

MINUTES OF THE BIG BEAVER BOROUGH COUNCIL MEETING December 20, 2022
Held at the Big Beaver Borough Municipal Building, 114 Forest Dr, Darlington, PA 16115
President Michelle Joy called the meeting to order at 7:00 pm
followed by the Pledge of Allegiance and the Lord's Prayer.

Roll Call:

President: Michelle Joy

Treasurer: Annie Mako

Vice President: Kim Wagner

Secretary.: Jennifer Gasser

Council Member: Jeff Magee

Zoning Officer: Owen Pella

Erin Walter

Zoning Officer: Dawna Pella

Garrett Schriver

Engineer: Emily Palmer

Bart Carr

Police Captain: Timothy Higby

Absent: Mayor Jamie Marshall and Council Member Roz Miller

Approval of Agenda:

Kim Wagner made a motion, seconded Bart Carr to approve the agenda. All in favor, the agenda is approved.

Public Comment:

Steve Necaster addressed Council regarding running for the Magistrates office.

Approval of Minutes:

Erin Walter made a motion, seconded by Garrett Schriver to approve the Minutes of December 6, 2022, November Financials and December Bill List. All in favor, the Minutes of December 6, 2022, November Financials and December Bill List are approved. Jennifer Gasser advised the invoices that were paid prior to the Council meeting in October and November 2022, are in the December bill list.

Administrative Reports:

Mayor: No Report

President: President Joy reported on a request for a potential disc golf event in August 2023 and on the Christmas Scavenger hunt winners.

Public Works Director: Chad Crawford reported on his conversation with Sheetz regarding the property on Route 18 and potential mutual aid agreement with Koppel.

Secretary: Jennifer Gasser reported on the fire escrow received on Foxwood Road, QBO Payroll and Desktop Quickbooks is set up, bill.com will be downgraded, road bond on Carewood Rd, office closed for Christmas, Westgate Act 14, Cashiers Check for bill received after cutoff with Circuit Rider with transition, and the Playground equipment will be delivered in February 2023.

Treasurer: Annie Mako reported on checks being secured and DAC bond reporting has been completed.

Professional Reports:

Fire Department: Michelle Joy advised we should be receiving a year end financial report from the Fire Department.

Zoning/Code Enforcement: Dawna Pella advised the cell phone tower upgrade on Shenango Road has requested an extension – no objections were received from Council. Dawn Pella and Council discussed the Ramada complaint and correspondence with Sheetz inquiry on Route 18. Council discussed the Zoning Report with Owen and Dawna Pella.

Police: Captain Higby reported on the calls for the month of November 2022.

Engineer: Ms. Palmer reported on the Gouldsbarry Subdivision and Lindy Paving's office building Land Development.

Solicitor: Ms. Steele reported on Swagelock and the decision for Danny's Motel Conditional use was sent.

Planning Commission: November 9, 2022 minutes in packet.

New Business:

- A. Kim Wagner made a motion, seconded by Garrett Schriver to approve the 2023 Budget and Payroll. Roll Call Vote Yes: Bart Carr, Garrett Schriver, Erin Walter, Jeff Magee, Kim Wagner and Michelle Joy. 2023 Budget and Payroll is approved. Michelle Joy advised Jennifer Gasser will be the Secretary and Treasurer and Annie Mako will be the Assistant Treasurer, effective January 1, 2023.
- B. Garrett Schriver made a motion, seconded by Bart Carr to approve Resolution 14-2022 Tax Rate Resolution for 2023 12.5 Mills (No change). Roll Call Vote Yes: Bart Carr, Garrett Schriver, Erin Walter, Jeff Magee, Kim Wagner and Michelle Joy. Resolution 14-2022 is approved.
- C. Jeff Magee made a motion to approve to advertise the 2023 Council Meetings, motion retracted. After discussion, the meetings will be held at 6pm at the Fire Hall. Jeff Magee made a motion, seconded by Bart Carr to approve to advertise the 2023 Council Meeting the first and third Tuesdays of each month at the Fire Hall at 6pm. Roll Call Vote Yes: Bart Carr, Garrett Schriver, Erin Walter, Jeff Magee, Kim Wagner and Michelle Joy.
- D. Erin Walter made a motion, seconded by Kim Wagner to approve the Lindy Paving Office Expansion Land Development application contingent on the resolution of the Land Development and Stormwater Management concerns of the engineer of the letter dated December 12, 2022. Roll Call Vote Yes: Bart Carr, Garrett Schriver, Erin Walter, Jeff Magee, Kim Wagner and Michelle Joy Note: Planning Commission has recommended approval of this waiver.

Executive Session: 8:04pm – 9:35pm Legal

Meeting Adjourned 9:35pm.

Respectfully Submitted,

Jennifer Gasser