting to order at 7:00 pm  
followed by the Pledge of Allegiance and the Lord's Prayer.

**Roll Call:**

Mayor: Don Wachter

Admin. Assist.: Jennifer Gasser

President: Michelle Joy

Admin./Treas.: Debbie Ahern

Vice President: Roz Miller

Public Works Admin Chad Crawford-Via phone

Councilmen: Bart Carr

Kim Wagner

Jason Landsbach

Dennis Stiteler-Depart 9:10 pm

Jeff Magee

**Approval of Agenda:**

Kim Wagner made a motion seconded by Bart Carr to approve the Agenda. All in favor, Agenda is approved.

**Public Comment:**

**Guest:** Katie Damaska – No Comment

**Approval of Minutes and Financials:**

Roz Miller made a motion, seconded by Jeff Magee to approve the Minutes of October 20, 2020. All in favor, motion carried.

**Professional Reports:**

Zoning Report: Turned In

**Submitted Reports:**

Municipal Authority: Turned In

Public Works Report: Turned In

Planning Commission: October 14, 2020 Minutes

Secretary Report: Turned In

**Items to be voted on:**

ITEM 1 PennDOT Winter Maintenance Resolution and Contract. Chad Crawford advised he met with PennDOT regarding road repairs on Ashwood, Friendship and Shenango. Roz Miller made a motion, seconded by Jeff Magee to approve the Resolution for Big Beaver to enter into an agreement with PennDOT for winter maintenance of Shenango Rd from Wallace Run to the County line, Friendship RD and Ashwood Road. Roll Call Vote Yes: Michelle Joy, Roz Miller, Kim Wagner, Jeff Magee, Dennis Stiteler, Bart Carr, and Jason Landsbach.

ITEM 5 Use of Liquid fuel funds for Backhoe Purchase. Debbie Ahern advised the three quotes were from COSTARS dealers and Liquid Fuels can be used. Council discussed the use of Liquid Fuels to purchase the backhoe. Jason Landsbach made a motion seconded by Bart Carr to use Liquid Fuels for the Backhoe purchase for \$113,000.00. Roll Call Vote Yes: Michelle Joy, Roz Miller, Kim Wagner, Jeff Magee, Dennis Stiteler, Bart Carr, and Jason Landsbach.

ITEM 6 Ratifying the 10/20/2020 vote PennDOT Multimodal Resolution. Jennifer Gasser went over the wording of the 10/20/2020 motion and she had the resolution. Michelle Joy confirmed council was approving the resolution, not approving the contingent upon passing the resolution. Kim Wagner made a motion, seconded by Roz Miller to ratify the 10/20/2020 vote to fix Sherwood Bridge Contingent upon receiving the grant and passing the Multimodal Resolution which is applying. Roll Call Vote Yes: Michelle Joy, Roz Miller, Kim Wagner, Jeff Magee, Dennis Stiteler, Bart Carr, and Jason Landsbach.

ITEM 7 Ratifying the May 5, 2020 vote to purchase a Backhoe. Bart Carr made a motion seconded by Jeff Magee to ratify the May 5, 2020 vote to purchase a new 580 Super N Case Backhoe for \$117,110.83. Roll Call Vote Yes: Michelle Joy, Roz Miller, Kim Wagner, Jeff Magee, Bart Carr, and Jason Landsbach. Roll Call Vote No: Dennis Stiteler

ITEM 8 Ratifying the May 5, 2020 vote to purchase Limestone. Dennis Stiteler made a motion, seconded by Kim Wager to ratify the May 5, 2020 vote to purchase limestone at \$17.41 per ton for a total of \$8,705.00 to replace the cross drains on Aley Hill. Roll Call Vote Yes: Michelle Joy, Roz Miller, Kim Wagner, Jeff Magee, Dennis Stiteler, Bart Carr, and Jason Landsbach.

ITEM 9 Council and Chad Crawford discussed the F-550 tire purchase. Bart Carr made a motion, seconded by Jeff Magee to purchase 6 tires for the Ford F-550 from Jack's for \$1,264.62 installed. Roll Call Vote Yes: Michelle Joy, Roz Miller, Kim Wagner, Jeff Magee, Dennis Stiteler, Bart Carr, and Jason Landsbach.

ITEM 10 Chad Crawford discussed with Council the power washer purchase. Jeff Magee made a motion, seconded by Roz Miller to purchase a Dewalt Power Washer for \$599.00. Roll Call Vote Yes: Michelle Joy, Roz Miller, Kim Wagner, Jeff Magee, Dennis Stiteler, Bart Carr, and Jason Landsbach.

ITEM 3 Tax Reduction for Volunteer Fire Fighters (option Ordinance). Debbie Ahern and Council discussed the Fire Fighters tax ordinance options with Council consisting of 20% with a maximum of \$500.00, has to be residents and own property in Big Beaver, taxes have to be paid and if the taxes are paid in the penalty period it only applies to the base tax.

### **New Business Discussion:**

Trail Cameras for the park. Chad Crawford discussed with Council with putting a trail camera at the park. Council agreed to put a trail camera at the park, with the purchase not to exceed \$75.00. Kim Wagner was not in agreement. Kim Wagner advised of a grant for cameras to be installed and monitored by the State Police.

Communication – No update at this time.

Administrative Meetings- No update at this time

Facebook Postings (Door, Newspaper, Meetings). Jennifer Gasser and Council discussed items to post on the Big Beaver Borough Facebook page.

Christmas Party. Council discussed the option with having a catered dinner at the December business meeting and Chad Crawford can buy lunch for the road crew.

Fee Schedule/Borough Application Updates – Tabled

Cares Grant. Debbie Ahern discussed with Council a letter she received regarding the Big Beaver's Cares Grant eligibility from the Beaver County Commissioners office. Council discussed the grant eligibility. Debbie Ahern will contact the Commissioners office.

## **Old Business Discussion/Update:**

No Hunting signs at the park. Jennifer Gasser advised the no hunting signs delivery date is approximately November 10, 2020.

Planning Commission – Council discussed the Planning Commission. Michelle Joy inquired if the Planning Commission has reviewed the SALDO and requested the Planning Commission complete the SALDO prior to doing community planning and roads. Kim Wagner made a motion seconded by Jason Landsbach to disband the Planning Commission and create a Planning Committee made up of council, staff, and community members as needed. Roll Call Vote Yes: Jason Landsbach, Bart Carr, Kim Wagner, Michelle Joy. Roll Call Vote No: Roz Miller and Dennis Stiteler Abstained: Jeff Magee. The Planning Commission will continue until an Ordinance is completed.

Dennis Stiteler advised the ordinance will need to be rewritten as it references the Planning Commission.

Bart Carr inquired if we are creating something that is already there. Michelle Joy advised this is removing the board that is already in place and creating a committee of Council and Staff members and the committee has to be at least 3.

ITEM 4 Zoning Ordinance. Council discussed the Zoning Ordinance. Dennis Stiteler discussed portions of the Zoning Ordinance. Council is to give Jennifer Gasser a list of issues with the Zoning Ordinance. Jason Landsbach discussed concerns with the Logging Portion of the proposed Zoning Ordinance and recommended this portion be removed. Dawna Pella discussed the building height restriction with Council. Council discussed sending the Zoning Ordinance to Beaver County. Jason Landsbach made a motion seconded by Bart Carr to move the proposed ordinance to the County for their review while Council continues their review. Roll Call Vote: Roll Call Vote Yes: Michelle Joy, Roz Miller, Kim Wagner, Jeff Magee, Dennis Stiteler, Bart Carr, and Jason Landsbach.

ITEM 2 Proposed Budget for Advertising. Council discussed the proposed Budget for 2021. Debbie Ahern advised, per Shannon Steele, if the budget is approved with a submitted list Chad Crawford would not need additional approval to purchase those items. Council discussed with Chad Crawford the request for an Iron Filter for the Garage, Boom Mower, Zero Turn Mower, storage cabinets and the service truck with a crane. Debbie Ahern advised with the new capital improvement to submit for the second part of the bond, she requested cranes be installed in all the Lift Stations. Chad Crawford wanted to go on record and stated it would be great to have a crane at every lift station which will get the pump out of the wet wells onto the ground. This will not put the pump into the back of the truck and out of the truck into the garage and you will have guys lifting this with the possibility of the guys getting hurt and the guys will be handling the pumps that is covered with wastewater right out of the wet well. He advised he has been doing this for a long time and sees a need for a truck with a crane on it in the 12 ½ 13 years' experience as a waste water operator. After discussion, council agreed to remove the Boom Mower (ALL), Service truck with crane (Bond Money), storage cabinets (4 off), iron filter for garage (4 off) off the list. Council agreed to leave on the Budget the Zero Turn Mower and the Aley Hill Road Repairs (from Friendship RD to Shenango).

Council discussed raises. Jason Landsbach recommended a 1.3% raise across the board with Bart Carr. The majority voted for 3% Michelle Joy, Roz Miller, Jeff Magee, Kim Wagner.

Debbie Ahern advised a portion of hers, Chad Crawford, and Annie Mako's wages will be charged to the Authority.

Kim Wagner inquired about recreation line item being decreased to \$2,500.00. Council agreed increase the recreation fund to \$5,000.00.

Debbie Ahern discussed the advertisement requirements with the budget.

Michelle Joy excused Jennifer Gasser, Katie Damaska, Dawna Pella, Chad Crawford for an Executive Session for Personnel issues.

Executive Session – Personnel Time In 9:34pm Time Out 9:55pm.

No decisions at this time.

Meeting Adjourned 10:02pm

Respectfully Submitted

Jennifer Gasser