

MINUTES OF THE BIG BEAVER BOROUGH COUNCIL MEETING May 5, 2020
HELD AT THE BIG BEAVER MUNICIPAL BUILDING, 114 FOREST DRIVE,
DARLINGTON, PA 16115

President Michelle Joy called the meeting to order at 7:02 pm
followed by the Pledge of Allegiance and the Lord's Prayer.

Roll Call:

Mayor - Don Wachter	Admin./Treas.: Debbie Ahern
President - Michelle Joy	Admin. Assist: Jennifer Gasser
Vice President - Roz Miller	Public Works Admin: Chad Crawford
Councilmen –Kim Wagner	
Jeff Magee	
Dennis Stiteler	
Bart Carr	
Jason Landsbach	

Visitors: None

Executive Session: Legal Issues

Time in: 7:05pm Time out 7:12pm

Approval of Minutes:

Kim Wagner made a motion seconded by Jason Landsbach to approve the minutes of the March 3, 2020 regular meeting. All in favor, motion carried. Jason Landsbach made a motion second by Bart Carr to approve the minutes on April 28, 2020 Bond Ordinance meeting held by phone. All in favor, motion carried.

Approval of Financials: Jeff Magee made a motion seconded by Jason Landsbach to approve the February Financials. Roll call vote yes: Michelle Joy, Roz Miller, Kim Wagner, Jeff Magee, Dennis Stiteler, Bart Carr, Jason Landsbach. All in favor, motion carried.

Kim Wagner made a motion seconded by Jeff Magee to approve the March Bill List and March Financial report. Roll call vote yes: Michelle Joy, Roz Miller, Kim Wagner, Jeff Magee, Dennis Stiteler, Bart Carr, Jason Landsbach. All in favor, motion carried.

Jason Landsbach made a motion seconded by Jeff Magee to approve the April Bill List. Roll call vote yes: Michelle Joy, Roz Miller, Kim Wagner, Jeff Magee, Dennis Stiteler, Bart Carr, Jason Landsbach. All in favor, motion carried.

Reports Turned In:

Streets & Roads: February 2020, March 2020, April 2020

Fire Department: March 2020, April 2020

Engineer Report: March 2020

Zoning Report: April/May 2020

Mayors Report:

Don Wachter advised the antiskid has not been swept off the intersections, which is a concern with motorcycles. Chad Crawford advised they have swept some intersections but not all.

Votes to be ratified:

Roz Miller made a motion seconded by Bart Carr to approve the Emergency Declaration for the Borough due to Covid-19, this Declaration aligns with the county and state to receive money if available. All in favor, motion carried.

Roz Miller made a motion seconded by seconded by Kim Wagner to approve the temporary use of the area on Park Road for the parking of Dominion Energy Transmissions vehicles, which is in addition to the original agreement in place. All in favor, motion carried.

Kim Wagner made a motion seconded by Dennis Stiteler to appoint Jay Paisley to be the representative for the Brady's Run Sanitary Authority board for Big Beaver. All in favor, motion carried.

Roz Miller made a motion seconded by Jeff Magee to purchase a new 580 Super N Case Backhoe. Dennis Stiteler opposed, all others in favor, motion carried.

Dennis Stiteler made a motion seconded by Jeff Magee to purchase Limestone to replace cross drains on Alley Hill. All in favor, motion carried.

New Business:

Council discuss the road damage on Larchwood and Sylvania Drive.

Council discussed an inter-governmental agreement to share road departments employees and equipment with Darlington Borough. Chad Crawford and Jennifer Gasser will work with coming up with an agreement to be sent to the Solicitor before being reviewed by Council for approval.

Council reviewed the Community Development Program and Council agreed to continue to participate in the program.

Council reviewed a Resident request for an engine break restriction on Route 18, Jennifer Gasser will reach out to the solicitor for a status update.

Council reviewed the proposed Street opening ordinance.

Jason Landsbach made a motion seconded by Jeff Magee to approve the updated resolution of the Boroughs Police Pension and Employee Plan. Roll call vote yes: Michelle Joy, Roz Miller, Kim Wagner, Jeff Magee, Dennis Stiteler, Bart Carr, Jason Landsbach. All in favor, motion carried.

Chad Crawford inspected the Lipinski Logging Company on Careywood road and recommends releasing the bond. Kim Wagner made a motion seconded by Jason Landsbach to Release Bond 6776278 in the amount of \$12,500 to Cincinnati insurance company for Lipinski Logging on Careywood Road. Roll call vote yes: Michelle Joy, Roz Miller, Kim Wagner, Jeff Magee, Dennis Stiteler, Bart Carr, Jason Landsbach. All in favor, motion carried.

Debbie Ahern discussed a safety policy for the road crew. Chad Crawford advised they will start this policy next week. Chad Crawford left the meeting.

Council reviewed the LSSE (Lennon, Smith, Souleret Engineering, Inc.) Project Quality Review Form.

Council discussed the Greenway and the DCNR grants for the Park and Recreations.

Michelle Joy discussed the fix the road crew did on Norwood Drive.

Driveway permits and cost were discussed.

Roz Miller made a motion, seconded by Kim Wagner to approve the Big Beaver Park Improvements Phase one, Community Conservative parentship program grant with DCNR. Roll call vote yes: Michelle Joy, Roz Miller, Kim Wagner, Jeff Magee, Bart Carr. Vote no: Dennis Stiteler and Jason Landsbach. Motion carried.

Jeff Magee made a motion, seconded by Kim Wagner for submittal of the Greenway Trails and grant. Roll call vote yes: Michelle Joy, Roz Miller, Kim Wagner, Jeff Magee, and Bart Carr. Vote no: Dennis Stiteler and Jason Landsbach. Motion carried.

Roz Miller made a motion, seconded by Dennis Stiteler to send a letter of intent to DCED for personal planning, policies, job along with help with the voluntary Fire Department. Michelle Joy advised there is no cost associated with the DCED Letter of Intent. All in favor, motion carried.

Old Business:

PennDOT road count on Aley Hill Road postponed.

Milling on Aley Hill and tar and chipping has been postponed.

Council discussed billing in 2016, the Borough billed the Fire Department for supplies and moving forward will bill for supplies.

At this time, Debbie Ahern does not feel the International Institute of Municipal Clerks is beneficial.

Planning's recommendation to hire LSSE to create the Comprehensive Plan as per previous bid submitted, Council agreed they did not want to move forward with the BID for \$25,000.

Email from Larry Lennon regarding the Tree Harvest contract. The Borough is waiting on LSSE response if a letter is needed to be sent to Stefanick.

Big Beaver Borough Park Rental Agreement will be updated by the Park Committee. Don Wachter inquired if the Borough would permit alcohol for an additional cost. Council discussed this.

Council agreed to remove the request for a monitoring system for office building, purchase of Council Seating Arrangement, and new chairs for Council Chambers.

Debbie Ahern discussed the Amusement Tax with Pitt Racing when a third party is using the Pitt Racing facility. Debbie Ahern wants to see what the Ordinance says, as it might need to be changed.

Council discussed the Parameters regarding the Bond for absorbing the Municipal Authority into the Borough.

Michelle Joy did a poll to determine if Council agrees with moving forward for the additional Bond money. Poll Yes: Michelle Joy, Roz Miller, Kim Wagner, Jeff Magee, Dennis Stiteler, Bart Carr, Jason Landsbach.

Debbie Ahern went over the earned income tax comparison from 2019 first quarter versus this year. Debbie Ahern advised the Borough receives 1% wage tax.

Debbie Ahern went over the Budget versus Actual report through April 2020. Council discussed the Budget versus Actual would become part of the Financial reports.

Kim Wagner discussed the donations received for the Easter Event that has been postponed.

Michelle Joy advised monthly correspondence is listed and if there is any questions Council can reach out to the Office Staff.

Meeting was adjourned 9:50pm.

Monthly correspondence/Communication:

Community Rock Garden

Portable toilet was reserved for the park. Delivered 4/1/2020, pickup date is 10/30/2020

2020 Spring Cleanup cancellation postcard

Borough Audit received

Re-Assessment workshop on 3/26/2020 was postponed

DEP Letter Westgate Business Park Commonwealth Drive Pavement and Public Utility

DEP Letter Approval of minor amendment to permit coverage D-88 Wallace Run Pipeline

Crossgates-Westgate Business Park

Beaver County Planning Commission:

Boulevard Auto Center LD

Westgate Business Park Public Utility Extension Subdivision

Westgate Business Park Public Utility Extension Land Development

LSSE Communication regarding:

Farrelly subdivision

Westgate Business Park

PIRC Land Development (2)

Dominion Energy Transmission West Loop Project (2)

Respectfully submitted:

Jennifer Gasser

