

MINUTES OF THE BIG BEAVER BOROUGH COUNCIL MEETING January 3, 2023.
Held at the Big Beaver Volunteer Fire Company, 621 Friendship RD, Darlington, PA 16115
President Michelle Joy called the meeting to order at 6:00pm
followed by the Pledge of Allegiance and the Lord's Prayer.

Roll Call:

President: Michelle Joy

Vice President: Kim Wagner

Council Member: Roz Miller

Erin Walter

Garrett Schriver

Bart Carr

Jeff Magee

Absent: Mayor Jamie Marshall

Public Works Director: Chad Crawford

Secretary/Treasurer: Jennifer Gasser

Approval of Agenda:

Michelle Joy advised the agenda needed to be amended to add to number 8 B. Vehicle Policy, C. Planning Commission and 9. Executive Session. Roz Miller made a motion, seconded by Jeff Magee to approve the amended agenda. All in favor, the amended agenda is approved.

Public Comment:

Kathy McClure – No Comment

Approval of Minutes:

Erin Walter made a motion, seconded by Roz Miller to approve the Minutes of December 20, 2022. All in favor, the minutes of December 20, 2022 minutes are approved.

Administrative Reports:

Mayors: No Report

President Report: President Joy advised of a Facebook post regarding the upgrades coming to the park.

Public Works Director: Chad Crawford advised the new furnaces are in and working and he will list the current ones on Municipal Bid

Secretary: Ms. Gasser advised the Ethics forms were distributed, provided updates on the insurance, and QBO payroll system. Ms. Gasser discussed the Disc Golf event in August and Council had no objection with the applicant paying one deposit for both days.

Committee Reports:

A. Planning and Zoning – Roz Miller advised the committee met and discussed the changes in the structure.

B. Parks and Recreation – The playground equipment was ordered and will be here at the end of February.

C. Personnel and Policy – There are polices on the agenda to be voted on and job descriptions will be updated.

D. Public Health and Safety – President Joy advised they have reached out to Chief Johnson regarding a new police contract, as the current contract expires 2023.

E. Finance – No Updates

F. Public Works – No Updates

Appointments:

Jeff Magee made a motion, seconded by Kim Wagner to appoint Santicola, Steele and Fedeles as the Borough's Solicitor for the year 2023. All in favor, motion carries.

Erin Walter made a motion, seconded by Kim Wagner to appoint Michael Baker International as the Borough's (Borough and Sewer) Engineer for 2023. In favor - Erin Walter, Garrett Schriver, Bart Carr, Jeff Magee, Kim Wagner, and Michelle Joy. Opposed – Roz Miller. Motion Carries.

Jeff Magee made a motion, seconded by Bart Carr to appoint Matthew Straub as the Borough's Emergency Management Coordinator for 2023. All in favor, motion carries.

Bart Carr made a motion, seconded by Roz Miller to appoint DL Pella Consultants as the Borough's Zoning and Code enforcement officer for 2023. All in favor, motion carries.

Kim Wagner made a motion, seconded by Garrett Schriver to appoint Middle Department Inspection Agency and their submitted addendum as the Building Code Official for the Borough for 2023. All in favor, motion carries.

Erin Walter made a motion, seconded by Garrett Schriver to appoint AG Squared Services as the Borough's Sewage Enforcement Officer for 2023. All in favor, motion carries.

Erin Walter made a motion, seconded by Roz Miller to appoint Herrmann & Loll, Inc as the Borough's Auditor for 2023. All in favor, motion carries.

Garrett Schriver made a motion, seconded by Roz Miller to appoint Jamie Marshall and Annie Mako as the alternator to the Tax Collection Committee for 2023. All in favor, motion carried.

Roz Miller requested the record to reflect that Kathy McClure requested to not be reappointed to the Planning Commission and she did not resign.

2023 Committees:

Public Works (Roads and equipment, sewers, building and grounds) – Michelle Joy, Bart Carr, Garrett Schriver.

Public Health and Safety (EMC, Fire Department, Police Department) – Jeff Magee, Erin Walter, Jamie Marshall, Alternate – Kim Wagner.

Parks and Recreation (Park grounds and improvements, Community Events)-Michelle Joy, Roz Miller, Erin Walter.

Finance – Michelle Joy, Kim Wagner, Garrett Schriver.

Planning and Zoning – Jeff Magee, Roz Miller, Garrett Schriver.

Personnel and Policies – Jeff Magee, Kim Wagner, Michelle Joy

COG - NA

Vacancy – Michelle Joy, Kim Wagner, Roz Miller

New Business:

Roz Miller made a motion, seconded by Garrett Schriver to approve the Accounting Policy. All in favor, motion carries.

Jeff Magee made a motion, seconded by Kim Wagner to approve the Vehicle Policy. All in favor, motion carries.

Council discussed the dissolution of the Planning Commission and the new plan for planning. Erin Walter made a motion, seconded by Kim Wagner to begin the process of dissolving the current Planning Commission. Roll call vote Yes: Erin Walter, Garrett Schriver, Bart Carr, Jeff Magee, Kim Wagner, Michelle Joy, and Roz Miller. All in favor, motion carries.

Executive Session: 7:25-7:35 Personnel

Meeting Adjourned 7:40pm

Respectfully Submitted,

Jennifer Gasser