

MINUTES OF THE BIG BEAVER BOROUGH COUNCIL MEETING December 6, 2022.
Held at the Big Beaver Volunteer Fire Company, 621 Friendship RD, Darlington, PA 16115
President Michelle Joy called the meeting to order at 7:10 pm
followed by the Pledge of Allegiance and the Lord's Prayer.

Roll Call:

Mayor: Jamie Marshall

President: Michelle Joy

Vice President: Kim Wagner

Council Member: Roz Miller

Erin Walter

Garrett Schriver

Bart Carr

Jeff Magee

Public Works Director: Chad Crawford

Secretary: Jennifer Gasser

Executive Session: 6:30-7:10PM Personnel

Approval of Agenda:

Michelle Joy advised the agenda needed to be amended to add H to new business for the decision and findings of facts for the Danny's Motel Conditional Use Hearing and the minutes should be listed as November 15th not 16th. Jeff Magee made a motion, seconded by Roz Miller to approve the amended agenda. All in favor, the amended agenda is approved.

Public Comment:

NA

Michelle Joy advised of the executive session held from 6:30pm to 7:10pm to discuss personnel matters.

Approval of Minutes:

Erin Walter made a motion, seconded by Roz Miller to approve the Minutes of November 15, 2022. All in favor, the minutes of November 15, 2022 minutes are approved.

Administrative Reports:

Mayors: Mayor Marshall reported on her discussion with the owner of Valhalla regarding the PennDOT right of way and increasing his occupancy permit.

President Report: President Joy advised of the Christmas Dinner on December 20, 2022 at the Borough Building at 6 pm, reviewed Dawna Pella's Report, reported on the Sheetz inquiry on Route 18, and Solicitors Steele's response to Mr. Balmer.

Public Works Director: Chad Crawford advised the boom mower is waiting on the gear box.

Secretary: Ms. Gasser provided updates with the Turnpike Bridge project and transition with Circuit Rider.

Committee Reports:

A. Planning and Zoning – No updates

B. Parks and Recreation – Michelle Joy discussed the playground equipment being purchased. There was discussion regarding the DCED and DCNR grants received. DCED changed the scope of work to the Playground. The DCNR Grant will be the comfort station. Jennifer Gasser discussed the scope of the grant received with DCED and potentially the cost of the playground will be above the grant amount. There was discussion regarding the installation of WIFI at the park and 2023 park rentals with the work at the park in

2023.

C. Personnel and Policy – Michelle Joy advised the Committee met to discuss salaries.

D. Public Health and Safety – No Updates

E. Finance – Michelle Joy advised the Committee met to discuss the budget. Kim Wagner advised of the meeting with the new potential insurance broker.

F. Public Works – Chad Crawford advised he picked up the propane tank and the new furnace will be installed next week.

New Business:

- A. Roz Miller made a motion, seconded by Jeff Magee to advertise the Proposed Budget. All in favor, motion carries.
- B. Roz Miller made a motion, seconded by Kim Wagner to advertise the meeting location change for the December 20, 2022 Business Meeting. All in favor, motion carries.
- C. Advertise Council and Planning Commission meetings for 2023. This matter was tabled.
- D. Council discussed the Playground equipment purchase including the additional charges exceeding the grant funds. Kim Wagner made a motion, seconded by Erin Walter to approve the Purchase of Burke playground equipment with the addition of the Turtle Rocket and Comet Spinner for a total of \$71,228.50 proposal #127-160040-4 through CoStar Vendor Snider Recreation, as part of the DCED Grant. Roll Call Vote Yes: Erin Walter, Roz Miller, Kim Wagner, Jeff Magee, Bart Carr, Garrett Schriver, Michelle Joy.
- E. Council and Staff discussed the insurance proposal received from Anderson. Kim Wagner made a motion, seconded by Bart Carr to change Liability Insurance Carrier to EMC Insurance Coverage and Cyber Cover to Cowbell Insurance for 2023. Roll Call Vote Yes: Erin Walter, Roz Miller, Kim Wagner, Jeff Magee, Bart Carr, Garrett Schriver, Michelle Joy.
- F. Council and Staff discussed moving the Amtrust Workers Comp Insurance to Anderson Insurance service, to have one Insurance broker. Jeff Magee made a motion, seconded by Garrett Schriver to use Anderson Insurance Group as the Insurance Broker/Vendor for the Borough. Roll Call Vote Yes: Erin Walter, Roz Miller, Kim Wagner, Jeff Magee, Bart Carr, Garrett Schriver, Michelle Joy.
- G. Jeff Magee made a motion, seconded by Bart Carr to approve \$160 (\$20 each) for thank you gift cards for Zoning (5) and Planning Commission (3) Members. Roll Call Vote Yes: Erin Walter, Jeff Magee, Bart Carr, Garrett Schriver, Michelle Joy. Abstained: Roz Miller due to sitting on Planning Commission meeting, Kim Wagner due to husband previously being on the Zoning Hearing Board.
- H. Kim Wagner made a motion, seconded by Roz Miller to approve the findings of facts and decision submitted by Shannon Steele for the Conditional Use hearing from Danny's Motel. All in favor, motion carries.

Workshop Discussion:

Council and staff discussed the proposed Budget. Council discussed signs for the park and potential upgrades to the property on Shenango and Holly Drive.

Meeting Adjourned 8:54pm

Respectfully Submitted,

Jennifer Gasser