

MINUTES OF THE BIG BEAVER BOROUGH COUNCIL MEETING **January 21, 2020**
HELD AT THE BIG BEAVER MUNICIPAL BUILDING, 114 FOREST DRIVE, DARLINGTON, PA 16115

President Michelle Joy called the meeting to order at 7:00 pm
followed by the Pledge of Allegiance and the Lord's Prayer.

Roll Call:

Present:

Mayor - Don Wachter	Admin./Treas.: Debbie Ahern
President - Michelle Joy	
Vice President - Roz Miller	Admin. Assist
Councilmen –Kim Wagner	Solicitor: Brandon Eberle
Jeff Magee	Engineer: David Kovac
Dennis Stiteler	Code Enforcement: Dawna Pella
Bart Carr	Public Works Admin: Chad Crawford
Jason Landsbach	

Visitors:

Guy Truilli, Dominion Energy presented the 45 day notice to the Borough for signature. Dominion is looking to start their project on February 17th. They have to be done by March 30th. Guy has been in contact with Curtis Magnelli of Lennon, Smith regarding what to do with the treetops. Guy does not have a formal answer from Dominion. Dominion normally chips and spreads. Guy Truilli will contact the Borough as soon as they get the last permit. All rutting, eroding. damage is the responsibility of Dominion due to weather. Roz Miller made a motion to approve and waive the 45 day notification, seconded by Bart Carr. All in favor, motion carried

Approval of Minutes:

There is a correction to the January 6th minutes. There was no second on the motion to nominate Jason Landsbach as President. Roz Miller made a motion, seconded by Dennis Stiteler, to approve the minutes from the December 17th and January 6th meetings as submitted.

Executive Session

There was an Executive Session meeting held on January 14th to discuss personnel issues. In at 5:30 pm, out at 6:00 pm

Approval of Financials:

Jason Landsbach made a motion, seconded by Roz Miller to approve the December financials report. All in favor, motion carried.

Jason Landsbach made a motion, seconded by Jeff Magee to approve the January bill list and pay as funds become available. All in favor, motion carried.

Reports:

The following reports were turned in: Streets and Roads and Fire Department. There were no reports submitted for Planning Commission, Parks & Recreation and Municipal Authority,

Michelle Joy discussed the new process for reports going forward. You will receive the reports and have time to read and form any questions. Discussion will be held at the workshop meeting

Mayor's report:

Mayor Wachter had nothing to report.

Zoning report:

Dawna Pella reported she is working through the Lindy Paving confusion. Thinks they are heading in the right direction now. She asked Kim Wagner where the land development for the building is. Kim responded it is coming to Council tonight for approval pending the outstanding items. Dawna wants to make sure the plan gets approved at the February 18th meeting. They are waiting on third party permits

Boulevard Auto wants to expand their building. It is a non-conforming structure so they need a variance. They have the paperwork. John Heyl wants to see a land development. Per Chad Crawford they are in the process of tapping into the sewage line.

Pitt Race track had asked for an extension and were granted the extension. They have to submit by Planning Commission's February meeting.

Dawna had a brief discussion with Valley Waste. They want to expand. Jason Landsbach questioned if the area they want to expand is in Big Beaver or West Mayfield. Valley Waste is thinking it is Big Beaver. It was just a preliminary discussion.

Dennis Stiteler questioned if Crossgates has a road bond. Dennis will monitor if they clean up.

Kim Wagner saw an article that Cambridge Falls will be opening this Spring. Do they have all the permits required? Dawna stated yes they do. There was discussion about previous water run-off.

Engineer report:

There have been revisions to the plans for Norwood. They have been sent to the Solicitor.

They are working on the Racetrack complex resubmission

Dominion street opening applications received.

Crack sealing they are coordinating with Russell. Waiting on temperature.

Park plan submitted

Larry wanted to know if there are any plans for road repairs this year. Chad Crawford will get in touch with Dave to schedule a review of roads he would like to repair.

Solicitor report:

Shannon absent. Brandon did not have anything to report.

Michelle Joy asked Brandon to get clarification from Shannon on the Guidelines for Public Comment Ordinance. What has to happen next?

Old Business:

Have Shannon attend the workshop meeting to explain the RBC Capital Markets engagement letter

New Business items that need voted on:

ITEM #1 Jeff Magee asked how do you keep the tools from walking away from the garage. Chad Crawford answered that it would be a process through training everyone to clean and return items to where they belong and holding individuals accountable if an item isn't where it belongs.

Roz Miller made a motion, seconded by Kim Wagner to approve that the Road department purchase \$1,500 to \$2,000 in tools. All in favor, motion carried.

Bart Carr asked that a list of tools purchased be handed in to Council.

Bart Carr made a motion, seconded by Jason Landsbach to approve \$6,148 in repairs to 2000 F-350 dump truck. All in favor, motion carried.

Jeff Magee made a motion, seconded by Jason Landsbach, to approve the purchase of storage bins including nuts & bolts at a cost up to \$800. All in favor, motion carried.

The price for the grader tires was just an estimate. He doesn't want approval yet to purchase tires.

Chad is working on an idea for an Intergovernmental agreement with Darlington to share equipment

that is used sporadically through the year, i.e. road grader, roller.

ITEM #2 Jason Landsbach made a motion, seconded Jeff Magee to open an account at Tractor Supply for Public works. All in favor, motion carried. Chad Crawford is agreeable to put his name on the account as the responsible party.

ITEM #3 Suggestion was made to hold off on current year membership to PA Assoc of Municipal Administrators at this time. Look at other options to use for training information.

ITEM #4 Jason Landsbach made a motion, seconded by Jeff Magee, to appoint Mayor Wachter as delegate, and Debbie Ahern as alternate to the Beaver County Tax Collection Committee. All in favor, motion carried.

ITEM #5 Kim Wagner made a motion, seconded by Jason Landsbach, to approve, contingent on Engineer's recommendations being completed, the Planning Commission's recommendation of Lindy Paving land development application. All in favor, motion carried

ITEM #6 Roz Miller made a motion, seconded by Kim Wagner to approve the Planning Commission's request to utilize the Borough Secretary to serve as the Planning Commission secretary. All in favor, motion carried

ITEM #7 There was a unanimous consensus to table the discussion on the Planning Commission's recommendation to hire LSSE to create the Comprehensive Plan as per previous bid submitted.

Roz Miller asked if the road crew could build picnic tables. If Chad could come back to Council with how many need replaced and what the cost would be.

Monthly correspondence:

House Bill 1069 -meeting agenda would have to be posted 24 hours prior to meeting. Not passed by House yet.

2020 Tire Collection May 16th Jason Landsbach and the Mayor will handle

Statement of Financial Interest forms were passed out to all Council members

2020 CDBG Grant applications due March 31st

Chad Crawford submitted a picture of the Hollowvue Road ditch repair

Authority Board members training March 25th Debbie Ahern and Annie Mako will be attending. The Municipal Authority is paying. The office will be closed from 8:00 am-2:00 pm

Debbie Ahern reported that the Borough audit is scheduled for March 12th & 13th

Debbie Ahern reported the Municipal Authority audit is scheduled for week of April 6th

Big Beaver time capsule to be opened 2027 is behind the Memorial wall

PSAB Plus training program has webinars that are free. Any Council member can take training.

Jason Landsbach commented that we should get rid of the 1997 Dump truck sitting in the parking lot. Chad Crawford will list it on Craigslist.

Executive Session: Personnel

Time in ___ 8:25 pm _____ Time out ___ 8:53 pm _____

Made a motion, seconded by to offer \$17.16 per hour to candidate for Secretary position

Meeting adjourn ___ 8:55 pm _____

Submitted by,