

MINUTES OF THE BIG BEAVER BOROUGH COUNCIL MEETING FEBRUARY 16, 2020
HELD AT THE BIG BEAVER VOLUNTEER FIRE DEPARTMENT, 621 FRIENDSHIP RD,
DARLINGTON, PA 16115

President Michelle Joy called the meeting to order at 7:00 pm
followed by the Pledge of Allegiance and the Lord's Prayer.

Roll Call:

Mayor: Don Wachter

Admin. Assist.: Jennifer Gasser

President: Michelle Joy

Admin./Treas.: Debbie Ahern (Zoom)

Vice President: Roz Miller (Zoom)

Zoning/ Code Enforcement: Dawna Pella

Councilmen: Bart Carr

Solicitor: Shannon Steele (Zoom)

Kim Wagner

Engineer: Larry Lennon (Zoom)

Dennis Stiteler (Zoom)

Public Works Admin: Chad Crawford

Jason Landsbach

Jeff Magee

Public Comment

Jarrold Svihra discussed with Council his plans to expand his business Mines and Meadows into Big Beaver Borough. Mr. Svihra he will attend an Administration Meeting.

Bob Sapsara discussed the Westgate Subdivision Plan and the recommendations made at the Planning Commission meeting.

Approval of Agenda

Kim Wagner made a motion, seconded by Roz Miller to approve the Agenda. All in favor, agenda is approved.

Approval of Minutes

Debbie Ahern requested to change the dates on the January Financials for General Fund, the year should be 2021 and employee payroll should be January. Jeff Magee made a motion, seconded by Roz Miller to approve the Minutes of February 2, 2021, January Financials with the changes to the dates Debbie Ahern read, and the February Bill List. All in favor, all three items are approved.

Professional Reports:

Mayors Report: Mayor Don Wachter advised he spoke with Pat Nardelli regarding the property the Casino was going to go in. Mayor Wachter advised on activity where the supermarket was, and the car was moved.

Police Report: See enclosed. Chief Johnson advised he met with Fire Chief Adam Crepp and the Elementary School Police Officer. Michelle Joy and Chief Johnson advised per the Public Health and Safety Committee meeting an officer will be assigned to Big Beaver as a Zone for their purpose of patrol and an officer will be in the Borough each shift 24/7 (subject to change).

Zoning Report: Dawna Pella reported on a permit application she received from Beaver Strip regarding a car showroom, which she will review. The Zoning Hearing for Hostetter is on February 22, 2021, at 7pm and will

be handled by Attorney Rackley. Dawna Pella reported on the sign Dennis Stiteler emailed to her that had profanity on it, she will review with Shannon Steele and the house on Fairlane Blvd has been demoed. Dawna Pella also reported the Vassileros property received a variance for her property to be residential, which stays with the property. Dennis Stiteler discussed the research he did on the profanity.

Engineer Report: -See enclosed. Larry Lennon advised the Borough would need to do a Resolution in their March Workshop meeting if the Borough wanted to resubmit for the DCNR grant.

Solicitor Report: Shannon Steele advised everything went well with the Bond and the Covid-19 Policy was reviewed and she had no issues, and she is still working on some outstanding agreements. Michelle Joy advised Debbie Ahern needs assistance with reporting on the Bond and when monies are spent and wanted to know if Shannon Steele can help with facilitating to have the meeting happen.

Public Works Report: Chad Crawford reported on antiskid issues and requested to switch to antiskid sold by Heritage that is PennDOT Spec but not PennDOT approved, and Liquid Fuels money cannot be used. Chad Crawford advised he is out of salt and when he called to order, COG is delayed by 10-12 days. Chad Crawford reported on the sewage line at the Garage and Tru Plumbing will be putting in a new line. Additionally, the Kubota diesel engine Zero Turn Motor will be ready by the end of the week and he wants to start stocking snowplow parts. Michelle Joy requested Chad put together a list with the cost.

Administrators Report: See enclosed

Chief Johnson was excused from the meeting (7:50 pm)

Items to be voted on:

ITEM 1 Jason Landsbach made a motion, seconded by Jeff Magee to approve the 2021 Spring Clean for Aiken to provide the service at a rate of \$1,575.00 per compactor load. Roll Call Vote Yes: Jason Landsbach, Bart Carr, Jeff Magee, Dennis Stiteler, Kim Wagner, Roz Miller, Michelle Joy. All in favor, motion carries.

ITEM 2 Council discussed adding a Newsletter to the mailing of the Spring Cleanup notice. Kim Wagner made a motion, seconded by Roz Miller to approve the mailing of the Notice of the Spring Cleanup for Residents, not to exceed \$800.00 (Newsletter). Roll Call Vote Yes: Jason Landsbach, Bart Carr, Jeff Magee, Dennis Stiteler, Kim Wagner, Roz Miller, Michelle Joy. All in favor, motion carries.

ITEM 3 Jason Landsbach made a motion, seconded by Jeff Magee to open one possibly two checking accounts through PLIGIT for Bond Proceeds. Roll Call Vote Yes: Jason Landsbach, Bart Carr, Jeff Magee, Dennis Stiteler, Kim Wagner, Roz Miller, Michelle Joy. All in favor, motion carries.

ITEM 4 Kim Wagner made a motion, seconded by Bart Carr to approve the Joy/Mako subdivision plan. Roll Call Vote Yes: Jason Landsbach, Bart Carr, Jeff Magee, Dennis Stiteler, Kim Wagner, Roz Miller. Abstained Michelle Joy as she is the property owner, and it would be a conflict of interest. All in favor, motion carries.

ITEM 5 Jeff Magee made a motion, seconded by Roz Miller to approve the waiver (Crossgate) Westgate Business Park Lot 6 Revision subdivision of the requirement that the lot have frontage on a public right of way as a permanent access easement has been granted to provide access to a public roadway for Lot 6A-2. Roll Call Vote Yes: Jason Landsbach, Bart Carr, Jeff Magee, Dennis Stiteler, Kim Wagner, Roz Miller, Michelle Joy. All in favor, motion carries.

ITEM 6 Kim Wagner made a motion, seconded by Jeff Magee to approve the (Crossgate) Westgate

Business Park Lot 6 Revision subdivision plan. Roll Call Vote Yes: Jason Landsbach, Bart Carr, Jeff Magee, Dennis Stiteler, Kim Wagner, Roz Miller, Michelle Joy. All in favor, motion carries. Bob Sapsara asked Larry Lennon on the next procedure. Larry Lennon advised he would need to have his side signed and then deliver to Larry Lennon and he will fact check it and then Council will sign. Roz Miller requested Jennifer Gasser send a letter on waivers, approvals that have been requested and sent to the applicant notifying them it has been approved. Dawna Pella requested a copy of the notification being sent.

ITEM 7 Council discussed the Covid-19 Policy, Shannon Steele confirmed she did not see any issues. Michelle Joy asked Shannon Steele if Council should also sign the Covid-19 policy and Shannon Steele advised yes. Roz Miller made a motion, seconded by Kim Wagner to approve the new Covid-19 Policy as presented. Roll Call Vote Yes: Jason Landsbach, Bart Carr, Jeff Magee, Dennis Stiteler, Kim Wagner, Roz Miller, Michelle Joy. All in favor, motion carries.

ITEM 8 Council discussed the Sick, Personal and Vacation Policy including actual hours worked on holidays will be paid at time and a half. Kim Wagner advised the Committee is reviewing the Employee Handbook. Kim Wagner made a motion, seconded by Bart Carr to approve the policy for Sick, Personal, and Vacation Policy as presented with the changes discussed with the overtime on holiday, effective February 1. Roll Call Vote Yes: Jason Landsbach, Bart Carr, Jeff Magee, Dennis Stiteler, Kim Wagner, Roz Miller, Michelle Joy. All in favor, motion carries.

Executive Session Personnel Issues

Time in 8:31pm Time Out 8:48pm

Meeting adjourned 8:49pm.

Respectfully Submitted,

Jennifer Gasser