

**Borough of Big Beaver PA**  
**Workshop Meeting – Amended Agenda**  
**114 Forest Drive, Darlington PA 16115**  
**BIG BEAVER MUNICIPAL BUILDING**  
**March 3, 2026 at 6:00 pm**

Order of Business

**1. Call to Order—President Kimberly Wagner**

Pledge of Allegiance and the Lord’s Prayer.

Roll Call:

Mayor: Michelle Joy

President: Kimberly Wagner

Treasurer/Secretary: Jennifer Gasser

Vice President: Erin Walter

Council Members: Eli McCormick

Jeff Magee

Jessica Chaney

Karla Myers

Deborah Eutsler

**2. Approval of Agenda**

**3. Public Comment**

*Citizens who wish to address the council about any item of business or items not listed on the agenda must contact the Borough Office by 1pm the day prior to the Council Meeting to be added to the Agenda. Please limit your comments to 5 minutes.*

**4. Approval of Minutes**

A. Approve Minutes of February 17, 2026

**5. Administrative Reports:**

A. Mayor

B. President

C. Secretary /Treasurer

**6. Committee Reports:**

A. Administrative

B. Parks and Recreation

C. Public Safety

D. Public Works Road and Equipment/Sewer

E. Zoning

F. COG

**7. Old Business:**

A. Advertise Ordinance 247 Amendments to the Public Comment Ordinance.

**8. New Business:**

A. Rick Arnold – authorization for service truck take-home use.

B. Appointment of a Zoning Officer (administrative & decision-making authority: zoning determinations, ordinance interpretations, variance/special exception/conditional use processing, SALDO administration, and liaison to ZHB/Planning Commission).

C. Appointment of a Zoning Compliance Officer (permits, inspections, property maintenance, code enforcement, violation notices, and recordkeeping).

D. Shannon Steele to advertise Ordinance 247 (Public Comment), 248- (PMC) and repeal of Ordinance 242 for the April 21<sup>st</sup> Business Meeting.

**9. Workshop Discussion:**

A. Review draft Ordinance - Public Comment

B. Review draft Ordinance - Property Maintenance Code

C. Review Ordinance 242 - Timber Harvesting

**10. Executive Session:** Legal