

MINUTES OF THE BIG BEAVER BOROUGH COUNCIL MEETING January 17, 2023
Held at the Big Beaver Volunteer Fire Company, 621 Friendship Rd, Darlington, PA 16115
President Michelle Joy called the meeting to order at 6:00 pm
followed by the Pledge of Allegiance and the Lord's Prayer.

Roll Call:

Mayor: Jamie Marshall

Secretary.: Jennifer Gasser

President: Michelle Joy

Public Works Director: Chad Crawford

Vice President: Kim Wagner

Zoning Officer: Owen Pella

Council Member: Bart Carr

Police Chief: David Johnson

Erin Walter

Solicitor: Shannon Steele

Garrett Schriver

Roz Miller

Absent: Council Member Jeff Magee and Engineer Jeff Frye

Approval of Agenda:

Michelle Joy advised the agenda needed to be amended to add number 8 Executive Session for litigation. Garrett Schriver made a motion, seconded Kim Wagner to approve the agenda as amended. All in favor, the amended agenda is approved.

Public Comment:

NA

Approval of Minutes:

Erin Walter made a motion, seconded by Bart Carr to approve the Minutes of January 3, 2023, December Financials and January Bill List. All in favor, the Minutes of January 3, 2023, December Financials and January Bill List are approved. Jennifer Gasser discussed the current and new reports with transition of Circuit Rider.

Administrative Reports:

Mayor: No Report

President: President Joy reported she will be reaching out to Parks and Recreation Committee for a meeting and recommended all Committees schedule a meeting.

Public Works Director: Chad Crawford advised the boom mower will be delivered shortly, the road tour scheduled with the Public Works Committee on January 28, and the HOP received from Sheetz.

Secretary/Treasurer: Jennifer Gasser advised the directory information is in the packets and to advise on any changes, PSAB magazine, reported on the shared excel file with Borough Applications, the Turnpike Contractor will be bonding Norwood, Eastwood, and Foxwood Road, and a road bond was received for Careywood Rd.

Professional Reports:

Fire Department: Report turned in. Garrett Schriver requested the year financial report from the Fire Department. Michelle Joy will reach out to the fire department.

Zoning/Code Enforcement: Owen Pella discussed the Ramada in complaint response, updates with his call with Sheetz, Valley Waste will be submitting a use variance for their fuel station, and provided updates on Swagelock, Lindy Paving and residential permits.

Police: Chief Johnson reported on the calls for the month of December 2022 and advised there were 594 total calls for 2022 with 186 citations filed. The Week of February 24-27 they are hosting a class at the Fire Department.

Engineer: Report in packet. Jennifer Gasser advised Jeff Frye reviewed the Lindy Paving DEP and Swagelock has provided the Developers and Stormwater Agreement to be signed.

Solicitor: Shannon Steele reported on the Ordinance to abolish the Planning Commission and the Aqua Wastewater Service Agreement. Ms. Steele discussed the Soterin deed transfer, and requested a check for \$700 to transfer the deed and she will payback any excess, Council had no objections. Ms. Steele reported Swagelock is completed, except the the letter of credit, and on the Lindy Paving the Stormwater and Developers Agreement. After discussion Jennifer Gasser (Secretary/Treasurer) was approved to sign off on documents for the Planning Committee

Planning Commission: December 14, 2022 unapproved minutes in packet.

New Business:

- A. Erin Walter made a motion, seconded by Garrett Schriver to approve Ordinance 232 Abolishing the Big Beaver Planning Commission and establishing Rules and Regulations for a Planning Committee. Roll Call Vote Yes: Kim Wagner, Roz Miller, Bart Carr, Garrett Schriver, Erin Walter, and Michelle Joy. Ordinance 232 is approved. Kim Wagner confirmed with Shannon Steele the process/exhibits can be updated.
- B. Kim Wagner made a motion, seconded by Roz Miller to approve the 2023 Big Beaver Borough Spring Cleanup on May 13, 2023 by Aiken Refuse at a cost of \$1,750 per compactor truck load. Roll Call Vote Yes: Kim Wagner, Roz Miller, Bart Carr, Garrett Schriver, Erin Walter, and Michelle Joy. 2023 Spring Cleanup is approved.
- C. Roz Miller made a motion, seconded by Garrett Schriver to approve the Gouldsbarry Subdivision plan contingent on the approved Sewage Facilities Planning Module from the DEP. Roll Call Vote Yes: Kim Wagner, Roz Miller, Bart Carr, Garrett Schriver, Erin Walter, and Michelle Joy. Gouldsbarry is approved.
- D. Erin Walter made a motion, seconded by Garrett Schriver to approve the Westgate Business Park Lot 4 Land Development contingent on completion of the Erosion & Sedimentation Control Plan Approval and issuance of the NPDES from BCCD, Developers Agreement, Recorded Ownership and Maintenance Agreements for the stormwater detention facilities. Roll Call Vote Yes: Kim Wagner, Roz Miller, Bart Carr, Garrett Schriver, Erin Walter, and Michelle Joy.
- E. Wastewater Service Agreement with Aqua - Tabled

Executive Session: 6:45pm – 7:10 Legal

Meeting Adjourned 7:10pm.

Respectfully Submitted,

Jennifer Gasserada