

MINUTES OF THE BIG BEAVER BOROUGH COUNCIL MEETING **July 17, 2018**

HELD AT THE BIG BEAVER MUNICIPAL BUILDING, 114 FOREST DRIVE, DARLINGTON, PA 16115

President Jason Landsbach called the meeting to order at 7:00 pm followed by the Pledge of Allegiance to the United States of America and the Lord's Prayer.

**Roll Call:**

**Present:**

Mayor: Don Wachter

President: Jason Landsbach

Vice President: Roz Miller

Council Members: Michelle Joy

Bob Davenport

Dennis Stiteler

Jeff Magee

Admin./Treas.: Candy Braniff

Admin./Treas.: Virginia Binder

Admin. Asst.: Becky Bell

Engineer: Larry Lennon

Solicitor: Shannon Steele

Code Enforcement: Dawna Pella

Road Master: Don Reeher Depart: 8:00

**Absent:** Council Member: Bart Carr

**Visitors:**

Mr. Brad Updegrave from the PA Turnpike and representatives from CDR Engineering were present to give an update to council on the Beaver River Project and the storm water management proposed for the project and discuss items from LSSE's letter.

Resident Mr. Mitchell was in attendance to discuss his storm water drainage issue at 514 McKinley Road. After a discussion, council advised engineer Lennon and the road master to inspect the storm water issue and report back to council.

Mr. Howard Greer, Emergency Management Coordinator, advised council that an agreement and responsibilities should be in place between Big Beaver and Koppel Borough at the intersection of Big Beaver Blvd. and Koppel Borough for any emergency that would be involved at that intersection. Council advised Solicitor Steele to coordinate with Koppel a resolution.

Mr. Greer also made a recommendation that the road crew should have radios for communication and emergency purposes. Council agreed.

**Minutes:**

The minutes from June 19th and the cancellation of July 3rd were reviewed and a motion made by Roz Miller seconded by Michelle Joy to accept as written. All in favor, motion carried.

**Financials:**

Ms. Binder presented the June financials and a motion to accept the June financials was made by Roz Miller seconded by Dennis Stiteler all in favor, motion passed. The prepared July bill list was read by Ms. Binder. Roz Miller made a motion seconded by Dennis Stiteler to approve as funds become available with the exception of the invoice by Reno Brother's. All in favor, motion carried.

Roz Miller made a motion seconded by Dennis Stiteler to send correspondence to Reno Brother's with an explanation for the non-payment of their invoice. All in favor except Jason Landsbach. Motion carried.

The Act 32 Earned Income Tax Monthly Report was reviewed by council.

Ms. Braniff presented to council price quotes to upgrade and replace the office printer, work stations and office computers for the borough office. Michelle Joy made a motion to authorize the purchase of office equipment from Bauman Office Supplies, an AmCom Xerox printer and the computers and necessary equipment from MG Softnet Company seconded by Jeff Magee. Roll call vote, motion carried.

**Buildings & Equipment:**

Bob Davenport made a motion seconded by Roz Miller for the purchase of a new seat for the existing 1-ton maintenance truck and the purchase of wheel covers for the new 1-ton maintenance truck. All in favor motion carried.

Roz Miller made a motion seconded by Bob Davenport for the purchase of a new Peterbilt maintenance truck from Walsh Equipment. All in favor motion carried.

**Streets & Roads:**

Roz Miller made a motion seconded by Bob Davenport to authorize Ms. Binder to call Walsh Equipment on information on renting a boom mower for a month. All in favor motion carried.

Council authorized Solicitor Steele to contact the Koppel Borough Mayor regarding brake retarder's.

**Planning:**

Minutes from the July 11th meeting were reviewed to council by Dennis Stiteler.

**Zoning:**

Dawna Pella, Zoning/Code Enforcement Officer gave her report. She updated council on the outstanding property maintenance issues.

**Solicitor:**

Solicitor Steele reported on the process that is needed for the vacation of Day Street.

**Engineer:**

Engineer Lennon gave his report. The MS4 waiver application has been submitted to PaDEP.

Engineer Lennon reported on the Tower Access Group and requested a motion for an extension of the cell tower land development application until August. Roz Miller made a motion seconded by Dennis Stiteler to extend the cell tower land development application until August. All in favor motion carried.

Roz Miller made a motion seconded by Jeff Magee to approve the waiver from the requirement to provide a geotechnical report for the proposed BMP's. All in favor motion carried.

At 9:55 President Landsbach suspended the regular meeting to discuss a personnel issue. At 10:53 the regular meeting resumed.

At 10:55 p.m. the meeting was adjourned.

Respectfully Submitted,

Becky Bell