

**Borough of Big Beaver PA**  
**Business Meeting**  
**114 Forest Dr, Darlington PA 16115**  
**BIG BEAVER MUNICIPAL BUILDING**  
**November 18, 2025 at 6:00pm**

Order of Business

**1. Call to Order—President Kimberly Wagner**

Pledge of Allegiance and the Lord's Prayer.

**2. Roll Call:**

Mayor: Michelle Joy

President Kimberly Wagner

Vice President: Jeff Magee

Council Members: Erin Walter

Jessica Chaney

Karla Myers

Bart Carr

Garrett Schriver

Engineer: Dan Martone

Solicitor: Shannon Steele

Secretary/Treasurer: Jennifer Gasser

Chief of Police: David Johnson

Zoning Officer: William Payne

**3. Approval of Agenda**

**4. Public Comment - *Please limit your comments to 5 minutes***

**5. Approval of Minutes**

A. Approve Minutes of November 4, 2025

B. October 2025 Financials

C. November 2025 Bill List

**6. Administrative Reports:**

A. Mayor

B. President

C. Treasurer/Secretary

**7. Professional Reports:**

A. Fire Department: Turned in

B. Zoning / Code Enforcement: Turned in

C. Police Department: Turned in

D. Engineer: Turned in

E. Solicitor:

**8. Unfinished Business:**

- A. Resolution 05-2025 Multi-Municipal Beaver County Neighborhood Assistance Program Enterprise Zone designation.

**9. New Business:**

- A. Purchase Parcel 53-009-0106.000 from the repository by Lynn and Park Lutton, with a tax waiver through 2024.
- B. Purchase Parcel 53-009-0107.000 from the repository by Lynn and Park Lutton, with a tax waiver through 2024.
- C. Purchase Parcel 53-009-0606.000 from the repository by Michael and Susan MacConnell, with a tax waiver through 2024.
- D. Purchase Parcel 53-009-0605.000 from the repository by Michael and Susan MacConnell, with a tax waiver through 2024.
- E. Ratify the phone call vote for the contract with Doug Simpson of Simpson Water LLC to serve as Sewer Operator for the lift stations.
- F. DCED Letter of Intent for technical assistance for Fire Services.
- G. Conflict Waiver Agreement for lot line consolidation for parcel 53-009-0118.000.
- H. Donate \$500 to Lindy Paving Annual Holiday Drive, as a sponsor.
- I. STS install security cameras at the Borough Garage for \$5,113.00.
- J. STS install security cameras at the Borough Office for \$5,113.00.

**Executive Session: Legal and Personnel**