

MINUTES OF THE BIG BEAVER BOROUGH COUNCIL REORGANIZATION MEETING,  
WORKSHOP MEETING, AND LINDY PAVING CONDITIONAL USE HEARING HELD  
**JANUARY 6, 2020** AT THE BIG BEAVER MUNICIPAL BUILDING, 114 FOREST DRIVE,  
DARLINGTON, PA 16115

**Present:**

Mayor: Don Wachter Admin./Treas.: Debbie Ahern  
President: Jason Landsbach  
Vice President: Rosalind Miller  
Councilmen: Jeff Magee  
Dennis Stiteler  
Michelle Joy  
Kimberly Wagner

**Absent:** Councilman Bart Carr

At 7:02 p.m. Mayor Don Wachter called the meeting to order and turned the meeting over to Solicitor Steele to hold the Conditional Use hearing for Lindy Paving. Solicitor Steele stated that the hearing had been advertised in the Beaver County Times, and that Dawna Pella had posted notice on the property and notified neighbors. Ryan Harcar, General Manager of Lindy Paving, spoke regarding the reasons they wanted to build the building across the road from the building that had burned. Greg DelPrincipe, RAR Engineering, spoke as to the permits that had been applied for, he met with BFMA, will speak with the Fire Chief and add anything he suggests. Revised drawings have been presented and they address all Engineering concerns. Larry Lennon stated he had reviewed the revised plans and all concerns have been addressed. The hearing concluded at 7:10 p.m. Solicitor Steele asked if Council was going to vote or discuss further. Roz Miller made a motion, seconded by Jeff Magee, to approve the Lindy Paving Conditional Use permit contingent upon Legal & Engineering review. All in favor, motion carried

At 7:11 p.m. Mayor Wachter administered oaths of office to the newly elected council member Kim Wagner and the re-elected council members, Michelle Joy, Jeff Magee, and Rosalind Miller.

**Election of Council President:** Mayor Wachter requested nominations for Council President. Dennis Stiteler nominated Jason Landsbach, seconded by Jeff Magee. Kimberly Wagner nominated Michelle Joy, seconded by Rosalind Miller. Mayor Wachter asked for a count of votes for each candidate, Jason Landsbach received two votes, Michelle Joy received four votes. Mayor Wachter declared Michelle Joy as President. No objections.

At 7a:14 p.m. Mayor Wachter turned the meeting over to President Joy.

**Election of Vice President:** President Joy requested nominations for Council Vice President. Jeff Magee nominated Rosalind Miller for Vice President seconded by Kim Wagner. No other

nominations were presented, President Joy declared Rosalind Miller Vice President. No objections.

**Election of President Pro-Tem:** President Joy requested nominations for President Pro-Tem. Rosalind Miller nominated Jeff Magee seconded by Dennis Stiteler. No other nominations were presented, President Joy declared Jeff Magee as President Pro-Tem. No objections.

**Appointments:**

Council reappointed and appointed the following.

Per Solicitor Shannon Steele employees did not have to be reappointed.

**Vacancy Board Chair:** Roz Miller Motion by Dennis Stiteler, seconded by Jeff Magee

**Tax Collection Committee:** Didn't know what this was

**Solicitor:** Santicola, Steele & Fedeles Motion by Dennis Stiteler, seconded by Roz Miller

**Engineer:** Lennon, Smith, Souleret Engineering, Inc. Motion by Kim Wagner, seconded by Jeff Magee

**Emergency Management Coordinator:** Matthew Straub Motion by Dennis Stiteler, seconded by Jason Landsbach

**Zoning Officer/Property Mtc. Code Enforcement Officer:** D.L. Pella Consultants Motion by Roz Miller, seconded by Jason Landsbach

**Building Code Official:** MDIA – Clyde Volk Motion by Roz Miller, seconded by Dennis Stiteler

**Sewage Enforcement Officer:** A-G Squared Services – Mike Groves Motion by Jeff Magee, seconded by Jason Landsbach

**Municipal Authority:** Jeff Magee Motion by Dennis Stiteler, seconded by Jason Landsbach

**Auditor:** Cotrill & Arbutina, Associates Motion by Roz Miller, seconded by Jeff Magee

**Planning Commission:** Re-appointed Kim Wagner and Kathryn McClure Motion by Dennis Stiteler, seconded by Roz Miller

**Zoning Hearing Board:** No terms expired

**B.C. COG:** Jason Landsbach – Designated Delegate / Mayor Don Wachter – Alternate Motion by Roz Miller, seconded by Kim Wagner

All votes were unanimous and accepted.

President Joy reviewed her suggested revisions. The list below was and agreed on as 2020 Committees:

**Public Works:** Bart Carr, Dennis Stiteler & Jason Landsbach  
(includes streets, roads, buildings, supplies, equipment & Municipal Authority maintenance)

**Public Health & Safety, Municipal Authority:** Don Wachter, Michelle Joy & Jeff Magee

**Parks & Recreation:** Michelle Joy Roz Miller & Kim Wagner

**Ordinances, Resolution, Planning & Zoning:** Jeff Magee, Roz Miller & Kim Wagner

**Zoning Liaison:** not needed

**Finances:** Jason Landsbach & Michelle Joy

**Public Relations & Communications:** Kim Wagner, Roz Miller & Michelle Joy

**Personnel:** Jeff Magee, Roz Miller & Bart Carr

**Business meeting:**

It was decided that interviews for the Secretary position would be scheduled for Tuesday, January 14<sup>th</sup> starting at 6:00 pm. Debbie Ahern will contact individuals that submitted a resume and schedule all that are still interested.

Jason Landsbach made a motion, seconded by Jeff Magee to approve that the Borough pay for anyone that wishes to attend the PSAB Bootcamp seminar on January 10<sup>th</sup> & 11<sup>th</sup>. Anyone that agrees to attend and doesn't go would reimburse the Borough the fee paid. All in favor, motion carried. Michelle Joy, Kimberly Wagner, and Rosalind Miller wish to attend.

There was a handout of Beaver County Calendar of Events email stating deadlines for submitting items for the 2020 calendar of events.

There was a handout of two seminars through PSAB if anyone is interested in attending.

Municipal Authority meeting minutes – handout, Jeff Magee stated please review and discussion would be held at the next meeting.

Rosalind Miller commented that she would like all Committee's to issue reports and bring to the Business meeting. Discussion of the reports would be held at the Workshop meeting.

Michelle Joy asked which Council members would like a Borough.org email address if we could provide them. Rosalind Miller, Kim Wagner, Jeff Magee, Michelle Joy, and Chad Crawford would like an email address.

At 8:15 p.m. President Joy adjourned the meeting.

Respectfully Submitted,

Debbie Ahern