

MINUTES OF THE BIG BEAVER BOROUGH COUNCIL MEETING May 6, 2025.
Held at the Big Beaver Municipal Building, 114 Friendship Rd, Darlington, PA 16115

President Kimberly Wagner called the meeting to order at 6:00pm followed by the Pledge of Allegiance and the Lord's Prayer.

Roll Call:

Mayor: Michelle Joy

Council President: Kimberly Wagner

Secretary/Treasurer: Jennifer Gasser

Council Members: Erin Walter

Public Works Director Chad Crawford

Council Members: Garrett Schriver

Bart Carr

Jessica Chaney

Absent: Council Vice President Jeff Magee and Council Member Karla Myers

Approval of Agenda:

Erin Walter made a motion, seconded by Garrett Schriver to approve the agenda. All in favor, motion carries.

Public Comment:

Approval of Minutes:

Garrett Schriver made a motion, seconded by Erin Walter to approve the Minutes of April 15, 2025. All in favor, motion carries.

Administrative Reports:

Mayor: No Report.

President Report: President Wagner advised her information will be covered in the Committee Reports.

Public Works Director: Chad Crawford advised they have been mowing grass and taking care of down trees.

Secretary/Treasurer: Jennifer Gasser reported on the timber application on 399 Norwood Drive, the auditor was in on May 2, Town Hall postcards were mailed and will be posted on Facebook and Website, the Skilled Game Ordinance was sent to the business on Shenango Road, and the floors in Council Chambers were completed. Kim Wagner thanked Jennifer Gasser for the work completed with the audit.

Committee Reports:

Administrative – Kim Wagner reported on the meeting attended with M7 and the Fire Department regarding the possibility of retaining M7 for grant-related work. Following the discussion, M7 sent a letter stating that they had no additional grant assistance to offer, given the Borough's existing efforts and the current status of Federal Funding.

Parks and Recreation – Erin Walter advised the Committee has not met and is waiting on the quote for the walking trails at the park.

Finance – Garrett Schriver advised the Finance Committee has met to discuss the Fire Department and the Town Hall Meeting and Council discussed the upcoming Town Hall Meeting. Garrett Schriver advised as a result of the upcoming Town Hall Meeting, hiring a new Public Works position has been put on hold. Jennifer

Gasser advised of the follow-up email sent to Michael Baker International, after discussion if no response is received within a few weeks Jennifer Gasser will follow up.

Public Safety – Mayor Joy and Council discussed the Fire Department and Town Hall meeting.

Public Works Road and Equipment – No Report

Public Works Sewer – Kim Wagner advised the meeting is May 8th, sewer tour is May 13th and the meeting with Aqua if June 19th.

Zoning – No report

COG – Jennifer Gasser reported on the last COG meeting, discussing blighted properties.

New Business:

A. Kim Wagner discussed partnering with Job Training of Beaver County to hire a temporary summer employee, starting in June, with the Borough doing a direct hire and receiving reimbursement from JTBC for a total of 180 hours (30hrs per week) beginning July 1st. Chad Crawford discussed with Council work not being completed. Garrett Schriver made a motion, seconded by Erin Walter to hire Caleb Snedeker for summer employment for the Public Works Department at \$13.00 per hour. Roll Call Vote Yes: Bart Carr, Garrett Schriver, Erin Walter, Jessica Chaney and Kim Wagner.

B. Chad Crawford discussed the electrical bill with Council. Garrett Schriver made a motion, seconded by Jessica Chaney to transfer the Industrial 2 Lift Station Electric Bill over to Big Beaver Borough. Roll Call Vote Yes: Bart Carr, Garrett Schriver, Erin Walter and Jessica Chaney. Roll Call Vote No: Kim Wagner.

C. Council discussed this was for Chad Crawford's time off in April. Garrett Schriver made a motion, seconded by Jessica Chaney to ratify the phone call vote to hire Erik Moore as the backup operator for the lift stations. Roll Call Vote Yes: Bart Carr, Garrett Schriver, Erin Walter, Jessica Chaney and Kim Wagner.

Workshop Discussion: No discussion

Meeting Adjourned 7:20pm

Respectfully Submitted,

Jennifer Gasser
Secretary/Treasurer