

MINUTES OF THE BIG BEAVER BOROUGH COUNCIL MEETING November 15, 2022
Held at the Big Beaver Volunteer Fire Company, 621 Friendship RD, Darlington, PA 16115
President Michelle Joy called the meeting to order at 7:00 pm
followed by the Pledge of Allegiance and the Lord's Prayer.

Roll Call:

Mayor: Jamie Marshall

President: Michelle Joy

Vice President: Kim Wagner

Council Member: Roz Miller

Erin Walter

Garrett Schriver

Bart Carr

Jeff Magee

Treasurer: Annie Mako

Secretary.: Jennifer Gasser

Zoning Officer: Owen Pella

Zoning Officer: Dawna Pella

Engineer: Emily Palmer

Chief of Police: David Johnson

Absent: Treasurer Annie Mako and Zoning Officer Dawna Pella

Approval of Agenda:

Michelle Joy advised the agenda needed to be amended to add Circuit Rider and an Executive Session. Jeff Magee made a motion, seconded by Roz Miller to approve the amended agenda. All in favor, the amended agenda is approved with adding Circuit Rider and an Executive Session to the agenda.

Public Comment:

NA

Approval of Minutes:

Kim Wagner made a motion, seconded by Erin Walter to approve the Minutes of November 1, 2022, October Financials and November Bill List. All in favor, the November 1, 2022 minutes, October Financials and November Bill List are approved.

Administrative Reports:

Mayors: No Report

Presidents: President Joy reported on the budget information meeting.

Public Works Director: Chad Crawford reported on the light at Eastwood Dr, Grant submitted for Aley Hill, and discussion with PennDOT with the trucks available and the state roads the Borough has a winter maintenance agreement on.

Secretary: Jennifer Gasser discussed the Fire Department Letter of Intent update, Hazard Mitigation Plan update with Beaver County, and looking for phone/internet providers to reduce cost.

Treasurer: No Report

Professional Reports:

Fire Department: NA

Zoning/Code Enforcement: Evans Variance will be December 6, 2022 at 7pm.

Police: Chief Johnson reported on the calls for the month of October and no incidents on Trick or Treat night.

Engineer: Ms. Palmer advised that the DEP extended the Boroughs current MS4 permit for the next five years and reported on the Westgate and Swagelock plans.

Solicitor: Shannon Steele reported on the letter sent to resident Mr. Balmer and will be scheduling the deed signing for the Soterin property.

Planning Commission: October 12, 2022, minutes in packet.

New Business:

- A Kim Wagner made a motion, seconded by Roz Miller to approve Resolution 13-2022 disposition of records. All in favor, motion carries.
- B Jeff Magee made a motion, seconded by Garrett Schriver to approve the purchase and installation of a new furnace at the Borough Garage from Air System Mechanical for \$10,386. Roll Call Vote Yes: Kim Wagner, Roz Miller, Jeff Magee, Bart Carr, Garrett Schriver, Erin Walter and Michelle Joy.
- C Erin Walter made a motion, seconded by Roz Miller to approve the purchase for a propane fuel tank, not to exceed \$6,000 including the pickup of the tank. Roll Call Vote Yes: Kim Wagner, Roz Miller, Jeff Magee, Bart Carr, Garrett Schriver, Erin Walter and Michelle Joy.
- D Roz Miller made a motion, seconded by Kim Wagner to approve the 2023 Employee Holidays with changing January 2 to a Monday. All in favor, motion carries.
- E Bart Carr made a motion, seconded by Garrett Schriver to approve a topographical survey for the property on Big Beaver Blvd for the relocation of the Wallace Run lift station, not to exceed \$2,500. Roll Call Vote Yes: Kim Wagner, Roz Miller, Jeff Magee, Bart Carr, Garrett Schriver, Erin Walter and Michelle Joy.
- F Jeff Magee made a motion, seconded by Garrett Schriver to release road bond #250118M for Y-B Logging and Lumber for .81 miles of Park Road and 1.6 miles of McKinley Road. All in favor, motion carries.
- G Roz Miller made a motion, seconded by Jeff Magee to let the Finance Committee make the decision to make the final decision on the date to sever the contract with Circuit Rider. Roll Call Vote Yes: Kim Wagner, Roz Miller, Jeff Magee, Bart Carr, Garrett Schriver, Erin Walter and Michelle Joy.

Executive Session: Legal 7:31-7:53pm

Roz Miller made a motion, seconded by Jeff Magee to give Shannon Steele permission to draft the finding of facts and conclusion of law for the Danny's Motel Conditional Use hearing. Roll Call Vote Yes: Kim Wagner, Roz Miller, Jeff Magee, Bart Carr, Garrett Schriver, Erin Walter and Michelle Joy.

Meeting Adjourned 7:55pm

Respectfully Submitted,

Jennifer Gasser