

MINUTES OF THE BIG BEAVER BOROUGH COUNCIL MEETING May 21, 2024.  
Held at the Big Beaver Volunteer Fire Company, 621 Friendship RD, Darlington, PA 16115  
President Michelle Joy called the meeting to order at 6:00pm  
followed by the Pledge of Allegiance and the Lord's Prayer.

Roll Call:

Council President: Michelle Joy

Vice President: Kim Wagner

Council Members: Jeff Magee

Bart Carr

Garrett Schriver

Erin Walter

Absent: Mayor Jamie Marshall, Council Member Jessica Chaney, Solicitor Shannon Steele

Zoning Officer: Owen Pella

Public Works Director: Chad Crawford

Chief of Police: David Johnson

Secretary/Treasurer: Jennifer Gasser

Engineer: Jeff Frye

Approval of Agenda:

Jeff Magee made a motion, seconded by Kim Wagner to approve the agenda. All in favor, the agenda is approved as submitted.

Public Comment: NA

Approval of Minutes:

Erin Walter made a motion, seconded by Garrett Schriver to approve the Minutes of May 7, 2024, April 2024 Financials and May 2024 Bill List. All in favor, the minutes of May 7, 2024, April 2024 Financials and May 2024 Bill List are approved.

Administrative Reports:

Mayors: No Report

President Report: No Report

Public Works Director: Chad Crawford advised the new truck is outside.

Secretary/Treasurer: Jennifer Gasser and the professionals discussed with Council a complaint received regarding a garage being built without a permit which has been determined to be in the floodplain.

**Professional Reports:**

Fire Department: Turned in.

Zoning / Code Enforcement: Turned In. Mr. Pella provided an update on the Ramada, Danny's Motel, Balmer Complaint, and of an affidavit regarding the accessory use of farm animals to be presented to Council to adopt. President Joy advised Danny's Motel has been taken down.

Police Department: Turned in. Chief Johnson reported on the calls of service for April and on May 11 they attended the fundraiser at the Fire Department.

Engineer: Turned in.

Solicitor: Turned in.

**New Business:**

A. Erin Walter made a motion, seconded by Garrett Schriver to approve to purchase the culvert for the Park from LB Water for \$8,466. Roll Call Vote Yes: Garrett Schriver, Bart Carr, Jeff Magee, Erin Walter, Kim Wagner, and Michelle Joy. Motion approved.

- B. Jeff Magee made a motion, seconded by Garrett Schriver to release the Excess Maintenance Agreement with American Transmission System for Larchwood and Sylvania Dr. Roll Call Vote Yes: Garrett Schriver, Bart Carr, Jeff Magee, Erin Walter, Kim Wagner, and Michelle Joy. Motion approved.
- C. Jennifer Gasser discussed with Council that QuickBooks Desktop Pro 2021 is no longer supported as of May 31, 2024. Kim Wagner made a motion, seconded by Garrett Schriver to approve, if needed in 2024, to change accounting software to QuickBooks Online, not to exceed \$800. Roll Call Vote Yes: Garrett Schriver, Bart Carr, Jeff Magee, Erin Walter, Kim Wagner, and Michelle Joy. Motion approved

Executive Session: Personnel 6:24-7:10pm

Meeting Adjourned 7:12pm

Respectfully Submitted,

Jennifer Gasser