MINUTES OF THE BIG BEAVER BOROUGH COUNCIL MEETING January 5, 2021 HELD AT THE BIG BEAVER Volunteer Fire Department, 621 Friendship Rd, Darlington, PA 16115

President Michelle Joy called the meeting to order at 7:00 pm followed by the Pledge of Allegiance and the Lord's Prayer.

Roll Call:

President: Michelle Joy Admin./Treas.: Debbie Ahern (Zoom)

Vice President: Roz Miller (Zoom at 7:11pm) Admin. Assist.: Jennifer Gasser

Councilmen: Bart Carr

Kim Wagner Jason Landsbach

Dennis Stiteler (Zoom)

Jeff Magee

Approval of Agenda:

Jeff Magee made a motion, seconded by Kim Wagner to approve the Agenda. All in favor, Agenda is approved.

Michelle Joy advised an ATV caused damage on hole 15 at the Disc Golf Course.

Public Comment: None

Approval of Minutes and Financials:

Jason Landsbach made a motion, seconded by Bart Carr to approve the Minutes of December 15, 2020. All in favor, motion carried.

Professional Reports:

Mayors Report: Mayor Don Wachter reported he was contacted by Bill's Valhalla advising he received permission from CED to put a driveway across their property to enter Westgate Drive and agrees to the fact it's exit only and right turn only and he needs a letter from the Mayor stating this is being done for safety. Council had no issues with letter being sent.

Zoning Report: Turned In

Public Works Report: Turned In. Chad Crawford advised he has a meeting with the Conversation District to station out Alley Hill road onto Norwood so they can come up with a drainage plan. They will do the plan for free. Once the plan is in place, the Borough can apply for a grant. Chad Crawford will work with PennDOT in the spring for repairs (on State Roads).

Planning Commission: December 9, 2020 unapproved minutes

Secretary Report: Turned In. Jennifer Gasser advised the Employee Manual from Michael Foreman was received and was sent to Debbie Ahern and Chad Crawford.

Council discussed the Wind-Up from the Municipal Authority. Debbie Ahern advised we received a letter and Shannon Steele advised that was the official document. Council discussed the letter received. Michelle Joy will send an email asking for more information. Michelle Joy advised that the Municipal Authority is now

wound up and the sewer system is fully owned, operated by and paid for by the borough. Council discussed and agreed to keep the current Municipal Authority Engineer for the Sewer System for the current year.

Reappointments:

Dennis Stiteler made a motion, seconded by Roz Miller to reappoint Solicitor Santicola, Steele & Fedeles. All in favor, motion carried. Solicitor is reappointed for the year 2021.

Dennis Stiteler made a motion, seconded by Bart Carr to reappoint Borough Engineer Lennon, Smith, Souleret Engineering, Inc. All in favor, motion carried. Borough Engineer is reappointed as Lennon, Smith, Souleret for the year 2021.

Dennis Stiteler made a motion, seconded by Jeff Magee to reappoint Municipal Authority Engineer (sewer improvements) Michael Baker International. All in favor, motion carried. Municipal Authority Engineer for the year 2021 is Michael Baker International.

Dennis Stiteler made a motion, seconded by Kim Wagner to reappoint Emergency Management Coordinator Matt Straub. All in favor, motion carried. Emergency Management Coordinator is Matt Straub.

Dennis Stiteler made a motion, seconded by Roz Miller to reappoint Zoning Officer/Property Mtc. Code Enforcement Officer D.L. Pella Consultants. All in favor, motion carried. Zoning officers for the year 2021 Code Enforcement is D.L. Pella Consultants.

Dennis Stiteler made a motion, seconded by Jeff Magee to reappoint Building Code Official MDIA – Clyde Volk. All in favor, motion carried. Clyde Volk from MDIA will be the Building Code Official.

Dennis Stiteler made a motion, seconded by Jeff Magee to reappoint Sewage Enforcement Officer A-G Squared Services – Mike Groves. All in favor, motion carried. Mike Groves from A-G Squared Services is reappointed as the sewage enforcement officer for 2021.

Dennis Stiteler made a motion, seconded by Bart Carr to reappoint Auditor Herrmann & Loll, INC CPA. All in favor, motion carried. Herrmann & Loll, INC is the auditor for 2021.

Dennis Stiteler made a motion, seconded by Bart Carr to Re-appointed Roz Miller to the Planning Commission. All in favor, motion carried. Roz Miller is reappointed to the Planning Commission.

Dennis Stiteler made a motion, seconded by Jeff Magee to reappoint Jarrett Wagner to the Zoning Hearing Board. All in favor, motion carried. Jarrett Wagner has been reappointed to the Zoning Hearing Board for 2021.

Dennis Stiteler made a motion, seconded by Jeff Magee to reappoint the Tax Collection Committee Don Wachter and Debbie Ahern Alternate. All in favor, motion carried. Don Wachter and Debbie Ahern for the tax collection committee.

2021 Committees:

Michelle Joy advised the Sewer Panel is taking the place of the Municipal Authority and does not hold any voting powers. It sits at 3 Council members and a member of Homewood needs to be notified.

Public Works (Roads and equipment, sewers, building and grounds): Jason Landsbach, Michelle Joy, Bart Carr.

Public Health and Safety (EMC, Fire Department, Police Department): Michelle Joy, Dennis Stiteler, Don Wachter.

Parks and Recreation (Park grounds and improvements, Community Events): Michelle Joy, Kim Wagner, Jeff Magee.

Finance: Jason Landsbach, Roz Miller, Dennis Stiteler.

Planning and Zoning: Kim Wagner, Roz Miller, Dennis Stiteler.

Personnel and Policies: Jeff Magee, Bart Carr, Kim Wagner

COG: Jason Landsbach, Don Wachter, Roz Miller

Vacancy: Roz Miller and Michelle Joy

Items to be voted on:

ITEM 1 Council discussed the Police Department services for Big Beaver. Dennis Stiteler made a motion, seconded by Kim Wagner to approve the Police Contract for three years. Roll Call Vote Yes: Roz Miller, Kim Wagner, Dennis Stiteler, Michelle Joy. No: Jason Landsbach, Jeff Magee, Bart Carr. Majority vote is Yes, motion carries.

ITEM 2 Jeff Magee made a motion, seconded by Bart Carr to purchase 4 new tires for the 2019 Peterbilt, not to exceed \$1,500.00. Roll Call Vote Yes: Jason Landsbach, Jeff Magee, Dennis Stiteler, Kim Wagner, Roz Miller, Bart Carr, Michelle Joy. All in favor, motion carried.

New Business Discussion:

Jeff Magee made a motion, seconded by Roz Miller to approve for advertisement the Revised Budget. Yes: Jason Landsbach, Jeff Magee, Dennis Stiteler, Kim Wagner, Roz Miller, Bart Carr, Michelle Joy. All in favor, motion carried.

Council discussed the DCNR Grant for the Park was not received.

Mayor Don Wachtor inquired about the tax rebate for the Volunteer Fire Department. Debbie Ahern advised they will need to complete the application.

Executive Session Personnel Issues

In at 8:04pm out at 8:36pm

Meeting adjourned 8:36pm.

Respectfully Submitted

Jennifer Gasser