

MINUTES OF THE BIG BEAVER BOROUGH COUNCIL MEETING August 4, 2020
HELD AT THE BIG BEAVER MUNICIPAL BUILDING, 114 FOREST DRIVE, DARLINGTON, PA 16115

President Michelle Joy called the meeting to order at 7:00 pm
followed by the Pledge of Allegiance and the Lord's Prayer.

Roll Call:

Mayor: Don Wachter

Admin. Assist.: Jennifer Gasser

President: Michelle Joy

Admin./Treas.: Debbie Ahern

Vice President: Roz Miller

Public Works Admin: Chad Crawford

Councilmen: Bart Carr

Kim Wagner

Jeff Magee

Jason Landsbach

Dennis Stiteler

Approval of Agenda:

Kim Wagner made a motion seconded by Jeff Magee to approve the Agenda. All in favor, motion carried.

Public Comment:

Guest: None

Approval of Minutes and Financials:

Roz Miller made a motion, seconded by Jason Landsbach to approve the minutes of July 21, 2020. All in favor, motion carried. Roll Call vote yes: Michelle Joy, Roz Miller, Bart Carr, Kim Wagner, Jeff Magee, Dennis Stiteler, and Jason Landsbach.

Professional Reports:

Mayors Report: Mayor Don Wachter and Council discussed the tax credit for Fire Fighters. Debbie Ahern will review further. Mayor Don Wachter advised he is still receiving fire complaints.

Zoning Report: Attached

Municipal Authority: Attached

Public Works Report: Attached

Fireman Report: Attached

Administrators Report: Attached - Debbie Ahern reported on the bill list (ITEM 4) advising each invoice paid by check will show on a separate line item and went over the cash flow projection. Council discussed the Borough's Fee Schedule for Driveway permits, liquor license fees received, employee medical reimbursement, and went over items on the bill list with Chad Crawford.

Secretary Report: Attached

New Business Discussion:

ITEM 1 Council discussed the William Wall Assessment Appeal. Jennifer Gasser will share additional information received by the Assessment office with Council.

ITEM 2 Council discussed purchasing an AED Device and CPR training. Adam Crepp will check on the price for purchasing two AED devices, one for the Borough office and one for the Fire Department.

ITEM 3 Michelle Joy advised Adam Crepp is ok with the Borough office having a key to the Fire Department.

Old Business Discussion/Update:

Council discussed the Big Beaver Borough Park Rental Agreement and changes to the Agreement for next year. Council discussed providing dog clean up bags at the park. Michelle Joy will provide pictures of a sign to use at the park with map and park information. Council discussed asking business to support this sign for advertisement.

Special Projects Committee update – Council Members provided an update on their project and will work with Office Staff to facilitate changes and meetings.

Michelle Joy advised the Office Staff can assist with facilitating meetings and had Council members provide a report on the status of their project and give the information to the office staff and the office staff can work with Council Members with facilitating as needed.

Michelle Joy advised the Penn Vest loan has been paid off. The Borough is waiting for the Certificates to be signed off and then the State needs to approve the windup of the Municipal Authority. Dennis Stiteler inquired if the Municipal Authority is still making purchases and Michelle Joy advised they are based on their budget, as they still have to operate.

Kim Wagner reported there is no overlap with Professional services, discussed Engineer services at the Planning Commission Meeting, and Debbie Ahern is working with LSSE regarding billed Miscellaneous charges.

Council discussed the Subdivision current process is to initially send the application to Dawna Pella for review. Kim Wagner advised with the upcoming processes that a premeeting with Planning Commission is needed. Council will review this new policy as a simple Subdivisions can go through Zoning.

Dennis Stiteler requested additional information on the description of the permit on the Permit sheet.

Council discussed the Driveway permits and Chad Crawford can inspect and sign off and determine if an Engineer needs to be involved.

Roz Miller reported she has written up a report and advised the Borough may be able to increase the percentage MDIA bills. The next step is setting up a meeting with MDIA with restructuring fees.

Michelle Joy reported Jennifer Gasser is working with Course Vector with updating the Logo and website. Once the Logo Proof is received, Council will be provided a copy.

Debbie Ahern advised she received a phone call to see if Council wanted to sell the property on Holly Dr.

Bart Carr advised on the Railroad tracks, a trench was cut across the road and is concerned about safety on the road. Chad Crawford will review further.

Jennifer Gasser reported that we are waiting on Aiken to provide dates for the Cleanup Day.

Council discussed having a Community Yard Sale, Food Truck day, and installing Community Libraries.

Meeting Adjourned 8:32pm

Respectfully Submitted

Jennifer Gasser