

MINUTES OF THE BIG BEAVER BOROUGH COUNCIL MEETING January 19, 2020  
HELD AT THE BIG BEAVER VOLUNTEER FIRE DEPARTMENT, 621 FRIENDSHIP RD,  
DARLINGTON, PA 16115

President Michelle Joy called the meeting to order at 7:00 pm  
followed by the Pledge of Allegiance and the Lord's Prayer.

**Roll Call:**

Mayor: Don Wachter

President: Michelle Joy

Vice President: Roz Miller

Councilmen: Bart Carr

Kim Wagner

Dennis Stiteler

Jason Landsbach

Jeff Magee

Admin. Assist.: Jennifer Gasser

Admin./Treas.: Debbie Ahern - Zoom

Zoning/ Code Enforcement: Dawna Pella

Solicitor: Shannon Steele - Zoom

Engineer: Larry Lennon - Zoom

Public Works Admin: Chad Crawford

**Approval of Agenda**

Kim Wagner made a motion, seconded by Roz Miller to approve the Agenda. All in favor, agenda is approved.

**Public Comment**

Dan Chaney address with Council regarding the Big Beaver Borough Community Park being posted for no hunting. Council discussed with Mr. Chaney the park is considered a developed area (disk golf, hiking and walking) and advised of the State Law posted to the Borough's website.

Bill Morris addressed with Council regarding no hunting at the park. Michelle Joy advised the Borough has liability insurance for the park. Bill Morris advised there are ATV's at the Park. Chad Crawford advised the ATV's at the park are the one who are working on the disk golf.

**Approval of Minutes**

Jeff Magee made a motion, seconded by Bart Carr to approve the Minutes of December 15, 2020, December Financials, and January Bill List. All in favor, all three items are approved.

**Professional Reports:**

Mayors Report: The Mayor reported on a complaint he received regarding a car sitting behind the Holiday Inn with no license. Council discussed this with Dawna Pella and advised to have the person contact the office to file a complaint.

Zoning Report: Dawna Pella and Council discussed the house fire on Fairlane BLDV. Dawna Pella advised she has already sent one letter. Roz Miller made a motion, seconded by Jason Landsbach that Jennifer will check with the insurance company to make sure that they have released everything now that they have gotten the answer from the Fire Marshall and the State. Once we find that out, as long as everything has been finalized and the property owner has been notified of that and we can verify the insurance company has gotten back to them and the motion reads we vote to cite. Roll Call Vote Yes: Jason Landsbach, Jeff Magee, Dennis Stiteler,

Kim Wagner, Roz Miller, Bart Carr, Michelle Joy. All in favor, motion carried. Dawna Pella also reported in 2014 Zachery Contes came in for a road opening on Lakeview Road and he is now ready to finish the project. Council discussed this request with Dawna Pella and no vote was needed as there is no expiration on his application. There were no objections from Council with Mr. Contes moving forward with his project. Dawna Pella and council discussed the upcoming Vassilaros Zoning Hearing.

Engineer Report:-See enclosed. Larry Lennon reported on Brady's Run adding intermediate pump station to pump flows that originate in South Beaver, Big Beaver, and parts of Chippewa. DEP is requiring a 537 Study and will need the Borough approval and now will be the time to add capacity if the Borough expects growth in these areas.

Solicitor Report: Shannon Steele advised she prepared the Police Department resolution and owes Debbie Ahern wording for a letter.

Public Works Report: See enclosed.

Fireman Report: Year End Turned In.

Administrators Report: See enclosed.

Secretary Report: See enclosed. The Hazard Mitigation call will be held on January 21, 2021

**Items to be voted on:**

- ITEM 1 Advertise in the 2021 Blackhawk Baseball Media Guide. No Motion was made.
- ITEM 2 Dennis Stiteler made a motion, seconded by Jeff Magee to Ratify January 5, 2021 vote to purchase 4 new tires for the 2019 Peterbilt for \$1,687.52. Roll Call Vote Yes: Jason Landsbach, Jeff Magee, Dennis Stiteler, Kim Wagner, Roz Miller, Bart Carr, Michelle Joy.
- ITEM 3 Roz Miller made a motion, seconded by Jeff Magee to deny the BLVD Auto Application. All in favor, motion carried.
- ITEM 4 Kim Wagner made a motion, seconded by Roz Miller for approval of the Farrelly plan of Dec 14 with the condition they receive Planning Module Approval from DEP for recording. All in favor, motion carried.
- ITEM 5 Chad Crawford discussed with Council GIA's request for a Highway Occupancy Permit at the Wetlands. Jason Landsbach made a motion, seconded by Bart Carr for Authorization for Highway Occupancy Permit for GAI Consultants to access the powerline in the Borough's Wetlands. All in favor, motion carries.
- ITEM 6 PA Turnpike Tax Exoneration request for parcels 53-113-0380 and 53-113-0378. Council discussed the Turnpikes request for exoneration and the Turnpike has paid the taxes, and nothing is due. No motion made.
- ITEM 7 Council discussed the Memorandum of Understanding, Shannon Steele did not see any issues with the Memorandum of Understanding. Larry Lennon advised this is a standard form and did not have any concerns. Roz Miler made a motion, seconded by Jeff Magee to approve the Beaver County Conservation District Memorandum of Understanding. All in favor, motion carries.
- ITEM 8 Michelle Joy advised the plan is to start February 1 and the payment will be quarterly. Michelle Joy read the Resolution approving the Contract for Police Services with the City

of Beaver Falls. Kim Wagner made a motion, seconded by Jeff Magee to approve the Resolution for Police Department (Resolution 01-2021). Roll Call Vote Yes: Jeff Magee, Dennis Stiteler, Kim Wagner, Roz Miller, Michelle Joy. Roll Call Vote No: Jason Landsbach, Bart Carr

- ITEM 9 Council discussed the extra tablet for the Road Crew/Office use and had no objections.
- ITEM 10 Bart Carr made a motion, seconded by Jason Landsbach to approve the IRS yearly mileage rate per their rate. Roll Call Vote Yes: Jason Landsbach, Jeff Magee, Dennis Stiteler, Kim Wagner, Roz Miller, Bart Carr, Michelle Joy.
- ITEM 11 Council discussed purchasing new Road Maps from LSSE, for the Police Department, Office, Road Crew, Council Members. Michelle Joy will pick up the Road Maps. Roz Miller made a motion, seconded by Dennis Stiteler to purchase the new Road Maps from LSSE not to exceed \$700.00 (includes printing of the Hard Copies). Roll Call Vote Yes: Jason Landsbach, Jeff Magee, Dennis Stiteler, Kim Wagner, Roz Miller, Bart Carr, Michelle Joy.
- ITEM 12 Council discussed the drawing of the Big Beaver Park Map. Kim Wagner made a motion, second by Dennis Stiteler to approve the January 13, 2020, invoice from LSSE in the amount of \$5,266.35, documenting the proposed updates to Big Beaver Park. Roll Call Vote Yes: Jason Landsbach, Jeff Magee, Dennis Stiteler, Kim Wagner, Roz Miller, Bart Carr, Michelle Joy.
- ITEM 13 Council discussed the Backhoe damage with Chad Crawford. Debbie Ahern will check with the insurance company to see if this affects the insurance premiums. Roz Miller made a motion, seconded by Jeff Magee to approve to send the \$1,000.00 deductible to Groff Tractor and Equipment for the insurance claim for on the borrowed Backhoe. Repair was \$23,700.71 insurance will be \$22,700.71, based on our \$1,000.00 deductible. Roll Call Vote Yes: Jason Landsbach, Jeff Magee, Dennis Stiteler, Kim Wagner, Roz Miller, Bart Carr, Michelle Joy.
- ITEM 14 Roz Miller made a motion, second by Dennis Stiteler to approve all eligible applicants that are on the notarized eligibility list for the Volunteer Firefighter Tax Credit – Ordinance 226. Roll Call Vote Yes: Jason Landsbach, Jeff Magee, Dennis Stiteler, Kim Wagner, Roz Miller, Bart Carr, Michelle Joy.
- ITEM 15 Council discussed with Shannon Steele signature line requirements on Ordinances. Jason Landsbach made a motion, seconded by Roz Miller to add signature lines on Ordinance 223 Non-Uniform Pension and 224 Police Pension.

Executive Session Legal Issues

Time in 8:58pm Time Out 9:12pm

Meeting adjourned 9:12pm.

Respectfully Submitted,

Jennifer Gasser