

MINUTES OF THE BIG BEAVER BOROUGH COUNCIL MEETING November 16, 2021
Held at the Big Beaver Volunteer Fire Company, 621 Friendship RD, Darlington, PA 16115
President Michelle Joy called the meeting to order at 7:00 pm
followed by the Pledge of Allegiance and the Lord's Prayer.

Roll Call:

Mayor: Don Wachter

President: Michelle Joy

Vice President: Roz Miller

Council Member: Jason Landsbach

Bart Carr

Luke Taiclet

Kim Wagner

Jeff Magee

Treasurer: Deborah Ahern

Public Works Director: Chad Crawford

Secretary.: Jennifer Gasser

Zoning Officer: Dawna Pella

Engineer: Emily Palmer

Chief of Police: David Johnson

Solicitor: Shannon Steele

Approval of Agenda

Michelle Joy advised the agenda needed to be amended to add under new business ITEM 3 – Tablets, 4 - Leave Policy Update 5 - Liability Insurance and the Treasurers Report. Roz Miller made a motion, seconded by Kim Wagner to approve the amended agenda. All in favor, amended agenda is approved.

Public Comment

Theresa Drzik addressed Council inquiring on when the new Zoning Map/Ordinance would be completed so she can put up a garage. Council explained it's being worked on at the Planning Commission. Emily Palmer advised she can go for a variance. Ms. Drkiz also questioned about a ditch between her and her neighbor's property and a line of trees in her neighbor's yard and if she has the right to trim them. Shannon Steele advised only to the point that they are on her property. Michelle Joy advised we can not tell her what she can do with her neighbors' trees.

Approval of Minute:

Jeff Magee made a motion, seconded by Bart Carr to approve the Minutes of November 3, 2021, October Financials, and November Bill List. All in favor, the November 3, 2021 minutes, October Financials, and November bill list is approved.

Reports:

Mayors: Mayor Don Wachter discussed the fifth turning lane on Route 18 and advised Bill Kuhn had a petition signed by the owners on Route 18 to have a fifth turning lane on Route 18. He advised he sent a letter to John Powell with a carbon copy to Cheryl Moon-Sirianni at PennDOT giving his support for the fifth lane. Roz Miller inquired if that would remove the Jersey's Barriers and Mayor Wachter advised yes. Mayor Wachter advised the letter was not sent on behalf of the Borough, only on behalf of him and did not feel it would hurt to have Council send a letter of approval. Michelle Joy advised if there is more that comes down the pike and they ask, we can move on it from there.

Police: Chief Johnson advised there was 57 calls for the month of October and there were no incidents during the Halloween Patrol. Kim Wagner thanked the Chief for sending someone up for the trunk or treat. Bart Carr requested the police watch Careywood Rd due to semitrucks using the road. Chad Crawford will check with the roadcrew tomorrow as they have seen semitrucks on the road. Chief Johnson asked them to get as much details as possible about the trucks. Chad Crawford recommended to send a letter to the Turnpike Distribution Center advising trucks are not allowed to use Careywood and see if they will post a sign.

Zoning: Turned In. Dawna Pella advised she had a meeting with Shannon Steele about Danny's Motel, Bit Coin and the cellphone tower. Michelle Joy advised Jim Stout of Pitt Race is disputing the current escrow balance due. Dawna Pella advised she believes Pitt Race has submitted the final drawings; however, no occupancy has been issued.

Engineer: Turned In. Emily Palmer advised she met with the Planning Commission last week. They issued the SALDO last month. They had an Administration meeting with Ryan Development company for a proposed distribution warehouse for a confidential company at the Bikop property. She advised they received a revised submission for the cellphone tower company. Kim Wagner inquired on what was submitted. Emily Palmer advised they are going to handle it as a Land Development.

Solicitor: Shannon Steele reserved her report for Executive Session.

Public Works Dept: Chad Crawford advised they are working on the manholes replacements and one of the garage doors has fallen and dented the one panel on the bottom and he has someone coming out to look at it (springs are letting loose at the top), this is the second garage door to do this.

Treasurers: Turned In. Debbie advised the conversion of QuickBooks is pretty much up to date with RA Services. She is going to run reports, as of January 1 she will not have access to the old software. Debbie inquired if we are keeping Zoom, it was advised yes, we can use APRA money for this. Debbie Ahern advised she will not be paying the UPMC and RA services invoices. Luke Taiclet inquired if we were going to let UPMC know we would not be going with them. She will reach out to Brian York.

Secretary: Jennifer Gasser advised of the Administration Meeting next Monday (Nov 29th) at 10am for Swagelock and of the delay with the stop signs due to supply chain being delivered for Fairlane/Shenango Rd.

New Business

1. Luke Taiclet made a motion, seconded by Jason Landsbach to approve Resolution 12-2021 Beaver County 2021 Hazard Mitigation Plan – Matt Straub advised it's a standard plan. Roll Call Vote Yes: Jason Landsbach, Bart Carr, Roz Miller, Jeff Magee, Kim Wagner, Luke Taiclet and Michelle Joy. All in favor, motion carries.

2. Roz Miller made a motion, seconded by Kim Wagner to adopt Resolution 13-2021 Fire Study Articles of Agreement. Roll Call Vote Yes: Jason Landsbach, Bart Carr, Roz Miller, Jeff Magee, Kim Wagner, Luke Taiclet and Michelle Joy. All in favor, motion carries.

3. Tablet. Michelle Joy advised we will need one additional tablet, as the one Jason Landsbach did not take is being used by Chad Crawford. Luke Taiclet advised we can check with the current APRA funds to see if this can be used to purchase a tablet.

4. Leave Policy update. For sick, personal, and vacation, the Personnel Committee met and recommended a change in the language, to "in order to be paid for a holiday, employee must be paid (either work or use paid leave) the scheduled day before and scheduled day after a holiday." Kim Wagner made a motion, seconded by Bart Carr to approve the change in the language. Roll Call Vote Yes: Jason Landsbach, Bart Carr, Roz Miller, Jeff Magee, Kim Wagner, Luke Taiclet and Michelle Joy. All in favor, motion carries.

5. Liability insurance. Luke Taiclet discussed the proposed liability insurance received and the recommendation is Trident due to the data and cyber data recovery. The cost is comparable. Roz Miller made a motion, seconded by Jeff Magee to accept the Trident Policy for Liability insurance provided by the York

Agency. Roll Call Vote Yes: Jason Landsbach, Bart Carr, Roz Miller, Jeff Magee, Kim Wagner, Luke Taiclet and Michelle Joy. All in favor, motion carries. Debbie Ahern will notify the York Agency.

Old Business Update:

1. Cameras for Law Enforcement. Michelle Joy advised we received two proposals to purchase the cameras. The Secured Technical Solutions (STS) is who the Beaver Falls Police Department is used to. The Borough's cost would be splitting \$835 for the installation cost, \$417.50. The Borough would pay \$600.00, every other year for the 2 license (2 of the 4 cameras). Bart Carr made a motion, seconded by Roz Miller to approve using the Secured Technical Solutions camera system with a split cost with Koppel Borough of \$417.50, paid by the Borough. Roll Call Vote Yes: Jason Landsbach, Bart Carr, Roz Miller, Jeff Magee, Kim Wagner, Luke Taiclet and Michelle Joy. All in favor, motion carries.

2. Advertise Proposed Budget. Luke Taiclet advised the benefits changed and the liability insurance that we accepted today, which will be a three-way split, other than that these two items the budgets are ready. Next year we are spending \$66,000 from cash reserve against the PLIGIT account in additional to the \$56,000 we are spending this year. We will have to make decisions on how we move forward and there were suggestions made over the last 24-hours. Roz Miller made a motion, seconded by Jeff Magee to approve the proposed budget for advertisement. Roll Call Vote Yes: Jason Landsbach, Bart Carr, Roz Miller, Jeff Magee, Kim Wagner, Luke Taiclet and Michelle Joy. All in favor, motion carries.

3. Danny's Motel - Hold for Executive Session

Executive Session 7:47pm-8:50pm Litigation

Jeff Magee made a motion, seconded by Roz Miller to eliminate the Public Works Laborer position effective 11/17/21, pay employee wages through 11/30/21 and payout accrued vacation time. Roll Call Vote Yes: Jason Landsbach, Bart Carr, Roz Miller, Jeff Magee, Kim Wagner, Luke Taiclet and Michelle Joy. All in favor, motion carries.

Meeting Adjourned 8:50

Respectfully Submitted,

Jennifer Gasser