

MINUTES OF THE BIG BEAVER BOROUGH COUNCIL MEETING FEBRUARY 2, 2020  
HELD AT THE BIG BEAVER VOLUNTEER FIRE DEPARTMENT, 621 FRIENDSHIP RD,  
DARLINGTON, PA 16115

President Michelle Joy called the meeting to order at 7:00 pm  
followed by the Pledge of Allegiance and the Lord's Prayer.

**Roll Call:**

Mayor: Don Wachter (Zoom)

Admin. Assist.: Jennifer Gasser

President: Michelle Joy

Admin./Treas.: Debbie Ahern (Zoom)

Vice President: Roz Miller (Zoom)

Public Works Admin: Chad Crawford

Councilmen: Jeff Magee

Solicitor: Shannon Steele

Kim Wagner

Dennis Stiteler

Jason Landsbach

Absent: Councilman Bart Carr

**Advertisement of Bond Ordinance:**

Shannon Steele went over the advertised Bond Ordinance. Debbie Ahern and Council discussed the Bond. Jeff Magee made a motion, seconded by Kim Wagner to approve the Bond Ordinance (Ordinance 228) and Purchase Agreement (ITEM 3). Roll Call Vote Yes: Jason Landsbach, Jeff Magee, Dennis Stiteler, Kim Wagner, Roz Miller, Michelle Joy. All in favor, Bond Ordinance and Purchase Agreement are approved.

**Approval of Agenda**

Roz Miller made a motion, seconded by Kim Wagner to approve the Agenda. All in favor, agenda is approved.

**Public Comment**

Kathy McClure addressed Council regarding the Planning Commission, including the history and planning in the Borough. Ms. McClure reported on cost incurred and the diverse group on the Committee. Ms. McClure advised the Planning Commission works at the will of Council and needs a sense of direction, expectations, and clear communications.

**Approval of Minutes**

Jeff Magee made a motion, seconded by Kim Wagner to approve the Minutes of January 19, 2021. All in favor, minutes are approved.

**Professional Reports:**

Zoning Report: Enclosed. Michelle Joy advised of the Hosetter Variance Hearing on February 22, 2021. The Demolition Permit was issued for Fairlane BLDV. Kim Wagner and Roz Miller reported on a meeting the Planning and Zoning Committee had with the Hearing Zoning Board.

Public Works Report: Enclosed. Chad Crawford advised the road crew has finished the flagger training, the Conservation District is coming up with a master plan for Aley Hill, use of more materials with 18 more miles of roads and issues with the relays. Chad Crawford discussed with Council a phone call from EMS regarding plowing the roads and his process/plans with plowing the roads. There were no objections from Council.

Secretary Report: Enclosed. Jennifer Gasser discussed with Council with the Beaver Falls Police Department requesting a secure office.

**Items to be voted on:**

ITEM 1 Roz Miller made a motion, seconded by Jeff Magee to approve the Amended Budget for 2021. Roll Call Vote Yes: Jason Landsbach, Jeff Magee, Dennis Stiteler, Kim Wagner, Roz Miller, Michelle Joy. All in favor, motion carries.

ITEM 2 Council discussed with Chad Crawford the Boom Mower rental and with Debbie Ahern regarding the insurance. Roz Miller made a motion, seconded by Jason Landsbach to approve to rent the Boom Mower from Stephenson Equipment for July and August 2021, for \$5,800 per month plus delivery and pickup \$700.00, total \$12,300. Roll Call Vote Yes: Jason Landsbach, Jeff Magee, Dennis Stiteler, Kim Wagner, Roz Miller, Michelle Joy. All in favor, motion carries.

ITEM 4 Chad Crawford discussed with council the advertisement for Aley Hill Road Repairs from Shenango RD to Friendship Rd. Dennis Stiteler made a motion, seconded by Jeff Magee to approve the advertisement for BIDS to repair Aley Hill road. Roll Call Vote Yes: Jason Landsbach, Jeff Magee, Dennis Stiteler, Kim Wagner, Roz Miller, Michelle Joy. All in favor, motion carries.

ITEM 5 Council discussed moving President's Day (2/15/21), Memorial Day (May 31), and 4<sup>th</sup> of July (July 5) to the Federally Observed Holidays. Kim Wagner made a motion, seconded by Jeff Magee to amend the Holiday Calendar. Roll Call Vote Yes: Jason Landsbach, Jeff Magee, Dennis Stiteler, Kim Wagner, Roz Miller, Michelle Joy. All in favor, motion carries.

ITEM 6 Jason Landsbach made a motion, seconded by Dennis Stiteler to ratify the vote to place the Road Crew On-Call due to COVID-19 with pay in March 2020. Roll Call Vote Yes: Jason Landsbach, Jeff Magee, Dennis Stiteler, Kim Wagner, Roz Miller, Michelle Joy. All in favor, motion carries.

ITEM 7 Jason Landsbach made a motion, seconded by Jeff Magee to ratify the April 3, 2020 vote to extend the current work On-Call for the Road Crew for one week. Roll Call Vote Yes: Jason Landsbach, Jeff Magee, Dennis Stiteler, Kim Wagner, Roz Miller, Michelle Joy. All in favor, motion carries.

ITEM 8 Jason Landsbach made a motion, seconded by Dennis Stiteler to bring the Road Crew employees back to work effective April 13, 2020. Roll Call Vote Yes: Jason Landsbach, Jeff Magee, Dennis Stiteler, Kim Wagner, Roz Miller, Michelle Joy. All in favor, motion carries.

ITEM 9 Kim Wagner made a motion, seconded by Jason Landsbach to approve, as per the telephone conversation and email dated 01/19/2021 at 2:52pm for the Road Crew to stay home, paid, and coming in on an as-needed basis for snow removal effective January 29, 2021 until the Test Results are received back. Roll Call Vote Yes: Jason Landsbach, Jeff Magee, Dennis Stiteler, Kim Wagner, Roz Miller, Michelle Joy. All in favor, motion carries.

ITEM 10 Chad Crawford discussed with Council the Flow Meter purchase. Debbie Ahern confirmed this is part of the capital improvement list that Bond money can be used. Jason Landsbach made a motion, seconded by Dennis Stiteler to approve to purchase the 6 Flow Meters at the lift stations totaling \$17,725.80. Roll Call Vote Yes: Jason Landsbach, Jeff Magee, Dennis Stiteler, Kim Wagner, Roz Miller, Michelle Joy. All in favor motion carries.

**New Business Discussion:**

Council discussed the Hazard Mitigation Plan and the Community Political Capability portion of the survey.

Debbie Ahern discussed her Credit Card is on the Zoom Account as Zoom requires a Credit Card. Debbie Ahern will check to see if a debit card can be issued with the Bank Account.

### **Old Business Discussion/Update**

After discussion, no change was made to the current Covid-19 policy and Employees can use vacation, sick, or unpaid time. The Policy and Personal Committee will review the Policy. Kim Wagner made a motion, seconded by Jeff Magee to pay an employee the same amount of days we paid the other road crew employees to stay home with pay to keep from spreading the virus (2 paid days). Roll Call Vote Yes: Jason Landsbach, Jeff Magee, Dennis Stiteler, Kim Wagner, Roz Miller, Michelle Joy. All in favor motion carries

### **Executive Session:**

Legal Issues

Time in 8:56pm Time Out 10:13pm

Meeting adjourned 10:14pm.

Respectfully Submitted,

Jennifer Gasser