

MINUTES OF THE BIG BEAVER BOROUGH COUNCIL MEETING August 19, 2025.

Held at the Big Beaver Municipal Building, 114 Friendship Rd, Darlington, PA 16115

President Kimberly Wagner called the meeting to order at 6:00pm followed by the Pledge of Allegiance and the Lord's Prayer.

Roll Call:

Mayor: Michelle Joy

Council President: Kim Wagner

Council Vice President: Jeff Magee

Council Members: Bart Carr

Erin Walter (arrived 7pm)

Garrett Schriver

Jessica Chaney

Secretary/Treasurer: Jennifer Gasser

Engineer: Dan Martone

Chief of Police: David Johnson

Zoning Officer: Owen Pella

Solicitor: Shannon Steele

Public Works Director: Chad Crawford

Absent: Council Member Karla Myers

Approval of Agenda:

Jeff Magee made a motion, seconded by Garrett Schriver to approve the agenda. All in favor, motion carries.

Public Comment:

Kelly and Christin Smith discussed their permit application with Owen Pella. Robert Fleischman advised all but one car was gone (McKinley property) and thanked Owen Pella.

Approval of Minutes:

Garrett Schriver made a motion, seconded by Jeff Magee to approve the Minute of August 5, 2025, July 2025 Financials, and August 2025 Bill List. All in favor, motion carries.

Administrative Reports:

Mayor: Mayor Joy shared that Lindy Paving has generously offered to contribute a portion of the work required for the Park's walking trails, helping the Borough remain within the limits of its remaining grant funding.

President Report: President Wagner advised her report will be in Executive Session.

Public Works Director: No Report

Secretary/Treasurer: Jennifer Gasser advised the Attorney General (timber) complaint, and one DEP complaint has been closed out.

Professional Reports:

Fire Department: Turned In

Zoning/Code Enforcement: Turned in.

Police Department: Turned in.

Engineer: Turned in – Dan Martone reported on the 313 Wallace Run RD DEP complaint, MEPPi project, and 377 Wallace Run Road.

Solicitor: Shannon Steele reported the ad for September 16th Public Hearing will run August 26th and September 9th and she reviewed the PFM agreement under new business. Jennifer Gasser advised Shannon has reviewed and approved the second letter for the gaming devices notification that went out certified.

New Business:

- A. Jeff Magee made a motion, seconded by Garrett Schriver to approve the Agreement with PFM Financial Advisors LLC for financial advisory services related to the valuation and potential sale of the sewer system. Roll Call Vote Yes: Jeff Magee, Kim Wagner, Jessica Chaney, Garrett Schriver, and Bart Carr.
- B. Jennifer Gasser discussed the BID packet process. Jessica Chaney made a motion, seconded by Garrett Schriver to advertise the repairs for Sherwood Bridge. Roll Call Vote Yes: Jeff Magee, Kim Wagner, Jessica Chaney, Garrett Schriver, and Bart Carr.

Executive Session: Personnel 6:22 – 7:30pm

- C. Erin Walter made a motion, seconded by Jeff Magee to amend the agenda to add new business items D, E, and F. All in favor, motion carried.
- D. Jeff Magee made a motion, seconded by Jessica Chaney to terminate the services of Pella Consulting effective August 31, 2025. Roll Call Vote Yes: Jeff Magee, Kim Wagner, Jessica Chaney, Garrett Schriver, Erin Walter and Bart Carr.
- E. Erin Walter made a motion, seconded by Jessica Chaney to appoint NV Services - William Payne to handle all Code Enforcement, Zoning, and Building Code Official Services effective September 1, 2025. Roll Call Vote Yes: Jeff Magee, Kim Wagner, Jessica Chaney, Garrett Schriver, Erin Walter and Bart Carr.
- F. Erin Walter made a motion, seconded by Jessica Chaney to approve Resolution 04-2025 updated Fee Schedule. Roll Call Vote Yes: Jeff Magee, Kim Wagner, Jessica Chaney, Garrett Schriver, Erin Walter and Bart Carr.

Meeting Adjourned 7:35pm

Respectfully Submitted,

Jennifer Gasser
Secretary/Treasurer