Big Beaver Municipal Authority

Organizational Meeting

114 Forest Drive, Darlington PA 16115

BIG BEAVER MUNICIPAL BUILDING

September 21, 2026 at 5:00 pm

Order of Business

1. **Call to Order -** by Jason Dailey as the Interim Secretary of an Incorporating Municipality

   Pledge of Allegiance and the Lord's Prayer

   Roll Call:

   Board Members:

   Jeff Magee

   Sandra Desanzo

   Deborah Eutsler

   Paul Phillips

   Michelle Joy

   Administrator: Jason Dailey

2. **Statement of Public Notice/Open-Meetings Compliance**
3. **Organizational Business**
   a. Consensus Agenda - **Resolution No. 01**
      i. Adoption of By-Laws
      ii. Election of Officers
         1. Chairperson
         2. Vice-Chairperson
         3. Secretary
         4. Treasurer
         5. Assistant Secretary
      iii. Designation of Authority's Regular Meeting Schedule – third Monday of every other month
      iv. Establish the Authority's Fiscal Year as October 1 to September 30
      v. Appointment of Professionals and Consultants
         1. Solicitor - Shannon L. Steele, Esq., from Santicola, Steele & Fedeles, P.C.
         2. Engineer - Martone Engineering
         3. Auditor - Herrmann & Loll, INC CPA
         4. Special Counsel - Dilworth Paxson LLP
         5. Financial Advisor – PFM Financial Advisors

6. Licensed Sewer Operator

vi. Approval of Management Agreement with Big Beaver Borough

vii. Approval of Transfer Documents

viii. Approval of Sewer System Debt Service Agreement

VOTE on Resolution No. 01

4. **New Business:**
    a. Approval of sewer bill list
    b. Presentation by Financial Advisor, PFM Financial Advisors
5. **Public Comment**
6. **Adjournment**