

MINUTES OF THE BIG BEAVER BOROUGH COUNCIL MEETING DECEMBER 17, 2024.
Held at the Big Beaver Volunteer Fire Company, 621 Friendship RD, Darlington, PA 16115

President Kimberly Wagner called the meeting to order at 6:00pm followed by the Pledge of Allegiance and the Lord's Prayer.

Roll Call:

Mayor: Michelle Joy

Council President: Kim Wagner

Vice President: Jeff Magee

Council Members: Jessica Chaney

Erin Walter

Bart Carr

Garrett Schriver

Absent: Council Member Karla Myers

Zoning Officer: Owen Pella

Solicitor: Shannon Steele

Public Works Director: Chad Crawford

Chief of Police: Jim Martin

Secretary/Treasurer: Jennifer Gasser

Engineer: Jeff Frye

Approval of Agenda:

Erin Walter made a motion, seconded by Garrett Schriver to approve the agenda. All in favor, motion carries.

Public Comment:

Tom Reed and Robert Fleischman were present with no comments.

Approval of Minutes:

Jeff Magee made a motion, seconded by Garrett Schriver to approve the Minutes of December 3, 2024, November 2024 Financials and December 2024 Bill List. All in favor, motion carries.

Administrative Reports:

Mayor: Mayor Joy and Council Member Erin Walter recognized Mark Laderer for his work at the Big Beaver Borough Community Park. Mayor Joy provided an update on Fire Regionalization.

President Report: Ms. Wagner reported on her meeting with Lindy Paving with Michelle Joy and Jennifer Gasser.

Public Works Director: Mr. Crawford provided an update on Wallace Run lift Station.

Secretary/Treasurer: Ms. Gasser discussed with Council a resident requesting the late fees waived on 2024 Real Estate taxes. After discussion, Council agreed the late fee was valid. Ms. Gasser discussed the quotes for cleaning the floors, cost for the updates to the Borough Office, and paint samples are in the office.

Professional Reports:

Fire Department: Turned in.

Zoning / Code Enforcement: Turned In.

Police Department: Turned in. Mr. Martin discussed the number of calls for the month of November.

Engineer: Turned in. Mr. Frye discussed Wallace Run Lift Station, permitting on Sherwood Bridge, no updates on Big Beaver Gas Mart and he's waiting on information from Swagelock to close out the Bond.

Solicitor: Ms. Steele advised the LERTA Ordinance was advertised for the first meeting in January.

Executive Session: 6:20pm-6:46pm Personnel

New Business:

- A. Kim Wagner discussed the rental agreement with Council. Erin Walter made a motion, seconded by Bart Carr to approve the Lindy Paving Equipment Rental Agreement for a 11-526 Loader. Roll Call Vote Yes: Garrett Schriver, Bart Carr, Erin Walter, Jessica Chaney, and Kimberly Wagner. Roll Call Vote No: Jeff Magee.
- B. Garrett Schriver made a motion, seconded by Jessica Chaney to advertise the 2025 Council Meetings. Roll Call Vote Yes: Garrett Schriver, Bart Carr, Erin Walter, Jessica Chaney, Jeff Magee and Kimberly Wagner.
- C. Jessica Chaney made a motion, seconded by Garrett Schriver to approve the 2025 Employee Holidays Schedule. Roll Call Vote Yes: Garrett Schriver, Bart Carr, Erin Walter, Jessica Chaney, Jeff Magee and Kimberly Wagner.
- D. Garrett Schriver made a motion, seconded by Jeff Magee to transfer \$6,200 from 454.375 Parks Maintenance and Repairs to 409.25 Building Maintenance and Repairs. Roll Call Vote Yes: Garrett Schriver, Bart Carr, Erin Walter, Jessica Chaney, Jeff Magee and Kimberly Wagner.
- E. Council, Jennifer Gasser, Adam Crepp and Matt Straub discussed the 2025 Liability Insurance regarding age limit with drivers for the Fire Department. Garrett Schriver made a motion, seconded by Erin Walter to approve the 2025 Liability insurance with Trident. Roll Call Vote Yes: Garrett Schriver, Bart Carr, Erin Walter, and Kimberly Wagner. Roll Call Vote No: Jeff Magee and Jessica Chaney.
- F. Jennifer Gasser discussed the proposed fee schedule with Council. Garrett Schriver made a motion, seconded by Jeff Magee to approve Resolution 10-2024 Fee Schedule. All in favor, motion carries.
- G. Jennifer Gasser advised the Fire Hydrant rate is remaining the same for 2025, .00006. Erin Walter made a motion, seconded by Jeff Magee to approve Resolution 11-2024 Fire Hydrant Rate for 2025. All in favor, motion carries.
- H. Kim Wagner advised the tax rate will remain the same for 2025, 1.9610. Bart Carr made a motion, seconded by Jessica Chaney to approve Resolution 12-2024 Tax Rate for 2025. All in favor, motion carries.
- I. Council discussed the budget and payroll. Garrett Schriver made a motion, seconded by Jeff Magee to approve the 2025 Budget and Payroll. Roll Call Vote Yes: Garrett Schriver, Bart Carr, Erin Walter, Jessica Chaney, Jeff Magee and Kimberly Wagner.
- J. Kim Wagner advised Jennifer Gasser will send a list of invoices paid. Garrett Schriver made a motion, seconded by Erin Walter to pay end of year invoices, liabilities, and credit card. Roll Call Vote Yes: Garrett Schriver, Bart Carr, Erin Walter, Jessica Chaney, Jeff Magee and Kimberly Wagner.

Meeting Adjourned 7:24pm.

Respectfully Submitted,

Jennifer Gasser
Secretary/Treasurer