

MINUTES OF THE BIG BEAVER BOROUGH COUNCIL REORGANIZATIONAL MEETING January 5, 2026. Held at the Big Beaver Municipal Building, 114 Forest Dr, Darlington, PA 16115.

Mayor Michelle Joy called the meeting to order at 6:00pm followed by the Pledge of Allegiance and the Lord's Prayer.

Mayor Joy completed the swearing in of re-elected/newly elected Council Members: Erin Walter, Karla Myers, Deborah Eutsler, and Eli McCormick,

Election of Council President: Mayor Joy called for nominations for Council President. Erin Walter nominated Kimberly Wagner. All in favor, motion carries

Election of Vice President: Mayor Joy called for nominations for Council Vice President. Jeff Magee nominated Erin Walters. All in favor, motion carries.

Election of President Pro-Term: President Wagner called for nominations for Council President Pro Tem. Erin Walter nominated Jeff Magee. All in favor, motion carries.

Roll Call:

Mayor: Michelle Joy

President: Kim Wagner

Vice President: Erin Walter

Council Members: Eli McCormick

Jeff Magee

Jessica Chaney

Karla Myers

Deborah Eutsler

Treasurer/Secretary: Jennifer Gasser

Chief of Police: David Johnson

Approval of Agenda:

Jeff Magee made a motion, seconded by Erin Walter to approve the agenda. All in favor, motion carries.

Public Comment:

Doug Kost addressed Council regarding a raised lip on Ivy Road that appeared after the State completed repairs on Friendship. Jennifer Gasser will contact the Engineer to review the issue. Cindy Evans addressed Council and requested greater transparency, including reports presented at meetings. Sandy Friend addressed Council, requesting to be copied on reports discussed at meetings. She provided South Strabane Township's Data Center Ordinance, noting it aligns more closely with the mission statement. She added that even as they consider a procedural challenge, they are concerned about what they will have afterward and want something better than the current option.

Approval of Minutes:

Erin Walter made a motion, seconded by Jeff Magee to approve the Minutes of December 16, 2025. All in favor, motion carries.

Administrative Reports:

Mayors: Michelle Joy discussed the PSAB 2026 newly elected officials boot camp training.

President Report: President Wagner reviewed the available boot camp and certified borough official training opportunities. She also distributed a committee interest form for 2026, asking members to rank their preferences from 1–5. Committee appointments will be made at the next meeting.

Secretary/Treasurer: Jennifer Gasser reported that the borough did not receive the three DCED grants applied for—two sewer line extension grants and one equipment grant. She also reviewed the projected increase in the terrorism insurance premium for 2026, and after discussion, Council agreed to opt out of the terrorism coverage.

Committee Report

A. Administrative – No Report

B. Parks and Recreation – No Report

C. Finance – No Report

D. Public Safety – No Report

E. Public Works Road and Equipment – No Report

F. Public Works Sewer – Jennifer Gasser discussed the rental agreement signed with Lindy Paving for \$1.00 for the rental of the high lift for the Winter Season, which has been delivered.

G. Zoning – No Report

H. COG – No Report

Appointments:

A. Jessica Chaney made a motion, seconded by Erin Walter, to appoint Solicitor Santicola, Steele & Fedeles, as the solicitor for the borough. All in favor, motion carries. President Wagner advised Shannon Steele is the Borough Representative from the firm.

B. Jeff Magee made a motion, seconded by Jessica Chaney to appoint Martone Engineering, Dan Martone as the Borough Engineer. All in favor, motion carries.

C. Erin Walter made a motion, seconded by Jeff Magee to appoint Zoning Officer, Property Mtc. Code Enforcement Officer, and Building Code Official NV Services, William Payne. All in favor, motion carries.

D. Erin Walter made a motion, seconded by Jessica Chaney to appoint Sewage Enforcement Officer (SEO) to be Jeffrey Winkle as the primary SEO with Dylan Winkle as the alternate SEO officer. All in favor, motion carries.

E. Erin Walter made a motion, seconded by Jeff Magee to appoint Herrmann & Loll, INC CPA, Ken Hermann as the auditor for the borough. All in favor, motion carries.

F. Jeff Magee made a motion, seconded by Erin Walter to appoint Terri Corcoran to a three-year term, ending December 31, 2028, to the Zoning Hearing Board. All in favor, motion carries.

G. Kim Wagner explained this is adding a second resident to the Planning Committee. Erin Walter made a motion, seconded by Jeff Magee to appoint Doug Kost to a four-year term, ending December 31, 2029, to the Planning Committee. All in favor, motion carries.

Old Business:

A. Resolution 05-2025 Multi-Municipal Beaver County Neighborhood Assistance Program Enterprise Zone designation. - Tabled

B. Advertise Ordinance 247 Amendments to the Public Comment Ordinance. – Tabled

New Business:

A. Erin Walter, made a motion, seconded by Karla Myers to purchase Parcel 53-009-0708-000 from the repository by William and Sandra Joseph, with a tax waiver through 2025. Roll Call Vote Yes: Eli McCormick, Jeff Magee, Jessica Chaney, Karla Myers, Erin Walter, Deborah Eutsler and Kim Wagner.

B. Jessica Chaney made a motion, seconded Karla Myers to purchase Parcel 53-009-0707-000 from the repository by William and Sandra Joseph, with a tax waiver through 2025. Roll Call Vote Yes: Eli McCormick, Jeff Magee, Jessica Chaney, Karla Myers, Erin Walter, Deborah Eutsler and Kim Wagner.

C. Kim Wagner explained the Letter of Understanding. Erin Walter made a motion, seconded by Deborah Eutsler to approve the DCED Letter of Understanding for Fire Services. Roll Call Vote Yes: Eli McCormick, Jeff Magee, Jessica Chaney, Karla Myers, Erin Walter, Deborah Eutsler and Kim Wagner.

Workshop Discussion – No Discussion.

Executive Session: Personnel 6:27pm-8:15pm

Meeting adjourned 8:15pm

Respectfully Submitted,

Jennifer Gasser
Treasurer/Secretary