

MINUTES OF THE BIG BEAVER BOROUGH COUNCIL MEETING March 19, 2024.
Held at the Big Beaver Volunteer Fire Company, 621 Friendship RD, Darlington, PA 16115
President Michelle Joy called the meeting to order at 6:00pm
followed by the Pledge of Allegiance and the Lord's Prayer.

Roll Call:

Mayor: Jamie Marshall

Council President: Michelle Joy

Vice President: Kim Wagner (arrived 6:24pm)

Council Members: Bart Carr

Jessica Chaney

Garrett Schriver

Erin Walter

Absent: Council Member Jeff Magee and Engineer Jeff Frye

Chief of Police: David Johnson

Zoning Officer: Owen Pella

Public Works Director: Chad Crawford

Solicitor: Shannon Steele

Secretary/Treasurer: Jennifer Gasser

Approval of Agenda:

President Joy advised New Business I needed amended to remove Heritage Enterprise. Erin Walter made a motion, seconded by Garrett Schriver to approve the amended agenda. All in favor, the amended agenda is approved as submitted.

Public Comment:

James Swaoger addressed Council regarding the condition of Norwood Drive and inquired if work was planned on Norwood Drive. Council President Ms. Joy advised they are trying to prevent from closing the road and there are plans for continued repair, based on funding availability. Bart Carr advised the drainage was put on the side of the road and Chad Crawford discussed the recent repairs on the road and advised the Borough does not do line painting and he will look at the gas line, to see if a guard rail is needed and contact the proper agency.

Approval of Minutes:

Erin Walter made a motion, seconded by Garrett Schriver to approve the Minutes of March 5, 2024, February 2024 Financials and March 2024 Bill List. All in favor, the minutes of March 5, 2024, February Financials and March Bill List are approved.

Administrative Reports:

Mayors: Mayor Marshall reminded everyone to send their newsletter article.

President Report: No Report

Public Works Director: No Report

Secretary/Treasurer: Jennifer Gasser advised the 2022 Liquid Fuels audit was received, the 2024 Borough and Real Estate audit will start on April 25 and the Liquid Fuels 2024 funds were received.

Professional Reports:

Fire Department: Turned in.

Zoning / Code Enforcement: Turned In. Mr. Pella provided an update on the Dannys Motel/Gas Mart Land Development application and advised the house on Friendship was demolished.

Police Department: Turned in. Chief Johnson reported on the calls of service for February and addressed Mr. Swaoger's concern with speeding on Norwood Drive.

Engineer: Turned in.

Solicitor: Ms. Steele advised her report will be in Executive Session

New Business:

- A. Garrett Schriver made a motion, seconded by Erin Walter to approve Resolution 01-2024 Disposition of records of 2016. Roll Call Vote Yes: Bart Carr, Garrett Schriver, Jessica Chaney, Erin Walter, Kim Wagner, and Michelle Joy. Motion carries.
- B. Kim Wagner made a motion, seconded by Bart Carr to approval to purchase a new server box for the office for \$750 from MgSoft-Net. Roll Call Vote Yes: Bart Carr, Garrett Schriver, Jessica Chaney, Erin Walter, Kim Wagner, and Michelle Joy. Motion carries.
- C. Erin Walter made a motion, seconded by Kim Wagner to Approve the Bender Lot Line Consolidation, contingent on addressing #5 and #6 on the Beaver County Planning Commission letter. Roll Call Vote Yes: Bart Carr, Garrett Schriver, Jessica Chaney, Erin Walter, Kim Wagner, and Michelle Joy. Motion carries.
- D. Garrett Schriver made a motion, seconded by Bart Carr to approve to purchase the conduit and wire for the well at the park, not to exceed \$1,800. Roll Call Vote Yes: Bart Carr, Garrett Schriver, Jessica Chaney, Erin Walter, Kim Wagner, and Michelle Joy. Motion carries.
- E. Erin Walter made a motion, seconded by Jesscia Chaney to approve for Secure Technical Solutions to install 4 cameras at the Big Beaver Community Park for \$6,093 (Norfolk Grant). Roll Call Vote Yes: Bart Carr, Garrett Schriver, Jessica Chaney, Erin Walter, Kim Wagner, and Michelle Joy. Motion carries.
- F. Garrett Schriver made a motion, seconded by Bart Carr to ratify the November 21, 2023 vote to purchase a new pump panel for the Turnpike Lift Station for \$9,366.37. Roll Call Vote Yes: Bart Carr, Garrett Schriver, Jessica Chaney, Erin Walter, Kim Wagner, and Michelle Joy. Motion carries.
- G. Kim Wagner made a motion, seconded by Jessica Chaney to rescind the vote to approve Tri-State Maintenance to complete camera work on the sewer lines on RT 351 - Koppel New Galilee Road not to exceed \$10,000, from Bond Funds. Roll Call Vote Yes: Bart Carr, Garrett Schriver, Jessica Chaney, Erin Walter, Kim Wagner, and Michelle Joy. Motion carries.
- H. Garrett Schriver made a motion, seconded by Bart Carr to approve to purchase the flow meter for Wallace Run Lift Station, from PumpMan, not to exceed \$5,400 from Bond Funds. Roll Call Vote Yes: Bart Carr, Garrett Schriver, Jessica Chaney, Erin Walter, Kim Wagner, and Michelle Joy. Motion carries.
- I. Bart Carr made a motion, seconded by Garrett Schriver to approval to purchase the stone for the Wallace Run Lift Station Driveway, not to exceed \$5,500 from Bond Funds. Roll Call Vote Yes: Bart Carr, Garrett Schriver, Jessica Chaney, Erin Walter, Kim Wagner, and Michelle Joy. Motion carries.
- J. Kim Wagner made a motion, seconded by Garrett Schriver to approval to advertise for materials, milling and seal coating of Eagle Rock Road (DCED Grant). Roll Call Vote Yes: Bart Carr, Garrett Schriver, Jessica Chaney, Erin Walter, Kim Wagner, and Michelle Joy. Motion carries.
- K. Garrett Schriver made a motion, seconded by Erin Walter to approve to advertise for materials, milling and seal coating of McKinley Road (portion through BCCD Grant). Roll Call Vote Yes: Bart Carr, Garrett Schriver, Jessica Chaney, Erin Walter, Kim Wagner, and Michelle Joy. Motion carries.
- L. Garrett Schriver made a motion, seconded by Bart Carr to approve to advertise for materials and seal coating of Grandview Drive. Roll Call Vote Yes: Bart Carr, Garrett Schriver, Jessica Chaney, Erin Walter, Kim Wagner, and Michelle Joy. Motion carries.
- M. Council discussed the schedule. Garrett Schriver made a motion, seconded by Bart Carr to approve to change to Summer Schedule - 4 days 10 hours, beginning April 1st, 2024 ending September 29th, with Council reserving the right to end or extend should project need arise. Roll Call Vote Yes: Bart Carr, Garrett Schriver, Jessica Chaney, Erin Walter, and Michelle Joy. Roll Call Vote No: Kim Wagner. Motion carries.

Executive Session: Personnel and Legal 7:02pm-8:14pm

- N. Kim Wagner made a motion, seconded by Erin Walter to approve to work with Job County of Beaver County for two employees for Public Works for 180 hours each (30 hours 6 weeks). Roll Call Vote Yes: Bart Carr, Garrett Schriver, Jessica Chaney, Erin Walter, Kim Wagner, and Michelle Joy. Motion carries.

- O.** Kim Wagner made a motion, seconded by Garrett Schriver to approve to change the savings account at Wesbanco to a Money Market account. Roll Call Vote Yes: Bart Carr, Garrett Schriver, Jessica Chaney, Erin Walter, Kim Wagner, and Michelle Joy. Motion carries.
- P.** Kim Wagner made a motion, seconded by Bart Carr to approve to open two new Certificate of Deposits at Wesbanco. Roll Call Vote Yes: Bart Carr, Garrett Schriver, Jessica Chaney, Erin Walter, Kim Wagner, and Michelle Joy. Motion carries.

Meeting Adjourned 8:20pm

Respectfully Submitted,

Jennifer Gasser