

MINUTES OF THE BIG BEAVER BOROUGH COUNCIL MEETING February 18, 2025.

Held at the Big Beaver Municipal Building, 114 Friendship Rd, Darlington, PA 16115

President Kimberly Wagner called the meeting to order at 6:00pm followed by the Pledge of Allegiance and the Lord's Prayer.

Roll Call:

Mayor: Michelle Joy

Engineer: Dan Martone

Council President: Kim Wagner

Secretary/Treasurer: Jennifer Gasser

Council Vice President: Jeff Magee

Zoning Officer: Owen Pella

Council Members: Erin Walter

Public Works Director Chad Crawford (depart 6:26pm)

Karla Myers

Solicitor: Shannon Steele

Bart Carr

Chief of Police: David Johnson (depart 6:26pm)

Absent: Council Member Jessica Chaney and Garrett Schriver

Approval of Agenda:

Erin Walter made a motion, seconded by Bart Carr to approve the agenda. All in favor, motion carries.

Public Comment:

Robert Fleischman was present with no comments.

Approval of Minutes:

Jennifer Gasser discussed the changes in the Financial Report. Jeff Magee made a motion, seconded by Erin Walter to approve the minutes of February 4, 2025, January 2025 Financials, and February 2025 bill list. All in favor, motion carries.

Administrative Reports:

Mayor: Mayor Joy reported on the Administrative Meeting with Project Horizon, the upcoming LEARTA Meeting, and reminded everyone the deadline for newsletter articles has been moved up.

President Report: President Wagner reported the Administrative Committee met to discuss personnel and policy manual items. Additionally, the Borough received a Project Horizons Act 14 request, which Dan Martone reviewed and gave her authorization to sign.

Public Works Director: Mr. Crawford advised he met with Dan Martone to look at Sherwood Bridge, painting in the Council Chambers was completed, replaced lights in the office and tile in the hallway.

Secretary/Treasurer: Jennifer Gasser advised that anyone who notices a streetlight is out should notify her. She also mentioned that if the Committee Chairs would like a detailed transaction report for the budget vs. actual, they should let her know. Additionally, there is an IRS notice for the Municipal Authority, and she will be attending the COG Meetings. Lastly, Cheryl Magee has submitted her uncollected Tax Report for Kim Wagner to sign off on.

Professional Reports:

A. Fire Department: Turned in

B. Zoning / Code Enforcement: Turned in. Kimberly Wagner confirmed with Mr. Pella the property on Norwood was added back to the HUD list to be demolished and discussed the house that sold on Wallace Run.

C. Police Department: Turned in. Chad Crawford thanked Chief Johnson for the officers letting him know when they need to come out due to road conditions.

D. Engineer: Dan Martone discussed the Project Horizon, Corrective Action Plan, Sherwood Bridge project, updated letter for Big Beaver Gas Mart, and the punch list for lift station.

E. Solicitor: Solicitor Steele reported on the consent order and hearing with Ramada.

Executive Session: Legal 6:26pm-6:42pm

New Business:

A. Jeff Magee made a motion, seconded by Bart Carr to approve the Beaverun Founders Development, LLC Conditional Use Application contingent on the condition in the written conditions of the solicitor. Roll Call Vote Yes: Jeff Magee, Bart Carr, Erin Walter, Karla Myers, and Kimberly Wagner.

B. Erin Walter made a motion, seconded by Bart Carr to approve Resolution 02-2025 Disposition of Records. Roll Call Vote Yes: Jeff Magee, Bart Carr, Erin Walter, Karla Myers, and Kimberly Wagner.

C. Council discussed the citation with Owen Pella and the violation notice deadline is March 24, 2025. Jeff Magee made a motion, seconded by Karla Myers to cite property owner of 7607 Big Beaver BLVD. Roll Call Vote Yes: Jeff Magee, Bart Carr, Erin Walter, Karla Myers, and Kimberly Wagner.

D. Council discussed the citation with Owen Pella and the violation notice deadline was up at the beginning of the month. Erin Walter made a motion, seconded by Karla Myers to cite property owner of 668 McKinley Rd. Roll Call Vote Yes: Jeff Magee, Bart Carr, Erin Walter, Karla Myers, and Kimberly Wagner.

E. Council discussed the use of the mixers. Jeff Magee made a motion, seconded by Erin Walter Order six GridBee AP500 Pedestal style mixers from COSTARS Vendor Kappe Associates Inc, from Bond funds for \$22,200. Roll Call Vote Yes: Jeff Magee, Bart Carr, Erin Walter, Karla Myers, and Kimberly Wagner.

F. Council and the Mayor discussed the conference and Jennifer Gasser discussed the budgeted amount for trainings in 2025. Erin Walter made a motion, seconded by Jeff Magee to approve Mayor Michelle Joy attending the PSAB Hershey Conference for up to \$1,050. Roll Call Vote Yes: Jeff Magee, Bart Carr, Erin Walter, Karla Myers, and Kimberly Wagner.

G. Jennifer Gasser and Council discussed the Cleanup. Bart Carr made a motion, seconded by Karla Myers to approve the 2025 Spring Clean Up on April 19, 2025 by Aiken Refuse at a cost of \$1,750 per Compactor Load and authorize Jennifer Gasser to contact Aiken about dates for 2026. Roll Call Vote Yes: Jeff Magee, Bart Carr, Erin Walter, Karla Myers, and Kimberly Wagner.

Executive Session: Personnel 7:12pm-7:30pm

Meeting Adjourned 7:30pm

Respectfully Submitted,

Jennifer Gasser
Secretary/Treasurer