

MINUTES OF THE BIG BEAVER BOROUGH COUNCIL MEETING January 16, 2024.
Held at the Big Beaver Volunteer Fire Company, 621 Friendship RD, Darlington, PA 16115
President Michelle Joy called the meeting to order at 6:00pm
followed by the Pledge of Allegiance and the Lord's Prayer.

Roll Call:

Mayor: Jamie Marshall

Council President: Michelle Joy

Vice President: Kim Wagner

Council Members: Bart Carr

Jessica Chaney

Garrett Schriver

Erin Walter

Chief of Police: David Johnson

Zoning Officer: Owen Pella

Public Works Director: Chad Crawford

Engineer: Jeff Frye (arrived 6:06pm)

Absent: Council Member Jeff Magee, Solicitor Shannon Steele, Secretary/Treasurer Jennifer Gasser

Approval of Agenda:

Erin Walter made a motion, seconded Garrett Schriver to approve the agenda. All in favor, the agenda is approved as submitted.

Public Comment:

NA

Approval of Minutes:

Kim Wagner made a motion, seconded by Bart Carr to approve the Minutes of December 19, 2023, December Financials and January Bill List – with adding to the Bill list payment to the Engineer, Owen Pella and Quadient. All in favor, the minutes of December 19, 2023, December Financials, and January Bill list are approved. Motion to amended the vote to approve the minutes of January 2, 2024 (not December 19, 2023). All in favor, motion carries.

Administrative Reports:

Mayors: No Report

President Report: President Joy read Roz Miller's thank you note and discussed posting the Budget on the Website. Council had no objections with positing the Budget on the website.

Public Works Director: Chad Crawford advised he sent his year-end report and of a Design 1 Call (to receive utility lines) on the casino property.

Secretary/Treasurer: No Report.

Professional Reports:

Fire Department: Turned in.

Zoning / Code Enforcement: Turned In. Mr. Pella advised he is waiting on a hearing date on Danny's Motel and requested Chief Johnson attend. Mr. Pella reported the Rakosnik Subdivision is not creating new lots in Big Beaver, he will provide a letter the Beaver County Planning Commission that Council waived the review and deferred the review to New Beaver and Lawrence County.

Police Department: Turned in. Chief Johnson reported on the calls of service for December, due to resident complaint, the traffic details on 351/Shenango and complaints from Koppel Borough regarding left hand turn violations on Mount St. Chad Crawford and Chief Johnson discussed the sign being there.

Engineer: Turned in. Jeff Frye reported all information was submitted to the DEP for Wallace Run and has been under technical review since November and should be completed by February 14. Mr. Frye reported on the CAP report and will request the CAP be terminated.

Solicitor: No report.

New Business:

A. Michelle Joy reported Donna Paisley turned in her final report on delinquent taxes and has been signed. Kim Wagner made a motion, seconded by Garret Schriver to accept Donna Paisley's resignation as the Big Beaver Borough Tax Collector, effective January 31, 2024. All in favor, motion carries. Donna Paisley's resignation has been accepted and her last day will be January 31, 2024.

B. Michelle Joy advised Cheryl Magee has come before Council with her interest in being the Tax Collector and has been working with Donna Paisly. Erin Walter made a motion, seconded by Bart Carr to appoint Cheryl Magee as Big Beaver Borough's Tax Collector, effective February 1, 2024. All in favor, motion carries. Cheryl Magee is the new Big Beaver Tax Collector, effective February 1, 2024.

C. Erin Walter made a motion, seconded by Bart Carr to defer the Rakosnik Subdivision review to New Beaver Borough. Roll Call Vote Yes: Bart Carr, Jessica Chaney, Erin Walter, Garrett Schriver, Kim Wagner, and Michelle Joy. Motion carries.

D. Garrett Schriver made a motion, seconded by Jessica Chaney to reappoint Cindy Evans to the Zoning Hearing Board. All in favor, motion carries. Cindy Evans is reappointed to the Zoning Hearing Board.

E. Bart Carr made a motion, seconded by Kim Wagner to appoint Roz Miller, as the resident representative on the Planning Committee. All in favor, motion carries. Roz Miller is the resident representative of the Planning Committee.

F. Michelle Joy advised this was budgeted and will come out of the line item for repairs to tools and machinery. Garrett Schriver made a motion, second by Bart Carr to approve the purchase of a cutting edge for the JCB Backhoe, not to exceed \$1,000. Roll Call Vote Yes: Bart Carr, Jessica Chaney, Erin Walter, Garrett Schriver, Kim Wagner, and Michelle Joy.

Meeting Adjourned 6:25 pm

Respectfully Submitted,

Jennifer Gasser