

MINUTES OF THE BIG BEAVER BOROUGH COUNCIL MEETING AUGUST 17, 2021
HELD AT THE BIG BEAVER VOLUNTEER FIRE DEPARTMENT, 621 FRIENDSHIP RD,
DARLINGTON, PA 16115

President Michelle Joy called the meeting to order at 7:00 pm
followed by the Pledge of Allegiance and the Lord's Prayer.

Roll Call:

Mayor: Don Wachter

President: Michelle Joy

Vice President: Roz Miller

Council Member: Jason Landsbach

Luke Taiclet

Kim Wagner

Jeff Magee

Public Works Director: Chad Crawford

Treasurer: Deborah Ahern

Secretary.: Jennifer Gasser

Chief of Police: David Johnson

Solicitor: Shannon Steele

Engineer: Dave Kovac

Zoning Officer: Dawna Pella

Zoning Officer: Owen Pella (Depart 8:07pm)

Absent: Council Member Bart Carr

Approval of Agenda

Roz Miller made a motion, seconded by Jeff Magee to approve the agenda. All in favor, Agenda is approved.

Public Comment

Bob Sapsara advised his comments are regarding Westgate Business Park, under New Business.

Approval of Minutes

Kim Wagner made a motion, seconded by Roz Miller to approve the August 3, 2021, minutes. All in favor, the minutes of August 3, 2021, are approved.

Luke Taiclet had questions on the Financials/Bill list. Luke Taiclet and Debbie Ahern discussed the Armstrong, Comcast, and Verizon charges. Debbie Ahern will check the contract term with Comcast. Luke Taiclet inquired about the ADP charges and requested the pay period be added to the request for Check Approval. JIC Cleaning will be moved over to Custodial. Luke Taiclet inquired about two Penn Power bills for Brookmere Road. Debbie Ahern advised it was streetlights and discussion ensued about what streetlights the Borough is paying for. Luke Taiclet inquired about the PA American Water Bill. Debbie Ahern advised the PA American Water we have for the sewer and for the office for June. Luke Taiclet inquired if the office was Beaver Falls, Debbie Ahern will check. Luke Taiclet inquired about Mr. Fence charge; it was not approved. Chad Crawford advised no, and he has contacted other contractors to give him a bid. Luke inquired on the Operators Certification charge. This item was discussed, and Chad Crawford will discuss with Annie Mako. Luke Taiclet inquired about the Penn Power Route 18 bill for \$301. Michelle Joy advised there are two State Route 18 bills with the same number. Debbie Ahern advised she will look to see what the correction could be. Kim Wagner and Debbie Ahern discussed the AFLAC charges on the Bill List. Michelle Joy advised the Mr. Fence (check) should not be sent and asked Luke Taiclet to double check to make sure what else should not be coming out. There was discussion about the operator's certification and if it's not paid it could be lapsed. Jeff Magee made a motion, seconded by Roz Miller to approve the July Financials.

Jennifer Gasser inquired about the charges from Liquid Fuels. The Careywood and Aley Hill Liquid Fuels payment was discussed. Jennifer Gasser requested to hold the Youngblood checks until all the paperwork is received, and it's entered into DOTGRANTS to make sure PennDOT is ok with everything. Michelle Joy advised we can approve it, but we want to hold the checks until we get what is needed. Further discussion ensued about Liquid Fuels Payment for Aley Hill and Careywood. Luke Taiclet made a motion, seconded by Jeff Magee to approve the August Bill list with correction stated here this evening. All in favor, motion carries.

Reports:

Mayors: Mayor Wachter discussed Covid Testing at the Firehall, after discussion these tests are readily available.

Police: Chief Johnson advised there were 87 calls for service in the month of July. They started traffic enforcement for the new traffic pattern on Shenango and 351 and did a detail for approx. a week to issue warnings unless it was egregious, and they have moved to officer discretion. Officers are aware of the Engine Brake Restriction on ST RT 18 and Wallace Run Road and will be monitoring. At the last meeting he requested residents report complaints of littering and they are following up on those as they are received. Chad Crawford advised of a tractor trailer on Careywood (over the weight limit) and it seems as though it's the same truck. Chad Crawford advised he will be out there tomorrow and Chief Johnson will try to make sure one of his guys are in the area.

Engineer: Report turned in. Mr. Kovac reported on the Zoning and Saldo Ordinance updates and requested someone contact Larry Lennon to give guidance on how to proceed with the revision as there was a question on the invoices. After discussion, the Planning and Zoning Committee will review. Chad Crawford advised with the Westgate Bond reduction, there are a couple of issues down there that need to be corrected, including a manhole and requested the Borough approve the reduction based on these corrections being made. Bob Sapsara and Chad Crawford discussed the manhole issue.

Zoning: Dawna Pella suggested to have the Zoning and Planning Committee look at the current complaint process. Dawna Pella advised she contacted the owner with the burned house on Shenango and he dropped a letter off at the Borough building requested to demolish the house within 60 days. Jennifer Gasser read Mr. Pagani's letter. Council discussed the property needs to be secured and the demolition paperwork needs to be turned in. Roz Miller made a motion, seconded by Luke Taiclet to have Jennifer Gasser have communication with Rudy Pagani 1095 Shenango Rd, about the information he provided for demolition within 60-days and council approved that 60-day time frame with the contingencies he secures the open windows at the back side of the property where the fire damage is immediately, and he must get his demolition permit in ASAP. Roll Call Vote: Jason Landsbach, Roz Miller, Luke Taiclet, Jeff Magee, Kim Wagner, and Michelle Joy. Dawna Pella reported Miller Motor Sports is requesting a letter on Borough letterhead stating their use is permitted and PennDOT is requesting this to allow them to sale their items. Luke Taiclet and Dawna Pella discussed the parking in the grassy area and test drives in the parking lot. Council discussed the Conditional Use Hearing. Council agreed to have Miller Motor Sports put their request in writing. Dawna Pella advised she had a court hearing with 1852 Shenango Rd and the resident did not show up and filed an appeal, and this will be going to the County level. Della Pella advised 624 Norwood is a vacant house and the owner left messages he was going to try to clean it up, she was just by there and nothing has happened. Dawna Pella recommended

everyone take a look at it. Chad Crawford discussed with Council the condition of the property. Dawna Pella advised she has been attending the Planning Commission meetings.

Solicitor: Shannon Steele advised we can post Homewood (dye test), as they have passed their Ordinance and letters were done as requested by Annie Mako for people who are not paying for sewage. Assessment appeals forms are drafted and she will take them over, the deadline is August 31, 2021. The first meeting Debbie Ahern can go to explain how the properties are being used and take pictures. The updated Road Bond from Geopetro was done and the Markwest Road Bond is done and will be sent over. Ms. Steele and Council discussed Geopetro and after discussion, Shannon Steele will reach out to the attorneys for Geo Petro and Wyoming Mining advising they are still in discussion and to be patient but don't think you're in a situation where your in a permitted use and we will further advise you as we move forward.

Public Works Dept: Chad Crawford advised they are working through the Dye Test and about a half dozen have failed so far.

Finance Committee: Turned In

Fireman: Turned In

Treasurers: Turned In. Debbie Ahern advised they have not received the bound audit yet, but she did send the audit and comments out. She has not heard back from the Liquid Fuels auditor and the Humane Society report was included. Luke Taiclet inquired about the detailed activity log with the red Subaru. Debbie Ahern advised that was part of the Humane Society Report.

Secretary: Turned In. Jennifer Gasser advised we still have not received the Vassilaros from January 2021 and Valley Waste from November 2020 Zoning Hearing Decision. Shannon Steele will reach out to Attorney Douglas. Jennifer Gasser discussed the septic complaint received and Mike Groves is going out on September 19, 2021. Jennifer Gasser inquired if Council wanted to post a Dad's matter flyer to our website and Facebook page. After review, this will not be shared on Boroughs Website or Facebook.

New Business

1. Bob Sapsara and Council discussed the Bond Reduction request, including the difference between LSSE's recommended Bond Reduction and Crossgates requested Bond Reduction being \$1,969.16. Shannon Steele agreed we hold a 10% contingency of \$290,000 until the end and the difference is miniscule and she does not have an issue. Roz Miller made a motion, seconded by Kim Wanger to reduce the bond to \$1,950,335.98 and return the previous bond that was issued in the name of the Borough, and it's understood the Public Works manhole concern will be addressed. Roll Call Vote: Jason Landsbach, Roz Miller, Luke Taiclet, Jeff Magee, Kim Wagner, and Michelle Joy.
2. Council discussed implementing ADP Time Management System, including the promotion to waive the setup fee of \$200, good till the end of the month. Jeff Magee made a motion, seconded by Kim Wagner to accept the ADP Time Management Bid for \$600.00 a year or 49.99 per month and waiving the \$200 fee. Roll Call Vote: Jason Landsbach, Roz Miller, Luke Taiclet, Jeff Magee, Kim Wagner, and Michelle Joy.

3. Kim Wagner made a motion, seconded by Roz Miller to approve Attendance at PSAB Fall Conference in Erie PA for Michelle Joy not to exceed \$550.00. Roll Call Vote: Jason Landsbach, Roz Miller, Luke Taiclet, Jeff Magee, and Kim Wagner. Michelle Joy abstained as the vote is for her.

4. Roz Miller made a motion, seconded by Luke Taiclet to approve Lindy Paving request for a 60-day time extension on the Lindy Paving/Bikop Subdivision request. Roll Call Vote: Jason Landsbach, Roz Miller, Luke Taiclet, Jeff Magee, Kim Wagner, and Michelle Joy. The 60-day extension starts today.

5. Luke Taiclet made a motion, seconded by Jason Landsbach to Ratify the phone call vote for MGSoft to repair Annie Mako's computer, not to exceed \$300.00. Roll Call Vote: Jason Landsbach, Roz Miller, Luke Taiclet, Jeff Magee, Kim Wagner, and Michelle Joy.

Old Business Update:

1. SALDO -Jason Landsbach's comments were given to Jennifer Gasser

Executive Session Personnel Issues 8:32PM - 9:04PM

Meeting Adjourned 9:05PM

Respectfully Submitted,

Jennifer Gasser