

MINUTES OF THE BIG BEAVER BOROUGH COUNCIL MEETING MARCH 16, 2021
HELD AT THE BIG BEAVER VOLUNTEER FIRE DEPARTMENT, 621 FRIENDSHIP RD,
DARLINGTON, PA 16115

President Michelle Joy called the meeting to order at 7:00 pm
followed by the Pledge of Allegiance and the Lord's Prayer.

Roll Call:

Mayor: Don Wachter

President: Michelle Joy

Vice President: Roz Miller

Councilmen: Bart Carr

Kim Wagner

Dennis Stiteler

Jason Landsbach

Jeff Magee

Admin. Assist.: Jennifer Gasser

Admin./Treas.: Debbie Ahern (Zoom)

Zoning/ Code Enforcement: Dawna Pella

Solicitor: Shannon Steele

Public Works Admin: Chad Crawford

Engineer: Larry Lennon

Opening of Sealed BIDS for Aley Hill Road

Council President Michelle Joy and Public Works Director Chad Crawford opened the sealed BIDS for the Aley Hill Road repairs.

Hanson Aggregates: PA 2A or 617 Limestone at \$18.60 per ton (500 tons) for a total of \$9,300.00. The Alternate Bid was #8 Limestone for 150 tons at \$19.60 a ton for \$2,940.00.

East Fairfield Coal Company: PA 2A or 617 Limestone at \$17.80 per ton (500 tons) for a total of \$8,900.00. #7 Limestone if available at \$20.45 (850 tons) for \$17,382.50. Alternate Bid #67 Limestone at \$20.05 per ton (700 tons) for a total of \$1,4035.00. #8 Limestone at \$20.45 per ton (150 tons) for a total of \$3,067.50.

McClymond's Supply and Transit for 2A or 617 Limestone at \$16.87 per ton (500 tons) for \$8,435.00 delivered to the site. #7 if available at \$20.29 per ton (850 tons) for a total of \$14,203.00, after checking the math the total was \$17,246.50. Alternate BID #67 Limestone is \$20.04 per ton (700 ton) for a total of \$14,028.00 and #8 Limestone was \$20.29 per ton (150 ton) for a total of \$23,043.50.

Russell Standard contract for seal coat for 20,500 SY for Double Seal coat at \$2.67 (2.677) per SY for a total of \$54,878.50 and the 20,500 SY of Prime Coat at .80 (.803) for \$16,461.50.

Suit Kote bid on Seal Coating for the 20,500 SY of Double Seal Coat at \$2.85 per SY for a total of \$58,425.00 and the 20,500 SY of Prime Coat is \$.95 (.955) for a total of \$19,577.50.

YoungBlood Paving bid for the Shallow Grind, Profile and Compaction at \$2.30 per SY for a total of \$47,150.00.

YoungBlood Paving for Double Seal at \$2.42 a SY for a total of \$49,610.00 and the 20,500 SY of Prime Coat at \$.65 (\$.651) for a total of \$13,345.50.

Michelle Joy advised the vote would not happen tonight due to the 3 sections; Chad Crawford will review the BIDS before the next meeting to ensure all paperwork was provided before making a reward. Council had no objections.

Approval of Agenda

Kim Wagner made a motion, seconded by Roz Miller to approve the agenda. All in favor, motion carries.

Public Comment

Tony Borrelli from Wish Development addressed Council regarding the Big Beaver Plaza located at 6800 Big Beaver BLDV. Mr. Borelli advised two more permits will be submitted to Dawna Pella for occupancy for tenants in July or August (approximately). Miller Motor Sports, Fastenal and Mac Discount will be moving in and Nature Stone is in the process of moving in. Mr. Borrelli advised a new roof is being installed on the building and they are aware of prior issues of dumping behind the building. Shannon Steele advised they are in receipt of the Conditional Use application which will be advertised for the April 20, 2021 Council Meeting, pending Council's approval. Dom Graham from Wish Development inquired if the permits application would continue to be processed and Ms. Pella advised the permits will be held until Council's approval (Conditional Use). In discussion, Wish Development was concerned with the delay with permitting and agreed to pay the professional fees to hold the Conditional Use on April 6, 2021 at 6:00pm. Council had no objections with having the Conditional Use hearing on April 6, 2021.

Approval of Minutes:

Jason Landsbach made a motion, seconded by Roz Miller to approve the Minutes of March 2, 2021, February Financials and March Bill List. All in favor, motion carries.

Professional Reports:

Police Report: Chief Johnson went over the report handed out to Council. 52 incidents were documented for the Borough and Chief Johnson reported on the Fire within the Borough. Roz Miller inquired about speeding and ATV traffic on Shenango RD between Summit Cut Bridge and Homewood where Shenango becomes Friendship. Chief Johnson advised he can redirect patrols to mitigate the issue. Chief Johnson advised this month his officers are participating in roaming DUI patrols. Michelle Joy advised we are working on the police office space at the Borough. Chief Johnson departed the meeting at 8:00pm

Zoning Report: Dawna Pella reported on the Crees garage and Subdivision. After discussion, Dawna Pella will have a meeting with Ms. Crees for further information. Dawna Pella advised Owen Pella met with Jennifer Gasser regarding the subdivision paperwork, at this time Owen Pella will still handle the paperwork to the County.

Engineer Report: See Attached. Michelle Joy discussed with Council the DCNR Grant. At this time, Council will hold off on the DCNR Grant until Council receives notification on the Greenway Trails Grant. Michelle Joy requested from Larry Lennon a list of the (park) projects previously requested. Roz Miller advised the Subdivision and Land Development Ordinance was previously recommended by Planning Commission to be sent to Council.

Solicitors Report: Shannon Steele advised information was received regarding stimulus money slated for different communities. Shannon Steele advised Big Beaver is slated to receive \$183,598.00; however, there is no definitive information. Michelle Joy advised there are rules on how the money is spent and this could change and is preliminary. Shannon Steele advised Jennifer Gasser, Michelle Joy and Larry's office is working on what type of information Jennifer Gasser should be providing to applicants regarding Subdivision's, including the Sewage Facilities Planning Module and the process if the applicant is not working with an Engineer. For a simple subdivision Larry Lennon did not see a concern with the Applicants escrow being increased for the Borough's Engineer to submit the Module for the Applicant. Roz Miller inquired on the timeframe of the Corrective Action Process (CAP). Larry Lennon went over the CAP advising it can take 5-6 years to be released depending on the results of the CAP. Michelle Joy advised the CAP is filed with the office. Larry Lennon will check to see what they do with other communities. Mayor Wachter inquired if Ms. Steele has heard from Koppel (engine brake restriction). Ms. Steele advised she has given everything to them.

Sewer Engineering: See Attached.

Public Works Report: Chad Crawford advised he looked through the Bids and has them tabulated and they can be approved tonight.

Treasures Report: Debbie Ahern advised she sent out the income tax comparison and there was a \$16,000 difference between 2019 and 2020 and January and February this year seems to be in line with last year. Debbie Ahern advised she submitted information to MedExpress for a business Account. Debbie Ahern advised the Bond Proceeds were received.

Secretary's Report: See Attached.

Items to be voted on:

ITEM 1 Chad Crawford advised moving forward he would like to put in the budget the hoodies and shirts order. Roz Miller made a motion, seconded by Bart Carr to approve the purchase of hoodies and shirts for the road crew, decals for borough equipment (backhoe, new zero turn, roller etc..), and 100 business cards for Chad not to exceed \$670.00. Roll Call Vote Yes: Jeff Magee, Kim Wagner, Roz Miller, Michelle Joy, Bart Carr. Roll Call Vote No: Jason Landsbach, Dennis Stiteler. Majority votes yes, motion carries.

ITEM 2 Kim Wagner made a motion, seconded by Roz Miller to approve the Employee request for Emergency Paid Sick Leave. Call Vote Yes: Jeff Magee, Dennis Stiteler, Kim Wagner, Roz Miller, Michelle Joy, Bart Carr, Jason Landsbach. Motion Carries.

New Business Discussion:

Michelle Joy advised Chad Crawford and Annie Mako emails will be changed to borough email address and if Council Members would like an email address to reach out to Jennifer Gasser.

Old Business Discussion/Update:

Park Grant-previously discussed. Kim Wagner advised of residents doing litter clean up on Friendship Road and advised of the litter on Wallace Run near Valley Waste. Jennifer Gasser will reach out to Valley Waste regarding the litter on Wallace Run Road.

Chad Crawford Tabulated all the BID information.

Jeff Magee made a motion, seconded by Kim Wagner to approve the award of contract 2021-3 for Grind, Profile, and compacting of Aley Hill Road to Youngblood paving for a total of \$47,150.00. Call Vote Yes: Jeff Magee, Dennis Stiteler, Kim Wagner, Roz Miller, Michelle Joy, Bart Carr, Jason Landsbach. All in favor, motion carries.

Bart Carr made a motion, seconded by Jeff Magee to award contract 2021-2 for Double Seal Coat at \$49,610.00 and Prime Coat at \$13,345.00 to YoungBlood Paving. Call Vote Yes: Jeff Magee, Dennis Stiteler, Kim Wagner, Roz Miller, Michelle Joy, Bart Carr, Jason Landsbach. All in favor, motion carries.

Kim Wagner made a motion, seconded by Roz Miller to award Contract 2021-1 for the materials which is stone to McClymond's Supply and Transit if available for #7 Limestone, the contract price is \$25,681.50. If #7 stone is not available, the price would be \$25,506.00. Call Vote Yes: Jeff Magee, Dennis Stiteler, Kim Wagner, Roz Miller, Michelle Joy, Bart Carr, Jason Landsbach. All in favor, motion carries.

Executive Session Personnel Issues

Time in 8:12pm Time Out 8:42pm

Roz Miller made a motion, seconded by Jeff Magee to approve the updated Job Descriptions for Treasurer, Public Works Director, Public Works Laborer, and Public Works Operator. All in favor, motion carries.

Meeting adjourned 8:45.

Respectfully Submitted,

Jennifer Gasser