

MINUTES OF THE BIG BEAVER BOROUGH COUNCIL REORGANIZATIONAL MEETING January 2, 2024. Held at the Big Beaver Volunteer Fire Company, 621 Friendship RD, Darlington, PA 16115. Mayor Jamie Marshall called the meeting to order at 6:00pm followed by the Pledge of Allegiance and the Lord's Prayer.

Mayor Marshall completed the swearing in of re-elected/newly elected Council Members: Michelle Joy, Kim Wagner, Jeff Magee, and Jessica Chaney.

Election of Council President: Mayor Marshall called for nominations for Council President. Erin Walter nominated Michelle Joy, seconded by Jeff Magee. All in favor: Jeff Magee, Bart Carr, Jessica Chaney, Erin Walter, Kim Wagner, Garrett Schriver. Opposed: Michelle Joy.

Election of Vice President: Mayor Marshall called for nominations for Council Vice President. Michelle Joy nominated Kim Wagner, seconded by Erin Walter. All in favor: Jeff Magee, Bart Carr, Jessica Chaney, Erin Walter, Michelle Joy, Garrett Schriver. Opposed: Kim Wagner.

Bart Carr inquired if the nominated voting no, makes the nomination null and void. Michelle Joy advised no, as they did not refuse the nomination and there were enough, aye votes.

Election of President Pro-Term: Mayor Marshall called for nominations for Council President Pro-Term. Michelle Joy nominated Jeff Magee, seconded by Kim Wagner. All in favor: Jeff Magee, Bart Carr, Jessica Chaney, Erin Walter, Michelle Joy, Garrett Schriver and Kim Wagner.

Roll Call:

Mayor: Jamie Marshall

Public Works Director: Chad Crawford

President: Michelle Joy

Secretary: Jennifer Gasser

Vice President: Kim Wagner

Council Members: Jessica Chaney, Jeff Magee, Bart Carr, Garrett Schriver and Erin Walter

Approval of Agenda:

Erin Walter made a motion, seconded by Garrett Schriver to approve the agenda. All in favor, the agenda is approved as submitted.

Public Comment:

Bill Moore addressed Council regarding the tax rate. President Michelle Joy advised the tax rate was set at the last meeting in December.

Approval of Minutes:

Kim Wagner made a motion, seconded by Garrett Schriver to approve the Minutes of December 19, 2023. All in favor, the minutes of December 19, 2023, are approved.

Administrative Reports:

Mayors: No Report

President Report: President Joy reported Committees for the upcoming year will be discussed in the February meeting. Prior to the meeting, she will be meeting with the Mayor and Kim Wagner to discuss the committees and if there were any thoughts about a committee you would like to be on or be removed from, to let her know.

Public Works Director: Report Turned in.

Secretary/Treasurer: Jennifer Gasser advised Cheryl Magee advised of her preferred hours for 2024 would be Tuesday 3:30-7:30pm and the last Saturday of the month from 10am-1pm, Ethic Forms were distributed prior to the meeting, and to advise if you want a hard copy of the Borough News as they are now available digitally.

Committee Report

A. Zoning – No Report

B. Parks and Recreation – No Report

C. Finance, Personnel and Policy – Kim Wagner reported on the checks signed on December 28, 2023 for end of year payments and checks signed at the meeting today for employee health insurance and Bond Payments.

D. Public Health and Safety – No Report

E. Public Works - No Report

Appointments:

A. Garrett Schriver made a motion, seconded by Jeff Magee to reappoint Solicitor Santicola, Steele & Fedeles (Shannon Steele). All in favor, Solicitor for the year 2024 is Santicola, Steele & Fedeles.

B. Bart Carr made a motion, seconded by Jeff Magee to appoint the Borough Engineer - Michael Baker International (Jeff Frye). All in favor, the Borough Engineer for 2024 is Michael Baker International, Jeff Frye.

C. Kim Wagner made a motion, seconded by Garrett Schriver to reappoint Emergency Management Coordinator Matthew Straub. All in favor, Emergency Management Coordinator for 2024 is Matthew Straub.

D. Erin Walter made a motion, seconded by Jeff Magee to reappoint Zoning Officer/Property Mtc. Code Enforcement Officer Pella Consulting. All in favor, Zoning Officer/Property Mtc Code Enforcement Officer for 2024 is Pella Consulting.

E. Garrett Schriver made a motion, seconded by Jeff Magee to reappoint Building Code Official MDIA – Chuck Steinmetz. All in favor, MDIA Chuck Steinmetz is the Building Code Official for 2024.

F. Bart Carr made a motion, seconded by Garrett Schriver to reappoint Sewage Enforcement Officer A-G Squared Services – Mike Groves. All in favor, Sewage Enforcement Officer for 2024 is A-G Squared Services, Mike Groves.

G. Kim Wagner made a motion, seconded by Garrett Schriver to reappoint Auditor Herrmann & Loll, INC CPA. All in favor, the auditor for 2024 is Herrmann & Loll.

H. Erin Walter made a motion, seconded by Garrett Schriver to reappoint the Tax Collection Committee as Jamie Marshall and Annie Mako. Michelle Joy abstained from the vote. All others in favor, the Tax Collection Committee for 2024 is Jamie Marshall and Annie Mako.

Michelle Joy advised the Executive Committee (Michelle Joy, Kim Wagner and Jamie Marshall) will be working on an updated Logo for the Borough. Bart Carr requested to remain on the same Committees.

Michelle Joy advised on the PSAB plus membership and encouraged everyone to take the training and the newly elected officials boot camp.

Meeting adjourned 6:25 pm

Respectfully Submitted,

Jennifer Gasser