

MINUTES OF THE BIG BEAVER BOROUGH COUNCIL MEETING DECEMBER 15, 2020
HELD AT THE BIG BEAVER VOLUNTEER FIRE DEPARTMENT, 621 FRIENDSHIP RD,
DARLINGTON, PA 16115

President Michelle Joy called the meeting to order at 7:00 pm
followed by the Pledge of Allegiance and the Lord's Prayer.

Roll Call:

Mayor: Don Wachter	Admin. Assist.: Jennifer Gasser
President: Michelle Joy	Admin./Treas.: Debbie Ahern - Zoom
Vice President: Roz Miller-Zoom	Zoning/ Code Enforcement: Dawna Pella-Zoom
Councilmen: Bart Carr	Solicitor: Shannon Steele - Zoom
Kim Wagner	Engineer: Larry Lennon - Zoom
Dennis Stiteler	Public Works Admin: Chad Crawford -Zoom
Jason Landsbach	
Jeff Magee	

Approval of Agenda

Debbie Ahern request the October Bill List be changed to the December Bill List. Kim Wagner made a motion, seconded by Jason Landsbach to approve the Agenda as corrected. All in favor, agenda is approved.

Public Comment Zack Dalton discussed with council the Repository purchase request. Michelle Joy confirmed he was requesting a waiver of taxes. (ITEM 1) Denny Stiteler made a motion, seconded by Bart Carr to approve the sale of 2nd Ave Lot 44 of that property for Zack Dalton (Annabella Properties, LLC). Roll Call Vote Yes: Jason Landsbach, Jeff Magee, Dennis Stiteler, Kim Wagner, Roz Miller, Bart Carr, Michelle Joy. Jennifer Gasser confirmed taxes are being waived including 2020.

Approval of Minutes

Jeff Magee made a motion, seconded by Jason Landsbach to approve the Minutes of December 1, 2020, November Financials, and December Bill List. All in favor, all three items are approved.

Professional Reports:

Mayors Report: Mayor Wachter advised Castle Brook development off 351 has put in sidewalks.

Zoning Report: Dawna Pella advised the Valley Waste Variance Hearing was approved and they were issued their building permit. Dawna Pella reported on the house fire on Fairlane BLDV.

Engineer Report:-See enclosed. Roz Miller made a motion, seconded Jeff Magee to approve the Lindy Paving Bond Reduction number #1 in the amount of \$221,056.00 with the remaining bond amount total of zero. Roll Call Vote Yes: Jason Landsbach, Jeff Magee, Dennis Stiteler, Kim Wagner, Roz Miller, Bart Carr, Michelle Joy. All in favor, motion carried. Michelle Joy confirmed the Boulevard Auto Extension expires January 7, 2021 not January 7, 2022. Council discussed the Valley Waste Gravel Driveway and fueling station with Larry Lennon.

Solicitor Report: Shannon Steele advised she reviewed and advertised both the Firefighter and Tax Mill Ordinance. Shannon reported on a phone conversation she had with the team for the advancement on the second issuance on the bond and they are ready to move forward with the 1.2 Million Dollar bond. The debt service would be what it originally was supposed to be. This is on the Agenda to be voted on.

Public Works Report: Chad Crawford advised he met with the Conservation District to review Alley Hill and they will create a drainage plan for the borough. They will not have funding until possibly Aug 2021 and this project may get put off until the Summer of 2022, unless funding is freed up.

Fireman Report: See enclosed

Planning Commission: Council discussed there was no changes from the prior vote with Planning Commission. Roz Miller reported there was discussion about it at the Planning Commission meeting and John Heyl discussed with the Farrelly's their subdivision application, and another plan proposed on Foxwood.

Administrators Report: See enclosed. Council discussed the name for the new Sewage account and if there is damage to the tablets received. Roz Miller made a motion, seconded by Kim Wagner to place the new council members notebooks under coverage with our borough liability package. Roll Call Vote Yes: Jason Landsbach, Jeff Magee, Dennis Stiteler, Kim Wagner, Roz Miller, Bart Carr, Michelle Joy. All in favor, motion carried. Debbie Ahern will find the cost for the insurance and the vote can be ratified. Michelle Joy advised the Corrective Action Plan for Big Beaver Municipal Authority was approved. Council discussed the available Taps. Larry Lennon advised they will have to go through the DEP Approval process for the planning module for the Corrective Action Plan. Roz Miller requested Chad Crawford check the building for repairs.

Secretary Report: See enclosed. Jennifer Gasser reported PennDOT returned the executed contract for the Winter Maintenance Agreement.

Items to be voted on:

ITEM 2 Roz Miller made a motion, seconded by Dennis Stiteler to approve the Tax Reduction for Volunteer Fire Fighters Ordinance. Roll Call Vote Yes: Jason Landsbach, Jeff Magee, Dennis Stiteler, Kim Wagner, Roz Miller, Bart Carr, Michelle Joy. All in favor, motion carried.

ITEM 3 Jeff Magee made a motion seconded by Bart Carr to approve the 2021 Budget and Payroll as advertised and submitted. Roll Call Vote Yes: Jason Landsbach, Jeff Magee, Dennis Stiteler, Kim Wagner, Roz Miller, Bart Carr, Michelle Joy. All in favor, motion carried.

ITEM 4 Shannon Steele advised to approve the Ordinance and if the tax mill rate does not change for next year it can be done as a resolution in the future. Kim Wagner made a motion, seconded by Jeff Magee to approve the 2021 Tax Mill Rate of 12.5 Ordinance as advertised. Roll Call Vote Yes: Jason Landsbach, Jeff Magee, Dennis Stiteler, Kim Wagner, Roz Miller, Bart Carr, Michelle Joy. All in favor, motion carried.

ITEM 5 Kim Wagner made a motion, seconded by Roz Miller to approve the 2021 Holiday Schedule for office closure. Roll Call Vote Yes: Jason Landsbach, Jeff Magee, Dennis Stiteler, Kim Wagner, Roz Miller, Bart Carr, Michelle Joy. All in favor, motion carried.

ITEM 6 Council discussed the Employee Christmas Present. The Road Crew will take New Year's Eve; however, if they are not able to take it on New Year's Eve it can be carried into the following year. Bart Carr made a motion, seconded by Jeff Magee to make the holiday Christmas present be an extra day off, New Year's Eve December 31, 2020. Roll Call Vote Yes: Jason Landsbach, Jeff Magee, Dennis Stiteler, Kim Wagner, Roz Miller, Bart Carr, Michelle Joy. All in favor, motion carried.

ITEM 7 Police Department. Council discussed the Police Department. This item was tabled until the January 2021, workshop meeting.

ITEM 8 Dennis Stiteler made a motion, seconded by Jason Landsbach for the coloring contest prizes to be \$20.00 for the top prize in each age category and \$10.00 for each of the runners up. Roll Call Vote Yes: Jason Landsbach, Jeff Magee, Dennis Stiteler, Kim Wagner, Roz Miller, Bart Carr, Michelle Joy. All in favor, motion carried. Jennifer Gasser confirmed the prize would be in cash.

ITEM 9 New Year Eve's closing time -Removed.

ITEM 10 Jason Landsbach made a motion, seconded by Jeff Magee to ratify the 05/19/2020, vote to accept the awarded Summer and Winter Cog Bids as they are and there were no bids through CoStars. Roll Call Vote Yes: Jason Landsbach, Jeff Magee, Dennis Stiteler, Kim Wagner, Roz Miller, Bart Carr, Michelle Joy. All in favor, motion carried.

ITEM 11 Council discussed the requested penalty waiver EastWood Drive (Ramada Inn) 5%. Roz Miller made a motion, seconded by Dennis Stiteler to waive the 5% penalty waiver on Eastwood Drive (Ramada Inn). Yes: Dennis Stiteler, Kim Wagner, Roz Miller No: Jason Landsbach, Jeff Magee, Bart Carr, Michelle Joy. Motion denied.

ITEM 12 Jason Landsbach made a motion, seconded by Jeff Magee to adopt the new MDIA Fees. Roll Call Vote Yes: Jason Landsbach, Jeff Magee, Dennis Stiteler, Kim Wagner, Roz Miller, Bart Carr, Michelle Joy. All in favor, motion carried. Roz Miller inquired if the Borough could change building inspectors in the fiscal year once adopting the new fees. Shannon Steele advised yes; they are a professional service.

ITEM 13 Council discussed the Beaver County Humane Society Contract. Roz Miller made a motion, second by Dennis Stiteler to approve the Beaver County Humane Society Contract for the upcoming year 2021. Roll call vote Yes: Jeff Magee, Dennis Stiteler, Bart Carr, Kim Wagner, Roz Miller No: Jason Landsbach and Michelle Joy. Motion Carries

ITEM 14 Debbie Ahern advised the second bond would be 1.2 million, the payment of both bonds will be \$100,000.00 and they are looking to have this completed possibly by the January 19th meeting, if not it would be February. Bart Carr made a motion, seconded by Kim Wagner to advance the 2nd issue of bond to finish it up from the beginning of the year. Roll Call Vote Yes: Jason Landsbach, Jeff Magee, Dennis Stiteler, Kim Wagner, Roz Miller, Bart Carr, Michelle Joy. All in favor, motion carried.

New Business Discussion:

Council discussed a request for approval for Duck and Waterfowl hunting at the Wetlands on Route 168.

Council discussed the State Law <https://www.legis.state.pa.us> section 2508 title 34 Game. Roz Miller requested the Borough's website updated to reflect there is no hunting at the park or wetlands and site the state law. Roz

Miller made a motion, seconded by Jason Landsbach to post the wetlands area off of 168 for no hunting or fishing. Roll Call Vote Yes: Jason Landsbach, Jeff Magee, Dennis Stiteler, Kim Wagner, Roz Miller, Bart Carr, Michelle Joy. All in favor, motion carried.

Michelle Joy advised to put together any questions for the police department.

Council requested the paper shredder bin removed, as it is not being emptied.

Roz Miller advised she spoke with Chad Crawford to build an outside library.

Meeting Adjourned at 8:28pm by Michelle Joy

Respectfully Submitted,

Jennifer Gasser