

MINUTES OF THE BIG BEAVER BOROUGH COUNCIL MEETING January 18, 2022
Held at the Big Beaver Volunteer Fire Company, 621 Friendship RD, Darlington, PA 16115
President Michelle Joy called the meeting to order at 7:00 pm
followed by the Pledge of Allegiance and the Lord's Prayer.

Roll Call:

Mayor: Jamie Marshall

President: Michelle Joy

Vice President: Kim Wagner

Council Member: Roz Miller

Garrett Schriver

Erin Walter

Treasurer: Annie Mako

Public Works Director: Chad Crawford

Secretary.: Jennifer Gasser

Zoning Officer: Dawna Pella

Engineer: Emily Palmer

Chief of Police: David Johnson

Solicitor: Shannon Steele

Absent Council Member Jeff Magee and Bart Carr

Approval of Agenda

Roz Miller made a motion, seconded by Erin Walter to approve the agenda. All in favor, agenda is approved.

Public Comment: None

Approval of Minutes:

Kim Wagner made a motion, seconded by Garrett Schriver to approve the Minutes of January 03, 2022, December Financials, and January Bill List. All in favor, the Minutes of January 03, 2022, December Financials, and January Bill List are approved.

Reports:

Mayors: Mayor Jamie Marshall advised of a meeting on Thursday (01/20/22) with PennDOT and other officials regarding adding a turning lane and removing the barriers on Route 18. Council and Chief Johnson discussed this meeting.

Police: Chief Johnson advised for the month of December there was 86 incidents documents. For the year February through December there were 745 calls for service and 190 citations.

Zoning: Council and Dawna Pella discussed the property on 624 Norwood Drive. Roz Miller made a motion, seconded by Garrett Schriver that a letter be sent to Brian Miller regarding 624 Norwood Drive asking that he provides within 30 days a letter of intent or contract with Hostetter Auctioneers that they will be doing the work to clean out the inside of the home as well as a Real Estate contract listing with the realtor and Dawna Pella will add to the letter regarding the potential of the maximum fine and they have 30 days to submit the information or Council can vote to cite . Roll Call Vote Yes: Erin Walter, Bart Carr, Roz Miller, Kim Wagner, Garrett Schriver, and Michelle Joy. Dawna Pella advised the Hostetter Zoning Hearing was held for Hostetter's and it was granted. Kim Wagner went over the hearing with the new Attorney. Jarrett Wagner is the Chair of the Zoning Hearing Board. Jennifer Gasser advised the Hostetter decision was received. Dawna Pella inquired if the money received for the Zoning Hearing Application for BitCoin (Wyoming Mining) should be returned and inquired on any updates on Danny's Motel. Shannon Steele advised if they have not updated the application, the Borough should return the money. Neither Shannon Steele nor Dawna Pella have received the updated applications. Shannon Steele advised with Danny's Motel she has been speaking with his attorney and the Architect is reaching out to her.

Engineer: Emily Palmer advised she completed the questionnaire for Sherwood Bridge for Chad Crawford. She advised she drafted a response to the Act 14 notices received on the Bit Coin project and this is an opportunity for the Borough to respond to let them know where the Borough is with their permits. Shannon Steele and Dawna Pella had no issues with the letter and Jennifer Gasser will send out by the end of the week. Emily Palmer advised Swagelock did reach out for stormwater and they will need to go through a small development process for Stormwater Management. Emily Palmer advised the Beaver County Community Development grant was released for CDBG and discussed the grant with Council.

Solicitor: Shannon Steele advised she received a question from Annie Mako regarding the Borough obtaining a loan (Boom Mower) and the impact with the bond. Shannon Steele advised the Borough can obtain a loan and would have to get approval through the state. Shannon Steele and Council discussed Wyoming Mining and if they are still operating illegally. Michelle Joy advised she was out there middle of December and the new sounds walls seemed to have a made a difference with the sound from the road. Roz Miller made a motion, seconded by Garrett Schriver to allow Shannon Steele to send correspondence that we will be returning the money (Wyoming Mining Zoning Hearing Board Application), Council has given them time to amend the application and that has not been done and if we do not have the amended application corrected within 10-days Council will authorize her to file an action against their client. Roll Call Vote Yes: Erin Walter, Bart Carr, Roz Miller, Kim Wagner, Garrett Schriver, and Michelle Joy.

Public Works Dept: Chad Crawford discussed the house at the end of Norwood Drive had a light on and his understanding is two of the basement walls have caved in and when it rains or snows all the water is going into the basement and into the sanitary authority. Dawna Pella advised both her and Annie Mako have not been able to find the owners. Chad Crawford advised on January 31, he will be visiting a company in Ohio for Boom Mowers. Chad Crawford advised they received the appraisal for the property on Route 18. The appraisal from the property owner came back at \$46,500 and our appraisal came in at \$10,000. Chad discussed the condition of the Wallace Run Lift Station. Shannon Steele advised the Borough can send a letter to the property owner to let him what the appraisal value was that the Borough received and is willing to offer. Kim Wagner made a motion, seconded by Erin Walters to have Chad Crawford draft a letter to Bob Taylor offering \$10,000 for parcel 53-123-0424.002 based on the appraisal the Borough received for the value of \$10,000. Roll Call Vote Yes: Erin Walter, Bart Carr, Roz Miller, Kim Wagner, Garrett Schriver, and Michelle Joy.

Secretary: Jennifer Gasser reported the office is working on everything with the changes. The Citizens account have been updated with new signers.

New Business

Roz Miller made a motion, seconded by Kim Wagner to amend the agenda to add item 6.5 to return Wyoming Mining \$1,000 Variance application fee due to incomplete application. All in favor.

Kim Wagner made a motion, seconded by Erin Walter to approve Resolution 03-2022 Appointing the Treasurer and Assistant Treasurer as the Chief Administrative Officers of the Big Beaver Borough Pension Plan. Roll Call Vote Yes: Erin Walter, Bart Carr, Roz Miller, Kim Wagner, Garrett Schriver, and Michelle Joy. Resolution 03-2022 is approved. Jennifer Gasser advised Rhonda Bell will be in at the end of the month to do the pension plan audit for 2017-2021.

Chad Crawford discussed the Costars fuel card including that it offers up to \$.25 off per gallon and the Borough would not be paying taxes on gasoline purchased with the card. We would only need one card for the

Service Truck. Kim Wagner made a motion, seconded by Roz Miller to obtain the Fuel Card. Roll Call Vote Yes: Erin Walter, Bart Carr, Roz Miller, Kim Wagner, Garrett Schriver, and Michelle Joy.

Roz Miller made a motion, seconded by Erin Walter to accept Kim Wagner's resignation from the Planning Commission. Roll Call Vote Yes: Erin Walter, Bart Carr, Roz Miller, Kim Wagner, Garrett Schriver, and Michelle Joy.

Michelle Joy advised the updated Bill List had the amount that Council approved (December Meeting) and then there's a new amount, that shows what the check was written for. This is for checks that were written for a different amount that was on the December bill list and checks issued that were not on the December bill list. Roz Miller made a motion, seconded by Erin Walter to ratify the December 21, 2021, motion to approve the Bill List to approve the updated bill list for December 2021. Roll Call Vote Yes: Erin Walter, Bart Carr, Roz Miller, Kim Wagner, Garrett Schriver, and Michelle Joy.

Kim Wagner made a motion, seconded by Roz Miller to return the Wyoming Mining \$1,000 Variance Application fee due to incomplete application. Roll Call Vote Yes: Erin Walter, Bart Carr, Roz Miller, Kim Wagner, Garrett Schriver, and Michelle Joy.

Old Business Update

Council and Chief Johnson discussed the key code with the Beaver County Humane Society Key Code. After discussion, it was agreed the office will call Kennels to see if they could board animals.

Roz Miller made a motion, seconded by Kim Wagner to release the \$2,000 escrow for the property on Shenango Road (1095 Shenango Rd, Beaver Falls PA 15010) to Jeremy Tate. Roll Call Vote Yes: Erin Walter, Bart Carr, Roz Miller, Kim Wagner, Garrett Schriver, and Michelle Joy.

Michelle Joy went over how the bill list will look with Circuit Rider. Jennifer Gasser discussed with Council the Circuit Rider program.

Meeting Adjourned: 8:36 pm.

Respectfully Submitted,

Jennifer Gasser